

**Berkeley Unified School District  
Office of the Superintendent  
2134 Martin Luther King Jr. Way  
Berkeley, CA 94704-1180  
Phone: (510) 644-6206 Fax: (510) 540-5358**

**BOARD OF EDUCATION – MEETING AGENDA\***

Wednesday, January 9, 2008

Call to Order           The Presiding Officer will call the Meeting to Order at  
**5:30 p.m.**, recess to Closed Session at **5:35 p.m.** and  
reconvene in Public Session by **7:30 p.m.**

Roll Call

Members Present:

John Selawsky, President  
Nancy Riddle, Vice President  
Joaquin Rivera  
Karen Hemphill  
Shirley Issel  
Rio Bauce \*\* - Student Director

Administration:       Superintendent Michele Lawrence, Secretary  
Javetta Robinson, Deputy Superintendent  
Neil Smith, Assistant Superintendent of Educational Services  
Lisa Udell, Assistant Superintendent of Human Resources

Prior to Closed Session, as necessary, staff/employee comments are taken per  
Government Code Section 54957

Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a)  
and 54957) and Education Code Section 49819(c)

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions  
**Student Case No. 0607-59-072792**  
**Student Case No. 0607-59-110190**
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claims  
**Claim Nos. 08-08 through 08-14**
- g) Property Acquisition

\* Board agenda posted on District website: [www.berkeley.k12.ca.us](http://www.berkeley.k12.ca.us)

\*\* The Student Director does not attend Closed Session

***The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206***

## **REGULAR MEETING AGENDA**

### **CALL TO ORDER**

Report Closed Session actions

Approve Regular Meeting Agenda of January 9, 2008

### **Teaching and Learning**

Thousand Oaks – Principal, Jesse Ramos

### **PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports  
 Superintendent's Report  
 Board Members' Reports

### **APPROVE CONSENT CALENDAR**

### **CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

<b><u>General Services</u></b>	<b>PAGE</b>
1.1-C Board of Education Appointments	<u>Staff Recommendation:</u> <b>9</b> Approve each Board members' selection to serve on a community advisory committees
1.2-C Board of Education Appointments	<u>Staff Recommendation:</u> <b>11</b> Approve each Board members' selection to serve on various board committees and commissions

1.3-C Board of Education Assignments	<u>Staff Recommendation:</u> Approve each Board members' selection for "adopt-a-school" assignments which commits them to be a liaison to the Board to the assigned school	<b>13</b>
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**Personnel Services**

2.1-C Approval of Personnel Report 08-01	<u>Staff Recommendation:</u> Approve Personnel Report No. 08-01 indicating changes in personnel status by Berkeley employees throughout the District	<b>15</b>
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2.2-C Approval for Elimination of Categorically Funded Classified Position	<u>Staff Recommendation:</u> Resolution No. 08-01 Approve elimination of instructional technician position	<b>20</b>
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**Educational Services**

3.1-C Approval of Overnight Field Trips	<u>Staff Recommendation:</u> Approve overnight field trips in accordance with district policies and procedures	<b>22</b>
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3.2-C Approval of New, Non-Public School Placements	<u>Staff Recommendation:</u> Approve non-public school placements for special education students	<b>23</b>
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3.3-C Approval of Contract with Accent Care Nursing Services	<u>Staff Recommendation:</u> Approve contract with Accent Care Nursing Services to provide specialized nursing services	<b>26</b>
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3.4-C Approval of Contract with Progressus Therapy	<u>Staff Recommendation:</u> Approve contract with Progressus Therapy to provide physical or occupational therapy as needed	<b>27</b>
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**Business Services**

4.1-C  
Approval of Contracts and Purchase Orders

Staff Recommendation: **28**  
Authorize the Purchasing Manager of Deputy Superintendent to execute contracts and purchase orders

4.2-C  
Approval of Resolution to Accept HVAC Systems

Staff Recommendation: **31**  
Approve Resolution No. 08-28 to accept the HVAC (heating and air conditioning) systems project at Berkeley Arts Magnet and Oxford Schools

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

**Personnel Services**

2.1-A  
Approval of Market Salary Survey

Staff Recommendation: **33**  
Approve a Market Salary Survey for all classified positions and direct Staff to prepare a Request for Proposal for same.

2.2-A  
Approval of Classification Study Titles and Job Descriptions

Staff Recommendation: **34**  
Approve staff recommendations as specified in board document

**Educational Services**

3.1-A  
Approval of Nutrition Services Expansion Grant

Staff Recommendation: **38**  
Approve Expansion Grant Applications for submission to the state for school breakfast program and summer food service programs

3.2-A  
Approval of ULSS Guidelines

Staff Recommendation: **39**  
Approve guidelines for ULSS (Universal Learning Support Services) Program to be used in schools throughout the District

**Business Services**

4.1-A  
Approval of Yearly Facilities Financial  
Plan Modifications

Staff Recommendation:  
Review and approve the yearly  
facilities financial plan  
modifications

**68**

4.2-A  
Approval of Schematic Design

Staff Recommendation:  
Approve schematic design of West  
Campus

**75**

**CONFERENCE ITEMS**

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

**General Services**

1.1-CF  
Board Policies

Board Policy Subcommittee Recommendation:  
Receive Student Wellness Board policies 5030,  
5030.1, 5030.2 and 5030.4 for first reading or  
adoption; approve renumbering of board policies

**84**

**Personnel Services**

**8:15 pm**  
2.1-CF  
Classification Study

Staff Recommendation:  
Accept for information and review the classification  
study presented by Reward Strategy Group

**94**

**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

**Personnel Services**

2.1-I  
Employee Evaluation Procedures and  
Protocol

Staff Recommendation:  
Receive report on employee  
evaluation procedures and  
protocol

**143**

**Educational Services**

3.1-I  
Monthly School Enrollment and Average  
Daily Attendance Summaries

Staff Recommendation:  
Receive report on monthly school  
enrollment and average daily  
attendance summaries as  
information

**144**

3.2-I School Linked Health Services Program	<u>Staff Recommendation:</u> Receive progress report on health services being provided to students through a partnership with community/city agencies as information	<b>167</b>
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<b>8:45 pm</b> 3.3-I Nutrition Services	<u>Staff Recommendation:</u> Receive a presentation on the progress the District's nutrition program and related budget improvements	<b>174</b>
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**Business Services**

4.1-I First Interim Report	<u>Staff Recommendation:</u> Receive for information the First Interim Report ending October 31, 200, which was first presented on December 12, provided here for additional discussion by the Board as needed	<b>175</b>
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**ADDITIONAL ACTION ITEMS**

Approve Minutes of December 8, 2007  
Approve Minutes of December 12, 2007

**EXTENDED PUBLIC TESTIMONY  
ANNOUNCEMENTS**

**2008 Board of Education Meeting Dates**

January 16 – <b>special</b>	June 11
January 23	June 25
February 13	August 20
February 27	September 10
March 12	September 24
March 26	October 8
April 9	October 22
April 23	November 12
May 14	December 10 - <b>organizational</b>
May 28	

**ADJOURNMENT**

**Board of Education Meetings are broadcast live on KPFB/FM 89.3  
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**.

You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

## **MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT**

### **MISSION STATEMENT**

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

### **VISION**

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

### **PERFORMANCE GOALS**

- 1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum**
- 2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child**
- 3. Establish and maintain the culture and governance necessary to support an environment conducive to learning**