

**Berkeley Unified School District**  
**Office of the Superintendent**  
**2134 Martin Luther King Jr. Way**  
**Berkeley, CA 94704-1180**  
**Phone: (510) 644-6206 Fax: (510) 540-5358**  
**BOARD OF EDUCATION – MEETING AGENDA\***  
Wednesday, June 11, 2008

Call to Order           The Presiding Officer will call the Meeting to Order at **6:00 pm**, recess to Closed Session at **6:05 p.m.** and reconvene in Public Session by **7:30 p.m.**

Roll Call

Members Present:

John T. Selawsky, President  
Nancy Riddle, Vice President  
Joaquin J. Rivera  
Karen Hemphill  
Shirley Issel  
Rio Bauce \*\* - Student Director

Administration:

Superintendent William Huyett, Secretary  
Javetta Cleveland, Deputy Superintendent  
Neil Smith, Assistant Superintendent of Educational Services  
Lisa Udell, Assistant Superintendent of Human Resources

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957. Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c)

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions  
**Student Case No. 0708-33-053193 - Expulsion**  
**Student Case No. 0506-33-091192 – Determination of Adherence**  
**Student Case No. 0607-57-081492 - Determination of Adherence**
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claims  
Property and Liability Claim No. 08-21  
Property and Liability Claim No. 08-22  
Property and Liability Claim No. 08-23  
Property and Liability Claim No. 08-24
- g) Property Acquisition

\* Board agenda posted on District website: [www.berkeley.k12.ca.us](http://www.berkeley.k12.ca.us)

\*\* The Student Director does not attend Closed Session

***The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206***

## **REGULAR MEETING AGENDA**

### **CALL TO ORDER**

Report Closed Session actions

Approve Regular Meeting Agenda of June 11, 2008

### **Recognition**

Berkeley High School Art Teacher, Miriam Stahl and Sophia Blum and Amanda Swain from Berkeley High School

### **Teaching and Learning**

David Gold, Principal, Longfellow: Accelerated Reader.

### **PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports

Board Members' Reports

Superintendent's Report

### **APPROVE CONSENT CALENDAR**

### **CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

**Personnel Services**

2.1-C Approval of Personnel Report Staff Recommendation: **9**  
Approve Personnel Report No. 08-12 which tracks Personnel changes throughout the District

**Educational Services**

3.1-C Approval of and ratification of overnight field trips Staff Recommendation: **14**  
Approve and ratify the overnight field trips in accordance with District policies and instructional programs

**Business Services**

4.1-C Approval of Contracts and Purchase Orders Staff Recommendation: **16**  
Authorize the Purchasing Manager or Deputy Superintendent to execute contracts and purchase orders

4.2-C Resolution No. 08-50 to Establish Tax Rate for Berkeley Public Schools Educational Act of 2006 Staff Recommendation: **18**  
Approve Resolution Number 08-50 for the establishment of the tax rate for the Schools Special Tax, "Berkeley Public Schools Educational Excellence Act of 2006" [Measure A] For Fiscal Year 2008-2009

4.3-C Resolution No. 08-51 to Establish Tax Rate for Berkeley Schools Facilities Safety and Maintenance Act of 2000 Staff Recommendation: **20**  
Approve Resolution Number 08-51 for the establishment of the tax rate for the School Special Tax, "Berkeley Schools Facilities Safety and Maintenance Act of 2000" [Measure BB] for Fiscal Year 2008-2009

4.4-C Approval to Increase Contract with Staffing Solutions Staff Recommendation: **22**  
Approve and ratify payment for services provided by The Staffing Solution

4.5-C Ratify Contract with Bay Area Coalition for Equitable Schools (BayCes) and Berkeley High School Staff Recommendation: **23**  
Ratification of Contract with the Bay Area Coalition for Equitable Schools and Berkeley High School

4.6-C Approval to Increase the Contract for American Logistics	<u>Staff Recommendation:</u> Approve increase in contract for American Logistics for Extended School Year to transport Special Education Students	<b>31</b>
<b><u>Facilities Services</u></b>		
5.1-C Approval of Contract With Miller Brown and Dannis	<u>Staff Recommendation:</u> Approve contract with Miller Brown and Dannis to provide legal services for the Bond program	<b>32</b>
5.2-C Approval of Contract With Apple Elevator	<u>Staff Recommendation:</u> Approve contract with Apple Elevator to service and repair district elevators	<b>33</b>
5.3-C Approval of Contract With Sentry Alarms	<u>Staff Recommendation:</u> Approve contract with Sentry Alarms to provide burglar alarm, fire alarm, burglar alarm repair services and elevator monitoring	<b>34</b>
5.4-C Approval of Contract with One Source Engineering	<u>Staff Recommendation:</u> Approve contract with One Source Engineering to inspect, service and repair district boilers	<b>35</b>
5.5-C Approval to Enter into an Agreement With Grainger Industrial Supply	<u>Staff Recommendation:</u> Approve entering into agreement with Grainer Industrial Supply to Purchase Maintenance Supplies in Conjunction with the Western State Contracting Alliance Bid	<b>36</b>
5.6-C Resolution No. 08-70 Approval to Award the bid to Del Monte Electric Company	<u>Staff Recommendation:</u> Approve award of bid to Del Monte Electric Company for Installation of Additional Fire Alarms for the C Building at Berkeley High School	<b>37</b>
5.7-C Resolution No.08-71 Approval to Award Bid	<u>Staff Recommendation:</u> Approve award to replace Seven Rooftop Furnaces at 1810 Hopkins	<b>39</b>
5.8-C Resolution No.08-69 Approval to Award Bid	<u>Staff Recommendation:</u> Approve award to replace the Boiler Controls for Buildings G & H at Berkeley High School.	<b>41</b>

5.9-C Resolution No.08-68 Approval of Resolution for labor compliance services	<u>Staff Recommendation:</u> Approve Resolution for labor compliance services provided by CalLCP for the Solar Project At Washington Elementary School	<b>43</b>
5.10-C Resolution No. 08-72 Approval to Accept the Demolition of the Portable at LeConte Elementary School	<u>Staff Recommendation:</u> Approve award to accept the Demolition of the Portable at LeConte Elementary School	<b>45</b>
5.11-C Approval to Award Piggyback of Bid	<u>Staff Recommendation:</u> Approve piggyback bid for Berkeley High School portables	<b>47</b>

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

**General Services**

<b>8:30 pm</b> 1.1-A Approve Resolution No. 08-73 to Affirm the 2020 Vision	<u>Staff Recommendation:</u> Approve Resolution to Affirm the 2020 Vision for Berkeley Children and Youth	<b>48</b>
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**Personnel Services**

2.1-A Approval of Change in Clerical Position	<u>Staff Recommendation:</u> Approve the change in position, FTE and work year of the LEARNS program clerical support position	<b>53</b>
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**Educational Services**

<b>8:15 pm</b> 3.1-A Approval of K-5 and 6-8 Math Textbook Adoption	<u>Staff Recommendation:</u> Approve Holt California Mathematics <i>Course One</i> , <i>Course Two</i> , and <i>Algebra I</i> and Wright McGraw Hill <i>Everyday Math</i> for adoption	<b>55</b>
3.2-A Approval of 2008-09 School Site Plans	<u>Staff Recommendation:</u> Approve School Site Plans for 2008- 09	<b>58</b>

**Business Services**

4.1-A  
Accept Actuarial Report on Workers' Compensation

Staff Recommendation: **60**  
Accept Actuarial Report on Workers Compensation and Property and Liability Insurance and Establishment of rates/premiums for Workers Compensation and Property and Liability programs for the 2008-09 Fiscal Year **(under separate cover)**

4.2-A  
Approve Resolution No. 08-67 to Authorize Issuance and Sale of Refunding Bonds

Staff Recommendation: **62**  
Approve Resolution # 08-67 for the issuance and sale of Refunding Bonds, the acquisition of escrow securities, and the other transactions. **(under separate cover)**

4.3-A  
Proposed Budget Reductions

Staff Recommendation: **63**  
Approve the Superintendent's proposed budget reductions.

**CONFERENCE ITEMS**

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

**Educational Services**

3.1-I  
Local Education Agency (LEA) Plan

Staff Recommendation: **67**  
Receive the Local Education Agency (LEA) Plan for information

**Facilities Services**

5.1-I  
Maintenance and Measure BB Update

Staff Recommendation: **79**  
Receive and accept Maintenance and Measure BB Update as information

5.2-I  
Facilities Plan Update

Staff Recommendation: **82**  
Receive and accept Facilities Plan update as information

**ADDITIONAL ACTION ITEMS**

Approve Minutes of 5-14-08

Approve Minutes of 5-28-08

**EXTENDED PUBLIC TESTIMONY**

**2008 Board of Education Meeting Dates**

June 18 – <b>Special</b> June 25 August 20 September 10	September 24 October 22 October 29 November 12 December 10 - <b>organizational</b>
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**ADJOURNMENT**

**Board of Education Meetings are broadcast live on KPFB/FM 89.3  
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:** Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**.

You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent’s Office.

## **MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT**

### **MISSION STATEMENT**

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

### **VISION**

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

### **PERFORMANCE GOALS**

- 1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum**
- 2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child**
- 3. Establish and maintain the culture and governance necessary to support an environment conducive to learning**



# BERKELEY UNIFIED SCHOOL DISTRICT

**TO:** William Huyett, Superintendent  
**FROM:** Lisa Udell, Ed.D. Assistant Superintendent, Human Resources  
Alan Levinson, Director, Classified Personnel  
**DATE:** June 11, 2008  
**SUBJECT:** APPROVAL OF HUMAN RESOURCES REPORT 08-12  
Following is Human Resources Report 08-12 which reports details of personnel assignments, employment, and terminations.

CERTIFICATED EMPLOYEES						
NAME	POSITION	LOCATION	BUDGET	FTE & SALARY	FROM	TO
<b><u>RETIREMENT</u></b>						
Rory Bled	Vice Principal	BHS	General Fund	1.00	7/1/08	
<b><u>ADULT SCHOOL TEACHER</u></b>						
Kent Harris	Teacher	Adult	Adult	\$33.65 Hourly	5/12/08	6/30/08
Carol Levy	Teacher	Adult	Adult	\$33.65 Hourly	6/12/08	6/30/08
<b><u>EXTRA DUTY - STIPEND</u></b>						
Jordan Winer	Fall/Spring Play	BHS	General Fund	NTE \$3,501.00	9/1/07	5/30/08

**CLASSIFIED EMPLOYEES**

<b>NAME</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>BUDGET</b>	<b>CLASS RANGE STEP</b>	<b>FTE &amp; SALARY</b>	<b>FROM</b>	<b>TO</b>
<b><u>RETIREMENT</u></b>							
Edna Harris	Clerical III	Berkeley High				7/15/08	
Lorna Brand	Instructional Assistant (Special Education)	Jefferson				6/13/08	
Betty Spillman	School Safety Officer	King				6/13/08	
<b><u>RESIGNATION</u></b>							
Tanossa Miller	Instructional Tech. (After School) Instructional Specialist	Emerson				5/20/08	
Marialice Pride	School Bus Driver	Transportation				6/13/08	
Jennifer Rodriguez	Instructional Tech. (After School) Instructional Specialist	Longfellow				5/9/08	
Holly Shaffer	Instructional Tech. (Cooking)	Washington				6/13/08	
<b><u>FAMILY MEDICAL LEAVE OF ABSENCE WITH PAY</u></b>							
Emmett Moore	Custodian I	Thousand Oaks	General Fund	32/5	1.0 FTE \$16.42 hr	4/25/08	5/30/08
<b><u>INTEGRATE SICK/VACATION WITH STATE DISABILITY</u></b>							
Emmett Moore	Custodian I	Thousand Oaks	General Fund	32/5	1.0 FTE \$16.42 hr	6/1/08	8/25/08
<b><u>PERMANENT</u></b>							
Oliver Suttice	Instructional Tech. (After School)	Malcolm X	After School	34/3	+ .07 FTE \$15.90 hr	5/12/08	6/13/08
<b><u>PROBATIONARY</u></b>							
Frederico Aquino	Instructional Tech. (After School)	Oxford	After School	34/1	.53 FTE \$14.41 hr	5/16/08	12/26/08
Makana Grant	Instructional Tech.	Le Conte	After School	34/1	.53 FTE \$14.41 hr	5/16/08	12/26/08
Richard Law	School Bus Driver	Transportation	Transportation	42/1	.80 FTE \$17.24 hr	5/27/08	12/26/08
Ana Ramirez	School Bus Driver	Transportation	Transportation	42/1	.80 FTE \$17.24 hr	5/28/08	12/26/08
Kidane Tsfai	Instructional Tech. (After School)	King	LRN SAFE	34/1	.43 FTE \$14.41 hr	5/16/08	12/26/08
Amanda Hall-Jackson	Instructional Tech. (After School)	King	LRN SAFE	34/1	.53 FTE \$14.41 hr	5/16/08	12/26/08

**CLASSIFIED EMPLOYEES**

<b>NAME</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>BUDGET</b>	<b>CLASS RANGE STEP</b>	<b>FTE &amp; SALARY</b>	<b>FROM</b>	<b>TO</b>
Nidhi Tiwary	Instructional Tech. (After School)	Oxford	After School	34/1	.53 FTE \$14.41 hr	5/16/08	12/26/08
<b><u>AVAILABLE SUBSTITUTES</u></b>							
Roberta Avery	School Secretary I	All District	General Fund	44/1	NTE 7.5 hrs/day \$18.45 hr	5/14/08	6/13/08
Roberta Avery	Clerical Specialist	All District	General Fund	42/1	NTE 7.5 hrs/day \$17.58 hr	5/14/08	6/13/08
Latosha Nedley	Food Service Assistant	All District	General Fund	26/1	NTE 7.5 hrs/day \$11.61 hr	5/12/08	6/13/08
<b><u>TEMPORARY/HOURLY/LIMITED TERM</u></b>							
Danielle Adams	Tutor	Le Conte	Calif. Nut Network	N/A	6 total hrs \$11.91 hr	4/7/08	6/13/08
Taylor Aldez	Student Worker (Workability)	Berkeley High	Special Ed.	N/A	10 hrs/wk \$8.00 hr	4/1/08	6/13/08
Charles Collison	Instructional Specialist (Cooking)	Thousand Oaks	Calif. Nut Network	51/1	30 hrs/wk \$21.96 hr	10/1/07	6/13/08
Jan Deblasi	Instructional Specialist (Cooking)	Emerson	Calif. Nut Network	51/1	30 hrs/wk \$21.96 hr	10/1/07	6/13/08
Marla Deitch-Manlove	Instructional Specialist (Cooking)	John Muir	Calif. Nut Network	51/1	30 hrs/wk \$21.96 hr	10/1/07	6/13/08
Melanie Grubman	Instructional Tech. (After School)	Thousand Oaks	21 <sup>st</sup> Century	34/1	16 hrs/wk \$14.41 hr	4/21/08	6/13/08
Tanya Henderson	Instructional Specialist (Cooking)	Willard	Calif. Nut. Network	51/1	30 hrs/wk \$21.96 hr	10/1/07	6/13/08
Peter Jombik	Student Worker	Adult School	Adult School	N/A	20 hrs/wk \$8.00 hr	5/3/08	6/30/08
Cindy Louie	Clerical Assistant	Business Services	General Fund	30/1	120 total hrs \$13.06 hr	5/6/08	6/30/08
Sanna Murcia	Instructional Assistant (Special Education)	Willard	Special Education	31/1	30 hrs/wk \$13.38 hr	2/11/08	6/13/08
Atillah Reese	Instructional Tech. (After School)	Le Conte	Calif. Nut. Network	34/5	4 total hrs \$17.58 hr	4/7/08	6/13/08
Karreimah Sanders	Instructional Specialist (Cooking)	Malcolm X	Calif. Nut. Network	51/2	30 hrs/wk \$23.08 hr	10/7/07	6/13/08

**CLASSIFIED EMPLOYEES**

<b>NAME</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>BUDGET</b>	<b>CLASS RANGE STEP</b>	<b>FTE &amp; SALARY</b>	<b>FROM</b>	<b>TO</b>
Holly Shaffer	Instructional Specialist (Cooking)	Washington/Rosa Parks	Calif. Nut. Network	51/1	30 hrs/wk \$21.96 hr	10/1/07	6/13/08
Oliver Suttice	Instructional Tech. (After School)	Le Conte	Calif. Nut. Network	34/3	8 total hrs \$15.90 hr	4/7/08	6/13/08
Pamela Thomas	Grounds Gardener	Maintenance	BB Parcel	36/1	37.5 hrs/wk \$14.86 hr	5/12/08	10/31/08
Brenna Turman	Instructional Specialist (Cooking)	Le Conte	Calif. Nut. Network	51/1	30 hrs/wk \$21.96 hr	10/7/08	6/13/08
James Wilson	Grounds Gardener	Maintenance	BB Parcel	36/1	37.5 hrs/wk \$14.86 hr	5/5/08	10/31/08
<b><u>STIPENDS</u></b>							
Brian Bort	Assistant Coach (Track)	Berkeley High	General Fund	N/A	\$1111.50	2/4/08	6/15/08
Maiko Bristow	60% Assistant Coach (Softball)	Berkeley High	General Fund	N/A	\$1242.60	2/4/08	6/1/08
Christopher Dadd	Head Coach (Boys Crew)	Berkeley High	General Fund	N/A	\$1694.00	2/4/08	6/1/08
Evan Dang	Head Coach (Boys Golf)	Berkeley High	General Fund	N/A	\$1340.00	2/4/08	6/1/08
Julia Davis	80% Assistant Coach (Girls Lacrosse)	Berkeley High	General Fund	N/A	\$1072.00	2/4/08	6/1/08
Malik Dohrn	80% Assistant Coach (Frosh Baseball)	Berkeley High	General Fund	N/A	\$1656.80	2/4/08	6/1/08
Hayden Douglass	35% Assistant Coach (Swimming)	Berkeley High	General Fund	N/A	\$1447.00	2/4/08	6/1/08
Carla Frank	80% Assistant Coach (Boys Crew)	Berkeley High	General Fund	N/A	\$1355.20	2/4/08	6/1/08
Humphrey Garrett	80% Assistant Coach (Boys Track)	Berkeley High	General Fund	N/A	\$1778.40	2/4/08	6/1/08
Michael Hammerquist	40% Assistant Coach (Track)	Berkeley High	General Fund	N/A	\$889.00	2/4/08	6/1/08
Frank Haskell	80% Assistant Coach (Softball)	Berkeley High	General Fund	N/A	\$1656.80	2/4/08	6/1/08
Ron Hunt	Head Coach (Softball)	Berkeley High	General Fund	N/A	\$2071.00	2/4/08	6/1/08

**CLASSIFIED EMPLOYEES**

<b>NAME</b>	<b>POSITION</b>	<b>LOCATION</b>	<b>BUDGET</b>	<b>CLASS RANGE STEP</b>	<b>FTE &amp; SALARY</b>	<b>FROM</b>	<b>TO</b>
Jeremy Lebeau	80% Assistant Coach (Baseball)	Berkeley High	General Fund	N/A	\$1656.80	2/4/08	6/1/08
Sabrina Linden	Head Coach (Girls Crew)	Berkeley High	General Fund	N/A	\$1694.00	2/4/08	6/1/08
Tim Moellering	Co-Head Coach (Baseball)	Berkeley High	General Fund	N/A	\$200.00	2/4/08	6/1/08
Chris Paik	Head Coach (Boys Volleyball)	Berkeley High	General Fund	N/A	\$1340.00	2/4/08	6/1/08
Christopher Robison	60% Assistant Coach (Baseball)	Berkeley High	General Fund	N/A	\$1242.60	2/4/08	6/1/08
Brian Richardson	Head Coach (Boys Tennis)	Berkeley High	General Fund	N/A	\$1340.00	2/4/08	6/1/08
Curtis Sandeford	Co-Head Coach (Baseball)	Berkeley High	General Fund	N/A	\$2071.00	2/4/08	6/1/08
Katherine Sanford	Coach (Softball)	Willard	LRN SAFE	N/A	\$600.00	3/12/08	6/13/08

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# **BERKELEY UNIFIED SCHOOL DISTRICT**

**TO:** William Huyett, Superintendent  
**FROM:** Neil Smith, Assistant Superintendent, Educational Services  
**DATE:** June 11, 2008  
**SUBJECT:** Overnight Field Trips

## **BACKGROUND INFORMATION**

The following overnight field trip is being presented for ratification:

Alice Eastwood Group Campsite, Mt. Tamalpais, Marin, CA May 27 – 28, 2008.

Ratify change of campsite location due to arson fire which closed the intended Gillespie Campsite located at Tilden Park, Berkeley, CA. Additional transportation costs were paid from BSEP funds.

The original field trip request for twenty-eight (28) sixth grade students, two (2) teachers and one (1) other adult from Longfellow Middle School was approved by the Board on May 14, 2008.

The following overnight field trip requests are being made:

Oaxaca, Mexico, June 29, through July 14, 2008.

Approve participation of eight (8) students and two (2) teachers from Berkeley High School on a sixteen-day, fifteen-night field trip to Oaxaca, Mexico. The group will depart B.H.S. on Sunday, June 29, and return on Monday, July 14, 2008. The purpose of this field trip is for students to experience cultural exchange. Students will also participate in trading video skills for Spanish language progress. The trip is being coordinated by the Communication, Arts and Sciences (CAS) Small School with a learning center in Oaxaca, Mexico. Air transportation is planned through Mexicana Airlines pending board approval. The group will also travel via public transportation and taxi while in Oaxaca. Accommodations are planned to be home stay with two (2) students assigned per home. Cost for this trip is \$2,000.00 per student. Funding sources are students and their families, fundraising, and scholarships. No student will be denied access based on ability to pay. Requested by Amy Frey, Vice Principal, Berkeley High School.

Fisherman's Wharf, San Francisco, CA, August 16 - 17, 2008

Approve participation of seventeen (17) students, one (1) teacher and two (2) other adults from Berkeley High School on a two-day, one-night field trip to Fisherman's Wharf in San Francisco. The group will depart Berkeley High at 9:00 a.m. Saturday, August 16, and will return at 1:00 p.m. on Sunday, August 17, 2008. Students on the editorial board of the "Jacket" newspaper staff will discuss and plan next year's "Berkeley Jacket" publishing cycle and review the "Jacket" class and grading

procedures. Parents will provide transportation to and from the event. Accommodations will be at the San Francisco Fisherman's Wharf Youth Hostel. Students will sleep in gender specific rooms assigned for Berkeley High School use exclusively. Parent donations and "Berkeley Jacket" funds will provide for the total cost of \$94 per student. No student will be denied access based on ability to pay. Requested by Vernon Walton, Vice Principal, Berkeley High School.

Mosaic Project Camp, Napa, CA, September 29 - October 3, and October 6 - October 10, 2008

Approve participation of two groups of thirty-five (35) fifth grade students, and (2) teachers from Malcolm X Elementary School on a five-day, four-night field trip to Mosaic Project Camp, which provides a staff of trained adults to work with student groups. The first group departs Malcolm X Elementary at 9:30 a.m. on Monday, September 29, and returns at 4:00 p.m. on Friday, October 3, 2008. The second group departs Malcolm X Elementary at 9:00 a.m. on Monday, October 6, and returns at 4:00 p.m. on Friday, October 10, 2008. This field trip enables students to learn social and conflict resolution skills. Students sleep in gender specific cabins on the grounds. District buses provide transportation. The Parent Teacher Association and parent donations provide all funding. No student is denied access based on ability to pay. Requested by Cheryl Chinn, Malcolm X Principal.

**POLICY/CODE**

Education Code 35330  
Board policy 6153

**FISCAL IMPACT**

As indicated above.

**STAFF RECOMMENDATION**

Approve the overnight field trips consistent with the District Policies and instructional programs.

# **BERKELEY UNIFIED SCHOOL DISTRICT**

**TO:** William Huyett, Superintendent  
**FROM:** Javetta Cleveland, Deputy Superintendent  
**DATE:** June 11, 2008  
**SUBJECT:** Approval of Contracts/Purchase Orders for Services  
Contracts

## **BACKGROUND INFORMATION**

The District contracts with consultants or independent contractors who can provide valuable and necessary specialized services not normally required on a continuing basis.

The following contract services are requested. Expenditures are within budget.

- 1 Sports 4 Kids to provide a multifaceted, high quality sports program during the day and after school for the 2007/08 SY at Rosa Parks Elementary School. The cost will not exceed \$10,000. To be paid from BSEP Fund 4. Requested by Pat Saddler.
- 2 Lifelong Medical Care / Rosa Parks Collaborative to provide a support program that includes conflict resolution, parent outreach, parent support group and health screenings at Rosa Parks Elementary School for the 2007/08 SY. The cost will not exceed \$10,000. To be paid from BSEP Fund 4. Requested by Pat Saddler.
- 3 City of Berkeley Toxic Maintenance Division to provide oversight services of District hazardous materials disposal for the 2008/09 SY. The cost will not exceed \$13,000. To be paid from the General Fund Budget. Requested by Greg Williams.
- 4 ECOLAB to provide District wide pest control management services and materials as needed for the 2008/09 SY. The cost will not exceed \$48,000. To be paid from the General Fund Budget. Requested by Greg Williams.
- 5 Clean Source, Inc. to provide custodial equipment repair as needed for the 2008/09 SY. The cost will not exceed \$12,200. To be paid from the General Fund Budget. Requested by Greg Williams.
- 6 Increase in contract PO 81950, to Ceridian Benefits Services, Inc. to provide Benefit Billing Services (BBS) and COBRA administrative services. The Board approved \$10,804 on April 23, 2008. The additional amount requested is \$4,232 for a total amount of \$15,036. To be paid from the Self Insurance Fund. Requested by Inez Reed.



- 7 Increase in contract, PO 80234, to AZ Bus Sales, Inc. to provide school bus repair services as needed by the Transportation Department. The Board approved \$20,000 on March 26, 2008. The additional amount requested is \$10,000 for a total amount of \$30,000. To be paid from the General Fund Budget. Requested by Bernadette Cormier.

**POLICY/CODE**

Public Contract Code: 20111

Board Policy 3310

**STAFF RECOMMENDATION**

Approve the contracts with Consultants or Independent Contractors as submitted.

## **BERKELEY UNIFIED SCHOOL DISTRICT**

**TO:** William Huyett, Superintendent  
**FROM:** Javetta Cleveland, Deputy Superintendent  
**DATE:** June 11, 2008  
**REGARDING:** RESOLUTION 08-50 to establish the 2008-2009 tax rate for the *Berkeley Public Schools Educational Excellence Act of 2006* (Measure A of 2006)

### **BACKGROUND INFORMATION**

The legislation establishing the *Berkeley Public Schools Educational Excellence Act of 2006* (Measure A of 2006) permits an annual cost-of-living increase in the rate to maintain the programs and accomplish the goals of the Measure.

*Each year, commencing with the 2007-08 tax year. . . the rates imposed by this Special Tax may be increased by a cost-of-living adjustment equal to the annual percentage increase of the State of California statutory inflation adjustment as defined in Education Code Section 42238.1(b). (Para 4.C.)*

The statutory cost-of-living adjustment (COLA) based on the *District and County Office Financial Projection Dartboard* produced by the School Services of California in May, 2008 has been determined to be **5.66** percent.

Since the BSEP/Measure A budgets have already been developed using the slightly lower COLA projected in February, 2008, if the Board adopts the 5.66% COLA rate, the increased revenue of the Measure will be held for later determination of expenditure plans for the different Purposes of the Measure.

### **POLICY/CODE**

The *Berkeley Public Schools Educational Excellence Act of 2006*, (Para. 4C)

### **FISCAL IMPACT**

With a COLA rate of 5.66 percent, the gross tax revenues are projected to be approximately \$22,247,000, an increase of approximately \$1,200,000 from FY 2008.

### **STAFF RECOMMENDATION**

Adopt the authorized COLA of 5.66% increase for Measure A of 2006.

**RESOLUTION 08-50: To Establish the 2008-2009 Tax Rate for the Schools Special Tax: "Berkeley Public Schools Educational Excellence Act of 2006" (Measure A of 2006)**

**WHEREAS**, in November 2004, the voters of the City of Berkeley adopted legislation, "Berkeley Public Schools Educational Excellence Act of 2006" (Measure A of 2006) which levies a special tax for particular uses by the Berkeley Unified School District, namely, reducing class sizes, maintaining school libraries and music programs, providing professional development, educational program evaluation, technology, public information and parent outreach, and diverse academic programs at each school,

**WHEREAS**, Article 4C of the Act states:

*Each year, commencing with the 2007-08 tax year. . . the rates imposed by this Special Tax may be increased by a cost-of-living adjustment equal to the annual percentage increase of the State of California statutory inflation adjustment as defined in Education Code Section 42238. . .*

**WHEREAS**, according to information posted on *District and County Office Financial Projection Dartboard* of May 19, 2008, produced by School Services of California the statutory cost-of-living adjustment (COLA) allowed for 2008-09 is **5.66%**, and,

**WHEREAS**, the rates authorized in Measure A of 2006 for 2007-08 were established at \$0.2383 cents/square foot for residential buildings, \$0.3592 cents/square foot for commercial/industrial/institutional buildings, and \$52.27 for unimproved parcels,

**NOW, THEREFORE, BE IT RESOLVED**, that an authorized COLA of **5.66%** be applied and that a tax rate of **\$0.2518** per square foot for Residential Building Improvements and **\$0.3795** per square foot for Commercial, Industrial, and Institutional Buildings Improvements and **\$55.23** for unimproved parcels be authorized for the *Berkeley Public Schools Educational Excellence Act of 2006* in FY 2008-09.

**APPROVED AND ADOPTED** by the Board of Education on the 11<sup>th</sup> day of June by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

William Huyett, Superintendent  
Secretary of the Board of Education  
Berkeley Unified School District

## **BERKELEY UNIFIED SCHOOL DISTRICT**

**TO:** William Huyett, Superintendent  
**FROM:** Javetta Cleveland, Deputy Superintendent  
**DATE:** June 11, 2008  
**REGARDING:** **RESOLUTION 08-51** to establish the 2008-2009 tax rate for the Schools Special Tax: *Berkeley Schools Facilities Safety and Maintenance Act of 2000* [Measure BB of 2000]

### **BACKGROUND INFORMATION**

The legislation establishing the Berkeley Schools Facilities Safety and Maintenance Act of 2000 (Measure BB) permits an annual cost-of-living increase in the rate to accomplish the purposes of the Measure, that is, “to provide school safety and essential maintenance of the District’s buildings and grounds, thereby protecting the health, safety and security of children and staff and creating an environment that supports students and staff success.”

The annual COLA increase allowed is based on the inflation increase applied by the State as defined in Education Code Section 42238.1(b). (Para. 3B).

The statutory cost-of-living adjustment (COLA) based on the *District and County Office Financial Projection Dartboard* produced by the School Services of California in May, 2007, was determined to be **4.53%** percent. (The index used in determining the COLA rate for Measure BB has historically been the rate established in the prior fiscal year. This has enabled the District to project the revenue from this Measure earlier in the budget planning year. This practice will be continued for the life of this Measure.)

Adopting a COLA of 4.53% will yield approximately \$5,005,000, an increase of an estimated \$216,900 over FY 2008.

### **POLICY/CODE**

*Berkeley Schools Facilities and Safety and Maintenance Act of 2000* [Measure BB, 2000, Para. 3B]

### **FISCAL IMPACT**

Approximate increase in gross revenues of \$216,900 may be realized from a COLA of 4.53 applied to the Measure BB Fund.

### **STAFF RECOMMENDATION**

Adopt the authorized COLA increase for Measure BB of 2000.

**BERKELEY UNIFIED SCHOOL DISTRICT  
RESOLUTION NO. 08-51**

**TO ESTABLISH THE 2008-2009 TAX RATE FOR THE “BERKELEY SCHOOLS FACILITIES SAFETY AND MAINTENANCE ACT OF 2000” (Measure BB of 2000)**

**WHEREAS**, in November 2000, the voters of the City of Berkeley adopted the “Berkeley Schools Facilities Safety and Maintenance Act of 2000” (Measure BB) which levies a special tax for particular uses by the Berkeley Unified School District, namely, “to provide school safety and essential maintenance of the District’s buildings and grounds, thereby protecting the health, safety and security of children and staff and creating an environment that supports student and staff success” [Para. 2]; and,

**WHEREAS**, Article 3B of the Act states: “Each year the rate imposed by this special tax may be increased by a percentage equal to the inflation increase applied by the State to average revenue limit as defined in Education Code Section 42238.1(b) as follows:

*The percentage change in the annual average value of the Implicit Price Deflator for State and Local government Purchases of Goods and Services for the United States, as published by the United States Department of Commerce for the 12-month period ending in the third quarter of the prior fiscal year. This percentage change shall be determined using the latest data available as of May 10 of the preceding fiscal year compared with the annual average value of the same deflator for the 12-month period ending in the third quarter of the second preceding fiscal year.*

**WHEREAS**, the annual Statutory COLA as reported in the School Services of California “Financial Projection Dartboard, May (2007) Revision” was determined to be 4.53%; and,

**WHEREAS**, the tax levy for the 2007-2008 fiscal year was at a rate \$0.0548 for Residential Buildings and Improvements, and at a rate of \$0.0821 for all Commercial, Industrial and Institutional Buildings and Improvements;

**NOW, THEREFORE, BE IT RESOLVED:** that the authorized COLA of **4.53%** percent be adopted for the “Berkeley Schools Facilities Safety and Maintenance Act of 2000” and that a tax rate of **\$0.0573** be levied on Residential Buildings and Improvements, and a tax rate of **\$0.0858** be levied on all Commercial, Industrial and Institutional Buildings and Improvements.

**PASSED AND ADOPTED** by the Board of Education of the Berkeley Unified School District this 11<sup>th</sup> day of June, 2008 by the following called vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

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William Huyett, Superintendent  
Secretary of the Board of Education  
Berkeley Unified School District of

# **BERKELEY UNIFIED SCHOOL DISTRICT**

**To:** William Huyett, Superintendent  
**From:** Javetta Cleveland, Deputy Superintendent  
**Date:** June 11, 2008  
**Subject:** Authorization to Increase Contract with The Staffing Solution

## **BACKGROUND INFORMATION**

The Business Services Department has utilized the services of The Staffing Solution to cover a vacant Payroll Supervisor position since July 2007. The payroll supervisor is responsible for various payment management functions and other related tasks. The Human Resources Department is actively recruiting for this position. This has been a particularly difficult position to recruit qualified candidates. The Board approved \$30,000 on October 24, 2007. Staff is requesting Board approval for an additional \$57,300 to pay The Staffing Solution for these services for the remainder of the 2007-08 School Year.

## **POLICY/CODE**

Public Contract Code: 20111  
Board Policy 3310

## **FISCAL IMPACT**

\$ 57,300 to be paid from the General Fund Budget

## **STAFF RECOMMENDATION:**

Approval and Ratification of payment for services provided by The Staffing Solution.

# **BERKELEY UNIFIED SCHOOL DISTRICT**

**To:** William Huyett, Superintendent  
**From:** Javetta Cleveland, Deputy Superintendent  
**Date:** June 11, 2008  
**Subject:** Ratification of Contract with Bay Area Coalition for Equitable Schools ("BayCES")

## **BACKGROUND INFORMATION**

Berkeley High School has utilized the services of BayCES for small schools coaching services and consulting services. BayCES partners with schools that are committed to raising overall student achievement and closing achievement gaps. BayCES schools work toward this vision by developing equity centered professional learning communities, using data to guide decision-making and improvement in the classroom and in the larger school community, and by creating mutually supportive and accountable relationships between the school, central office and parent and community partners.

BayCES has provided BHS with small school coaching services and consulting services from July 1, 2007 through June 30 2008. The total cost for both of these services is \$166,000 as follows:

### Small School Coaching Services

BayCES will provide BHS with 60 days of BayCES coaching at a rate of \$850/day for a total of \$51,000. 30 of these 60 days of were designated for coaching at the Arts and Humanities Academy (AHA), a small school within the school. The other 30 of these 60 total days are designated for coaching at the School for Social Justice and Ecology (SSJE), a small school within the school.

### Consulting Services

BayCES provided BHS with 70 days of professional development and instructional leadership coaching at a rate of \$1,500/day for a total of \$105,000. Sixty (60) of these 70 total days are designated for professional development for the comprehensive high school. The other ten of these cays total 70 days are designated for instructional leadership coaching. BayCES also provided technical service for the preparation and writing of a Department of Education small learning community grant proposal at a one time cost of \$10,000.

### Additional Services

BHS pays an additional \$850/day for BayCES Small Schools Coaching in excess of 60 days per school year. The School also must pay an additional \$1,500/day for BayCES Consulting Services in excess of 70 days per school year. BayCES has provided BHS with Additional Coaching and consulting services in excess of the 60 days. The total cost for additional coaching services is to date is \$12,500.

**POLICY/CODE**

Public Contract Code: 20111

Board Policy 3310

**FISCAL IMPACT**

\$81,585 is to be paid from general funds, \$7,165 will be paid from Federal Small School grant, \$20,000 will be paid from BayCES SSJA grant, \$15,333 will be paid from BayCES AHA grant, and \$54,417 will be paid from School Site Discretionary Block Grant.

**STAFF RECOMMENDATION:**

Ratification of payment for services provided by BayCES in the amount of \$178,500.