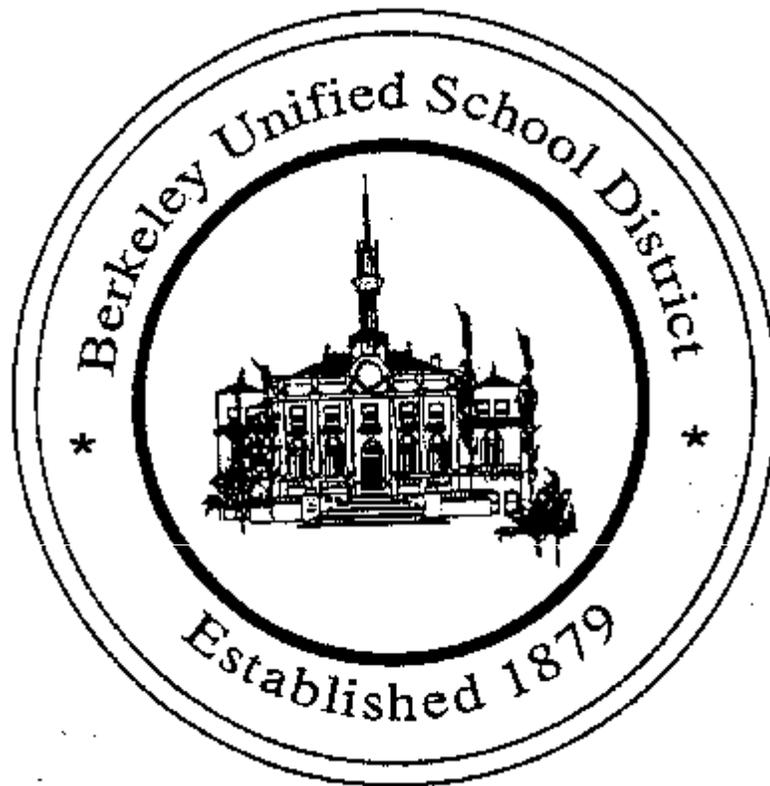


**Berkeley Unified School District
Office of the Superintendent**



Board of Education Meeting

February 13, 2008

**Berkeley Unified School District
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6206 Fax: (510) 540-5358**

BOARD OF EDUCATION – MEETING AGENDA*

Wednesday, February 13, 2008

Call to Order The Presiding Officer will call the Meeting to Order at **6:25 p.m.**, recess to Closed Session at **6:30 p.m.** and reconvene in Public Session by **7:30 p.m.**

Roll Call

Members Present:

John T. Selawsky, President
Nancy Riddle, Vice President
Joaquin J. Rivera
Karen Hemphill
Shirley Issel
Rio Bauce ** - Student Director

Administration: Superintendent William Huyett, Secretary
Javetta Robinson, Deputy Superintendent
Neil Smith, Assistant Superintendent of Educational Services
Lisa Udell, Assistant Superintendent of Human Resources

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c)

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claims
- g) Property Acquisition

* Board agenda posted on District website: www.berkeley.k12.ca.us

** The Student Director does not attend Closed Session

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

REGULAR MEETING AGENDA

CALL TO ORDER

Report Closed Session actions

Approve Regular Meeting Agenda of February 13, 2008

Teaching and Learning

Writers' Workshop at Berkeley Arts Magnet presented by Principal Kristin Collins

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports
Superintendent's Report
Board Members' Reports

APPROVE CONSENT CALENDAR

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

General Services

1.1-C

Resolution No. 08-32
Black History Month Proclamation

Staff Recommendation:
Approve Resolution No. 08-32 Proclaiming February 2008 as Black History Month

Page 1

Personnel Services

2.1-C

Approval of Personnel Report No. 08-04

Staff Recommendation:
Approve Personnel Report No. 08-04 indicating changes in personnel status by Berkeley employees throughout the District

Page 3

| | | |
|--|--|--|
| <p>2.2-C Approval of Board Resolution 08-31 Board Consent of Teachers teaching outside of Credential</p> | <p><u>Staff Recommendation:</u> Approve Resolution No. 08- 31: Consent of fully credentialed teachers teaching outside of credential area for SY 2007-08</p> | <p>Page 7</p> |
| <p><u>Educational Services</u></p> | | |
| <p>3.1-C Approval of Overnight Field Trips</p> | <p><u>Staff Recommendation:</u> Approve overnight field trips consistent with district policies</p> | <p>Page 10</p> |
| <p>3.2-C Approval of 2007-08 Consolidated Application Part II for Funding</p> | <p><u>Staff Recommendation:</u> Approve 2007-08 Consolidated Application Part II for Funding Categorical Aid Programs</p> | <p>Page 12 under separate cover</p> |
| <p><u>Business Services</u></p> | | |
| <p>4.1-C Approval of Contracts/Purchase Orders</p> | <p><u>Staff Recommendation:</u> Authorize the Deputy Superintendent and/or Purchasing Agent to execute contracts and purchase orders</p> | <p>Page 14</p> |
| <p>4.2-C Approval of Contract to hire WLC Architects</p> | <p><u>Staff Recommendation:</u> Approve contract with WLC Architects for the design of Longfellow Annex</p> | <p>Page 16</p> |
| <p>4.3-C Approval to hire Parsons/3DI</p> | <p><u>Staff Recommendation:</u> Approve hiring of Parsons/3DI to manage Berkeley High School Construction Projects</p> | <p>Page 17</p> |

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

General Services

| | | |
|---|---|----------------|
| 1.1-A Bolton Estate Bequest: Project Proposals | <u>Staff Recommendation:</u> Approve two conceptual ideas for Thousand Oaks School from Bolton Bequest funds | Page 18 |
|---|---|----------------|

Educational Services

| | | |
|--|---|----------------|
| 3.1-A Approval of International Baccalaureate (IB) Courses | <u>Staff Recommendation:</u> Approve the IB courses at Berkeley High School | Page 22 |
|--|---|----------------|

| | | |
|---|--|-----------------|
| 3.2-A Approval of MOU with Faith Network | <u>Staff Recommendation:</u> Approve MOU between Faith Network and BUSD to provide fingerprinting services to volunteers | Page 129 |
|---|--|-----------------|

CONFERENCE ITEMS

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

ADDITIONAL ACTION ITEMS

Approve Minutes of January 16, 2008
Approve Minutes of January 23, 2008

**EXTENDED PUBLIC TESTIMONY
ANNOUNCEMENTS**

2008 Board of Education Meeting Dates

| | |
|--------------------------------------|-------------------------------------|
| February 20 - Budget Workshop | June 11 |
| February 27 | June 25 |
| March 12 | August 20 |
| March 26 | September 10 |
| April 9 | September 24 |
| April 23 | October 22 |
| May 14 | October 29 |
| May 28 | November 12 |
| | December 10 - organizational |

ADJOURNMENT

**Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD** and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**.

You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

PERFORMANCE GOALS

- 1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum**
- 2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child**
- 3. Establish and maintain the culture and governance necessary to support an environment conducive to learning**

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Board of Education
FROM: John T. Selawsky, President, Board of Education
DATE: February 13, 2008
SUBJECT: Resolution Proclaiming February 2008 as Black History Month

BACKGROUND INFORMATION

The Berkeley Unified School District has a tradition of commemorating Black History Month in February of each year. African Americans have a rich history of outstanding accomplishments in every field of human endeavor from literature and art to science, industry, education, diplomacy, athletics and jurisprudence. It is important that our students learn of the African American people and events that enrich our history.

POLICY/CODE

None

FISCAL IMPACT

None

BOARD MEMBER RECOMMENDATION

Approve the Resolution proclaiming February 2008 as Black History Month.

BERKELEY UNIFIED SCHOOL DISTRICT

Resolution No. 08-32

Proclaiming February 2008 as BLACK HISTORY MONTH Berkeley Unified School District

WHEREAS, February has been designated Black History Month by various official bodies and is celebrated as such in schools, businesses, and governmental agencies throughout the nation; and

WHEREAS, Berkeley Unified School District recognizes and celebrates the contributions of African-American historical figures, leaders, teachers, parents, community activists, and students, and

WHEREAS, Berkeley Unified School District further recognizes and celebrates the value of diversity and the richness of cultural heritages within the City of Berkeley and within the District, and the integral part that each of our many communities plays in the overall fabric of our history as well as the present state of the City and District; and

WHEREAS, the Berkeley school community has chosen to name three of its schools after African-American leaders of national, and international, renown, i.e., Malcolm X Elementary, Martin Luther King Jr. Middle, and Rosa Parks Elementary, clearly reflecting the importance of these Black American leaders to the residents of the Berkeley community; and

WHEREAS, Berkeley Unified School District has a long-time commitment to integration in our public schools and a long-time commitment to an appreciation of and a celebration of diversity in our public schools, and further, a long-time commitment to recognizing the value, contributions, and importance of our African-American students, parents, teachers, and administrators; and

WHEREAS, Berkeley Unified School District again affirms its commitment to appreciating, celebrating, and valuing its African-American students, and recognizes the importance of acknowledging the history, culture, and struggles of our African-American community;

THEREFORE, BE IT RESOLVED, this 13th day of February, 2008, that February 2008 is declared Black History Month in the Berkeley Unified School District, and that the Board of Education encourages discussions, presentations, and projects relating to and enhancing the experience of Black History Month within the BUSD.

John T. Selawsky, President

William Huyett, Secretary

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Lisa Udell, Ed.D. Assistant Superintendent, Human Resources
 Alan Levinson, Director, Classified Personnel
DATE: February 13, 2008
SUBJECT: APPROVAL OF HUMAN RESOURCES REPORT 08-04
 Following is Human Resources Report 08-04 which reports details of personnel assignments, employment, and terminations.

| CERTIFICATED EMPLOYEES | | | | | | |
|------------------------------------|--------------------|-----------------|----------------------|-------------------------|-------------|-----------|
| NAME | POSITION | LOCATION | BUDGET | FTE & SALARY | FROM | TO |
| <u>RESIGNATION</u> | | | | | | |
| John Allen | Teacher | BHS | General Fund | 1.00 | 1/25/08 | |
| Ana Merkel | Teacher | BHS | General Fund | 1.00 | 1/25/08 | |
| <u>RETIREMENT</u> | | | | | | |
| Francoise Case | Teacher | BHS | General Fund | 0.80 | 6/13/08 | |
| Judith Doyle | Teacher | King | General Fund | 1.00 | 6/13/08 | |
| Louise Fender | Speech Thearpist | Special Ed | General Fund | 1.00 | 6/13/08 | |
| Alan Joy | Program Supervisor | Special Ed | General Fund | 1.00 | 6/13/08 | |
| Judy Kono | Teacher | Oxford | General Fund | 1.00 | 6/13/08 | |
| Carole Ono | Teacher | District | General Fund | 1.00 | 6/13/08 | |
| Darlene Rodriguez | Teacher | Thousand Oaks | General Fund | 1.00 | 6/13/08 | |
| <u>EXTRA DUTY – STIPEND</u> | | | | | | |
| Cathy Campbell | Teacher | District | Peer Assistant | NTE \$3,321.00 | 8/27/07 | 6/13/08 |
| Tamara Friedman | Teacher | BHS | Restricted Donations | NTE \$800.00 | 11/28/07 | 6/15/08 |
| Phil Halpern (Team Leader) | Teacher | BHS | General Fund | NTE \$5,536.00 | 8/27/07 | 6/13/08 |
| Wyn Skeels (Team Leader) | Teacher | BHS | General Fund | NTE \$5,536.00 | 8/27/07 | 6/13/08 |

CLASSIFIED EMPLOYEES

| NAME | POSITION | LOCATION | BUDGET | CLASS RANGE STEP | FTE & SALARY | FROM | TO |
|---|---|----------------------|-----------------|-------------------------|--|-------------|-----------|
| <u>RESIGNATION</u> | | | | | | | |
| Angela Faulk-Moore | Instructional Assistant (Special Education) | Berkeley High | | | | 1/22/08 | |
| Gabriel Getchell | Ext. Day Program Coordinator | Thousand Oaks | | | | 1/11/08 | |
| Sally Lundgren | Instructional Tech. (After School) | Le Conte | | | | 1/25/08 | |
| Arlan Murillo | Instructional Assistant (Special Education) | Thousand Oaks | | | | 1/14/08 | |
| Charles Sidney, Jr. | Instructional Tech. | Washington | | | | 1/7/08 | |
| Veronica Urdaneta | Administrative Coordinator | Educational Services | | | | 12/20/07 | |
| <u>MATERNITY LEAVE OF ABSENCE WITH 50% PAY</u> | | | | | | | |
| Tanossa Miller | Instructional Tech./ Instructional Specialist | Emerson | After School | 34/1 51/1 | .56 FTE \$14.41 hr .14 FTE \$21.96 hr | 1/28/08 | 5/15/08 |
| Atillah Reese | Instructional Tech. | Malcolm X | After School | 34/5 | .53 FTE \$17.58 hr | 1/25/08 | 3/10/08 |
| <u>EXTENDED SICK LEAVE WITH 50% PAY</u> | | | | | | | |
| Felicia Gray | Instructional Assistant (Special Education) | Rosa Parks | Special Ed. | 31/1 | .80 FTE \$13.38 hr | 12/21/07 | 1/29/08 |
| Linh Ling | Food Service Assistant | King | Child Nutrition | 26/4 | .73 FTE \$13.48 hr | 1/28/08 | 2/14/08 |
| <u>LEAVE OF ABSENCE WITHOUT PAY</u> | | | | | | | |
| Maurice Tobin | Instructional Assistant (Special Education) | Berkeley High | Special Ed. | 31/2 | .80 FTE \$14.06 hr | 1/7/08 | 2/29/08 |
| <u>PERMANENT</u> | | | | | | | |
| Julie Batsel | Interpreter for the Deaf | King | Special Ed. | 45/5 | +.067 FTE \$23.08 hr | 10/1/07 | 6/13/08 |
| Michelle Evans | Instructional Tech. | Longfellow | After School | 34/1 | +.07 FTE \$14.41 hr | 1/8/08 | 6/13/08 |
| Irma Parker | Parent Liaison | Berkeley High | General Fund | 45/5 | +.06 FTE \$23.08 hr | 8/29/07 | 6/13/08 |
| Clair Scott | Library Media Tech. | Emerson | Title II | 41/1 | +.20 FTE \$17.15 hr | 1/7/08 | 6/13/08 |

CLASSIFIED EMPLOYEES

| NAME | POSITION | LOCATION | BUDGET | CLASS RANGE STEP | FTE & SALARY | FROM | TO |
|---|---|-------------------------|---------------------------|-------------------------|-------------------------------|-------------|-----------|
| <u>PROBATIONARY</u> | | | | | | | |
| Xavier Van Windekens | Assessment Tech. | Evaluation & Assessment | Evaluations | 58/1 | 1.0 FTE \$26.14 hr | 1/7/08 | 7/6/08 |
| Gerald Williams | Custodian I | Thousand Oaks | General Fund | 32/1 | 1.0 FTE \$13.48 hr | 12/14/07 | 6/13/08 |
| <u>PROVISIONAL</u> | | | | | | | |
| Ashley Gamboa | Ext. Day Program Coordinator | Thousand Oaks | LRN SAFE | 52/1 | 1.0 FTE \$22.52 hr | 1/14/08 | 4/13/08 |
| Terri Kirkwood | Accountant | Business Services | General Fund/After School | 47/1 | 1.0 FTE \$19.87 hr | 1/9/08 | 4/8/08 |
| Nidhi Tiwary | Instructional Tech. (After School) | Oxford | After School | 34/1 | .53 FTE \$14.41 hr | 1/15/08 | 4/14/08 |
| <u>AVAILABLE SUBSTITUTES</u> | | | | | | | |
| Beatrice Burton | Noon Director | John Muir | General Fund | N/A | NTE 7.5 hrs/day \$11.91 hr | 1/15/08 | 6/13/08 |
| Jhony Condor | Custodian I | All District | General Fund | 32/1 | NTE 7.5 hrs/day \$13.48 hr | 1/18/08 | 6/13/08 |
| Bryn Kahn | Instructional Assistant (Special Education) | All District | General Fund | 31/1 | NTE 7.5 hrs/day \$13.38 hr | 1/22/08 | 6/13/08 |
| Taska McQueen | Food Service Assitant | All District | Child Nutrition | 26/1 | NTE 7.5 hrs/day \$11.61 hr | 10/19/07 | 6/13/08 |
| Latasha Mitchell | Food Service Assistant | All District | Child Nutrition | 26/1 | NTE 7.5 hrs/day \$11.61 hr | 10/4/07 | 6/13/08 |
| Edwina Rowan | Food Service Assistant | All District | Child Nutrition | 26/1 | NTE 7.5 hrs/day \$11.61 hr | 1/11/08 | 6/13/08 |
| Vincent Singh | Custodian I | All District | General Fund | 32/1 | NTE 7.5 hrs/day \$13.48 hr | 1/17/08 | 6/13/08 |
| <u>TEMPORARY/HOURLY/LIMITED TERM</u> | | | | | | | |
| Theresa Leader | Instructional Tech. (After School) | Longfellow | After School | 34/3 | 7.5 hrs/wk \$15.90 hr | 9/7/07 | 6/13/08 |
| Eda Levenson | Tutor-Specialty (CAHSEE) | B-Tech | CAHSEE | 31/1 | 132 total hrs \$13.38 hr | 8/29/07 | 9/30/07 |

CLASSIFIED EMPLOYEES

| NAME | POSITION | LOCATION | BUDGET | CLASS RANGE STEP | FTE & SALARY | FROM | TO |
|------------------------|--|-----------------|--------------------------|-------------------------|----------------------------|-------------|-----------|
| Henry Lewis, III | Noon Director | Rosa Parks | General Fund | N/A | 6 total hrs \$11.91 hr | 9/5/07 | 9/27/07 |
| Deborah Lira | Tutor-Specialty (Bilingual) | Berkeley High | BSEP | 31/1 | 20 hrs/wk \$13.38 hr | 9/4/07 | 5/15/08 |
| Felipe Lopez | Tutor-Specialty (AP Project) | Berkeley High | BSEP | 31/1 | 20 hrs/wk \$13.38 hr | 8/29/07 | 6/13/08 |
| Salli Lundgren | Instructional Tech. (After School) | Le Conte | After School | 34/1 | 6 hrs/wk \$14.41 hr | 8/29/07 | 6/13/08 |
| Damien Malone | Student Worker | Berkeley High | General Fund | N/A | 10 hrs/wk \$8.00 hr | 8/1/07 | 8/30/08 |
| Amy McAllister | Tutor-Specialty (Work Study) | Berkeley High | BSEP | 31/1 | 15 total hrs \$13.38 hr | 8/29/07 | 6/13/08 |
| Ana Montanez | Tutor-Specialty (Bilingual) | Berkeley High | BSEP | 31/1 | 20 hrs/wk \$13.38 hr | 9/4/07 | 6/13/08 |
| Ngozi Mordi | Tutor-Specialty (Math) | Berkeley High | BSEP | 31/1 | 15 hrs/wk \$13.38 hr | 8/29/07 | 6/13/08 |
| Maisha Morris | Instructional Tech. (After School) | Le Conte | After School | 34/1 | 6 hrs/wk \$14.41 hr | 9/4/07 | 6/13/08 |
| Jesse Roach | Student Worker | Cragmont | 21 st Century | N/A | 10 hrs/wk \$8.00 hr | 10/1/07 | 6/13/08 |
| June Yu | Tutor-Specialty (AP Project) | Berkeley High | BSEP | 31/1 | 20 hrs/wk \$13.38 hr | 1/8/08 | 6/13/08 |
| <u>STIPENDS</u> | | | | | | | |
| Deandre Thompson | Coach (Girls 8 th Grade Basketball) | Willard | LRN SAFE | N/A | \$600.00 | 10/1/07 | 3/1/08 |
| Randolph Walker | Coach (Ultimate Frisbee) | Willard | 21 st Century | N/A | \$600.00 | 10/11/07 | 2/10/08 |

BERKELEY UNIFIED SCHOOL DISTRICT

TO: Board of Education
FROM: Lisa Udell, Assistant Superintendent, Human Resources
DATE: February 13, 2008
SUBJECT: Board Resolution 08-31: Board Consent of Teachers teaching outside of credential area

BACKGROUND INFORMATION

The governing board of a public school district may authorize the holder of a multiple subject or single subject credential to teach a specific subject provided that teacher has completed at least 12 semester units or 6 upper division or graduate units for grades 9 or below, or 18 semester units or 9 upper division or graduate units for grades 9 and above. The authorization shall remain valid for one year and may be renewed annually.

POLICY/CODE

Education Code 44256(b); 44263

FISCAL IMPACT

None

STAFF RECOMMENDATION

Approve Resolution No. 08-31

BERKELEY UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 08-31

Board Consent for Teachers Teaching Outside of Credential Area

WHEREAS, current certification regulations require a resolution be adopted when teachers outside of their major or minor areas of preparation, and

WHEREAS, the Berkeley Unified School District has credentialed teachers with appropriate education and training, teaching outside of their major or minor areas of preparation.

THEREFORE, BE IT RESOLVED that the Berkeley Unified School District Board of Education authorizes the following action for the 2007-08 school year:

Grants approval for the following employees who have completed 12 semester units or 6 upper division or graduate units in the subject area to be taught and to serve, with consent in departmentalized classes (Ed Code 44256(b):

Bindloss, Jon (Multiple Subjects credential/teaching Science)
Chinn, Ryan (Multiple Subjects credential/teaching Math)
Ingley, Suzanne (Multiple Subjects credential/teaching Science)

Grants approval for the following employee who has completed 18 semester units or 9 upper division or graduate units in the subject to be taught or 60 semester units equally distributed among the four areas of a diversified major set forth in Section 44314. Service shall be with teacher consent in departmentalized classes (Ed Code 44263):

Beckman, Myron (Standard Secondary – Political Science/teaching Writing and Literature)
Morrison, Sarah (English credential/teaching Latin)
Trimlett, Kate (Biology credential/teaching Chemistry)
Walsh-Cunnane (English credential/teaching History)

The foregoing Resolution was adopted by the Board of Education of the Berkeley Unified School District on the 13th day of February, 2008 as the same appears on record in my office.

AYES:

NOES:

ABSTAIN:

ABSENT:

I, William Huyett, Secretary to the Board of Education of the Berkeley Unified School District, County of Alameda, State of California, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Education of the aforesaid school district as the Board meeting held on the 13th day of February, 2008, as the same appears on record in my office.

William Huyett
Secretary, Board of Education
Berkeley Unified School District

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: February 13, 2008
SUBJECT: Overnight Field Trip Requests

BACKGROUND INFORMATION:

The following overnight field trip requests are being made:

Marin Headlands, March 6-7, 2008

Approve participation of fifty-five (55) B.H.S. Community Partnerships Academy juniors, four (4) teachers, and five (5) other adults on a two-day, one-night trip to the Marin Headlands. The group is scheduled to depart at 8:30 a.m. on Thursday, March 6 and will return at 3:15 on Friday, March 7, 2008. The group will participate in the Hostel Adventure Education Program, learning about the ecosystems of the Bay Region while also relating that information to their own knowledge of what it takes to build and sustain a community. They will also engage in community building activities, including outlining their academic goals. Students will sleep in gender-specific rooms at the hostel. BUSD buses will provide transportation. CP Academy funds and parent donations will cover the cost of approximately \$32 per student. No student will be denied access based on ability to pay. Requested by Amy Frey, Vice-Principal – Berkeley High School.

Marin Headlands, March 20-21, 2008

Approve participation of forty-five (45) fourth grade students, three (3) teachers, and three (3) other adults from LeConte Elementary School on a two-day, one-night retreat to the Marin Headlands. The group is scheduled to depart at 8:30 a.m. on Thursday, March 20, and will return at 4:30 p.m. on Friday, March 21, 2008. The purpose of the trip is to provide students with an opportunity for hands-on exploration of the natural world, to apply what they have learned about science. Students will sleep in gender specific cabins on the grounds. BUSD buses will provide transportation. Berkeley Public Education Foundation, Parent Teacher Association, Headlands scholarships and fundraising efforts will cover the total cost of \$6,500. No student will be denied access based on ability to pay. Requested by Cheryl Wilson, Principal – LeConte Elementary School.

Gillespie Youth Camp at Tilden Park, May 15-16, 2008

Approve participation of sixty (60) second grade students, nine (9) teachers, and ten (10) other adults from LeConte Elementary School on a two-day, one-night trip to Tilden Park. The group is scheduled to depart on Thursday, May 15, at 11:30 a.m. and will return at 1:00 p.m. on Friday, May 16, 2008. The purpose of the trip is to have students engage in outdoor activities and apply what they have learned about science as they explore the watershed system

and plant and animal life in Tilden Park. Students will sleep in tents on the grounds. BUSD buses will provide transportation. Donations and grants will provide funds for the \$15.00 per student cost. No student will be denied access based on ability to pay. Requested by Cheryl Wilson, Principal – LeConte Elementary School.

POLICY/CODE:

Education Code 35330
Board Policy 6153

FISCAL IMPACT:

As indicated above.

STAFF RECOMMENDATION:

Approve the overnight field trips for students consistent with the District Policies and instructional programs.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: February 13, 2008
SUBJECT: Approval of the 2007 - 2008 Consolidated Application for Funding Categorical Aid Programs (Part II)

BACKGROUND INFORMATION:

Part I of the Consolidated Application for Funding Categorical Programs was submitted June 30, 2007. Part II of the application is due no later than January 31, 2008 to the California Department of Education, but a revised version may be submitted at a later date after Board approval. Part II contains the following information: (1) the entitlement of funds from the federal and state government; (2) allocation of funds to the schools, including private schools; (3) the number of participants in specified programs; and (4) the reports on various state and federal programs. The District Advisory Committee (DAC) and the District English Learner Advisory Committee (DELAC) have reviewed the plan and have had an opportunity to advise in the preparation of the application.

Board approval is required as there are basic legal assurances for all of the categorical programs to indicate that the school district will comply with the requirements for the following program funds.

Federal and State funds for special needs students included in the application are:

- Title I, Part A Basic Grant – Low Income, NCLB Sec. 101
- Title III, Part A – LEP and Immigrant Students, NCLB Sec. 301
- Economic Impact Aid, EC 54000

Federal and State funds for School Improvement and Professional Development included in the application are:

- Title II, Part A – Teacher Quality, NCLB Sec. 201
- Title II, Part D – Technology, NCLB Sec. 2401
- Title V, Part A – Innovative Programs, NCLB Sec. 501

Federal and State funds for Safe and Drug-Free Schools included in the application are:

- Title IV, Part A – Safe and Drug Free Schools, NCLB Sec. 401
- Tobacco Use Prevention Education (TUPE) Program 4-8, H&S 104350

School Safety and Violence Prevention, EC 32228

A complete copy of the Consolidated Application (Part II) is available in the board room for public viewing.

POLICY/CODE

Education Code Section 64000-64001

FISCAL IMPACT

Approximately \$2,688,350 in categorical funding

STAFF RECOMMENDATION

Approve Part II of the Consolidated Application for funding Categorical Aid programs.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Javetta Robinson Deputy Superintendent
DATE: February 13, 2008
SUBJECT: Approval of Contracts/Purchase Orders for Services
Contracts

BACKGROUND INFORMATION

The District contracts with consultants or independent contractors who can provide valuable and necessary specialized services not normally required on a continuing basis.

The following contract services are requested. Expenditures are within budget.

- 1 Ratification of contract to Schools Excess Liability Fund, for outstanding adjusted balance for Fiscal Year 2006/07. The cost will not exceed \$25,000. To be paid from Self Insurance Fund. Requested by Javetta Robinson.
- 2 Community College Foundation to provide tutoring services for 18 students at various schools for the period February 2008 through June 2008. The cost will not exceed \$16,076. To be paid from Title I Funds. Requested by Christina Faulkner.
- 3 Timothy Murphy School to provide new placement for student JT (5/9/91) for the period November 6, 2007 through June 30, 2008. The cost will not exceed \$25,520. To be paid from Special Education Budget. Requested by Elaine Eger.
- 4 San Joaquin County Office of Education to provide continuing LEA Medi-Cal billing services for the period July 1, 2007 through June 30, 2008. The cost will not exceed \$15,000. To be paid from Special Education Budget. Requested by Elaine Eger.
- 5 Pro Dek, Inc. to provide resurfacing of the rubber play area at Thousand Oaks School. The cost will not exceed \$29,593. To be paid from BSEP Fund 7. Requested by Lew Jones.
- 6 Luna Kids Dance to provide professional development for middle school physical education teachers in dance curriculum and practice for the period November 2007 through June 2008. The cost will not exceed \$30,000. To be paid from BSEP Fund 4. Requested by Suzanne McCulloch.

- 7 Increase in contract, PO 80366, to State of California, Department of Education to provide processing of GED transactions for BUSD Adult School. Original purchase order amount \$4,500 was issued on July 13, 2007. The additional amount requested is \$5,500 for a total amount of \$10,000. To be paid from Adult Education Fund. Requested by Margaret Kirkpatrick.
- 8 Increase in contract, PO 81744, to Robert Half International to provide temporary support for vacant workers comp position in Risk Management Department. The Board approved \$14,616 on December 12, 2007. The additional amount requested is \$12,450 for a total amount of \$27,066. To be paid from Self Insurance Fund. Requested by Javetta Robinson.
- 9 Increase in contract, PO 81131, to Robert Half International to provide temporary support for vacant payroll position for Fiscal Services Department. The Board approved \$25,000 on November 14, 2007. The additional amount requested is \$20,000 for a total amount of \$45,000. To be paid from General Fund Budget. Requested by Javetta Robinson.

POLICY/CODE

Public Contract Code: 20111
Board Policy 3310

STAFF RECOMMENDATION

Approve the contracts with Consultants or Independent Contractors as submitted.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Lew Jones, Director of Facilities
DATE: February 13, 2008
SUBJECT: Approve a Contract to Hire WLC Architects to Provide the Schematic Design for the Longfellow Annex Project

BACKGROUND INFORMATION

On January 9, 2008, the Board approved the schematic design for the Longfellow Annex. District staff evaluated the work schedules of those firms in our architect pool and suggested that two of the firms be interviewed for this project. The Longfellow Principal invited several parents, teachers and an administrator to interview these two firms. WLC Architects was the first choice of this committee. Staff negotiated with this firm and is recommending a contract not to exceed \$35,000 for this phase of the project.

The schematic design will be presented to the Board this spring. If the Board approves proceeding further with this project, additional fees will be needed to cover the design costs.

POLICY/CODE

Public Contract Code 10510.4 – 10510.9.

FISCAL IMPACT

All costs are contained in the Bond Fund.

STAFF RECOMMENDATION

Award a contract to WLC Architects for \$35,000.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Lew Jones, Director of Facilities
DATE: February 13, 2008
SUBJECT: Approval of a Contract to Hire Parsons 3D/International to Provide Project Management Services for Five Projects at Berkeley High School

BACKGROUND INFORMATION

The District fills almost all of its project management needs by hiring a consultant project manager. The Board approved the architect to design both the new bleacher building and the Old Gym Demolition on November 14, 2007. On January 9, 2008, the Board approved two additional projects: proceeding with the new classroom/gym building through the bid phase; and proceeding with a two phase project to add four classrooms this summer and six portables by second semester. These projects all require project management services.

Parsons 3 D/International has provided consultant project management services to the District for the past five years. These services include: managing and evaluating the architect's design; the solicitation, evaluation and management of other required consultants, such as those to identify hazardous materials, provide inspection, testing, soils engineering, geological statements and surveying; providing project estimates and constructability reviews; managing and supporting the bidding phase; and providing construction administration services including the negotiation of change orders.

Staff negotiated with Parsons to provide these services for these new projects. Project management support is needed over the course of the next four years. The value of the project management services is \$795,000. The summer classroom and portable project is valued at \$100,000; the bleacher project is valued at \$335,000; the abatement and demolition project is valued at \$90,000; and the design phase of the new gymnasium and classroom building is valued at \$270,000. As with all our contracts, if the District decides to stop a project or manage it in a different way, we are under no obligation to continue the services.

POLICY/CODE

Public Contract Code 10510.4 – 10510.9.

FISCAL IMPACT

All costs are contained in the Bond Fund.

STAFF RECOMMENDATION

Award a contract to 3D/International for \$795,000.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: February 13, 2008
SUBJECT: Proposals for Bolton Bequest Funds

BACKGROUND INFORMATION

Mabel Bolton was a long time community member and business woman who lived and worked in the area around Thousand Oaks Elementary School. Upon her death, the District was informed that she had included the District as one of the beneficiaries in her will. It was her intention to contribute to Thousand Oaks School in some manner that would allow the local neighborhood, as well as the school, to benefit from this gesture. With the conclusion of legal proceedings, funds are now available to carry out her desire. It should be noted that there is no legal constraint on the use of the dollars the District inherited; this money could all go directly to the General Fund if the Board so desired. However, the District's wish is to honor Mrs. Bolton's intention. As a result, the School Governance Council has been considering the use of approximately \$150,000 to be used at Thousand Oaks in her name.

Thousand Oaks School Governance Council is seeking the Board's conceptual approval of two plans under consideration: (1) the installation of solar panels and (2) the improvement of outdoor facilities. Brief descriptions of the proposals as well as very rough estimates of costs have been included with this document. Given the current status of the budget projections, the school has received cautions from former Superintendent Michele Lawrence not to exceed the budgeted amount unless additional site funds could be contributed.

The school will develop a detailed plan in conjunction with the Director of Facilities that will be presented to the Board for approval. Tonight the school is seeking Board authorization to proceed with either one of the options presented.

POLICY/CODE

None

FISCAL IMPACT

None

STAFF RECOMMENDATION

Approve conceptual ideas for the use of funds from Mabel Bolton's Estate for Thousand Oaks School.



THOUSAND OAKS
SCHOOL GOVERNANCE COUNCIL
840 Colusa Avenue • Berkeley, CA 94707

February 8, 2008

Superintendent Michele Lawrence
Berkeley Unified School District
2134 Martin Luther King Jr. Way
Berkeley, CA 94704

Dear Superintendent Lawrence:

The Thousand Oaks Elementary School Governance Council is pleased to submit the attached proposal for two project options to be funded through the bequest of Mrs. Bolton. The proposed projects reflect discussions with—and feedback from—teachers, staff, parents, and members of the Thousand Oaks community. Both projects aim to enhance T.O.'s facilities to the benefit of students, families, and the neighborhood at large.

Given the short timeframe for pulling this information together, we have not been able to prepare detailed project budgets, just estimates. Once we have discussed these proposals with you and the School Board, and determined a way to proceed, we will quickly obtain comprehensive information about project costs.

We are grateful for your efforts to secure the funds from Mrs. Bolton's bequest, and appreciate the opportunity to share our ideas for fulfilling Mrs. Bolton's wishes to enhance the Thousand Oaks community. We look forward to recognizing and celebrating Mrs. Bolton's contribution as we move forward with one of these proposed projects.

Thank you for your time and consideration.

Sincerely,

Jesse Ramos
Principal

Gwyneth Galbraith
Parent, SGC Co-Chair

Matt Lipner
Teacher, SGC Co-Chair