

**Berkeley Unified School District
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6206 Fax: (510) 540-5358**

BOARD OF EDUCATION – MEETING AGENDA*

Wednesday, December 10, 2008

Call to Order The Presiding Officer will call the Meeting to Order at
6:00 pm, recess to Closed Session and reconvene in Public
Session by **7:30 p.m.**

Roll Call

Members Present:

John T. Selawsky, Director
Nancy Riddle, Director
Beatriz Levya-Cutler, Director
Karen Hemphill, Director
Shirley Issel, Director
Eve Shames ** - Student Director

Administration:

Superintendent William Huyett, Clerk
Javetta Cleveland, Deputy Superintendent
Neil Smith, Assistant Superintendent of Educational
Services
Lisa Udell, Assistant Superintendent of Human Resources

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957. Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c)

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions
Student Case No. 0809-09-042295
Student Case No. 0809-10-022196
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claims
- g) Property Acquisition & Disposal
Hillside

* Board agenda posted on District website: www.berkeley.k12.ca.us

** The Student Director does not attend Closed Session

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

Swearing in of Board of Education Directors:

John T. Selawsky
 Beatriz Leyva-Cutler

YEARLY ORGANIZATIONAL REQUIREMENTS

Election of Officers:

Item 1.1-0 – President

Item 1.2-0 - Vice President

Item 1.3-0 –Clerk

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Item 1.4-0 Approve 2009 Board of Education Meeting Schedule	9
Item 1.5.0 Board of Education Appointments Approve each Board members' selection to serve on a Community Advisory Committee	11
Item 1.6-0 Board of Education Appointments Approve each Board members' selection to serve on various Board Committees and Commissions	13
Item 1.7-0 Board of Education Assignments Approve each Board members' selection for "Adopt-A-School" assignments which commits them to be a liaison to the assigned school	16

REGULAR MEETING AGENDA

CALL TO ORDER

Report Closed Session actions

Approve Regular Meeting Agenda of December 10, 2008

RECOGNITION

Julie Venuto, Special Education Teacher

TEACHING AND LEARNING PRESENTATION

Math at Berkeley High School presented by Jessica Quindel, BHS Department Chair

PUBLIC TESTIMONY

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives’ Reports
Board Members’ Reports
Superintendent’s Report

APPROVE CONSENT CALENDAR

CONSENT ITEMS

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Personnel Services

2.1-C	<u>Staff Recommendation:</u>	18
Approval of Personnel Recommendations	Approve Personnel Report No. 08-20 which tracks personnel changes throughout the district	
2.2-C	<u>Staff Recommendation:</u>	25
Approval of Reappointment of Personnel Commissioner	Confirm reappointment of Shirley Van Bourg as Personnel Commissioner	

Educational Services

3.1-C	<u>Staff Recommendation:</u>	27
Approval of MOU	Approve Memorandum of Understanding with Newark Unified School District for Beginning Teacher Support and Assessment (BTSA)	
3.2-C	<u>Staff Recommendation:</u>	32
Approval of Overnight Field Trips	Approve the overnight field trips consistent with District policies and instructional programs	

Business Services

4.1-C Approval of Contracts and Purchase Orders	<u>Staff Recommendation:</u> Authorize the Purchasing Manager and/or Deputy Superintendent to execute contracts and purchase orders	34
4.2-C Approval of Warrants	<u>Staff Recommendation:</u> Approve the listing of warrants issued in November 2008	36
4.3-C Approval of Payroll Warrants	<u>Staff Recommendation:</u> Approve the listing of payroll warrants issued in November 2008	38
4.4-C Acceptance of Gifts and Donations	<u>Staff Recommendation:</u> Accept the donations and gifts to the District and request staff to extend letter of appreciation	40
4.5-C Approval of Agreement with Pearson	<u>Staff Recommendation:</u> Approve agreement with Pearson for PowerSchool as a replacement for SASI as the Student Information System	41
4.6-C Designation of a Chief Business Officer	<u>Staff Recommendation:</u> Approve the CBO of any Alameda County school district be designated as its representative under Government Code 27132(e) to serve on the Alameda County Treasury Oversight Committee	46
4.7-C Approve Resolution Approving 403(b) Plan	<u>Staff Recommendation:</u> Approve Resolution No. 09-16 adopting 403(b) Plan Agreement and 403(b) Written Plan Procedure/Plan Document provided by Tax Deferred Services	48
4.8-C Approval of 2009 Standard Mileage Rate	<u>Staff Recommendation:</u> Approve the IRS 2009 Standard Mileage rate for Berkeley Unified School District employee reimbursement	80

Facilities

5.1-C Approval to Advertise to Solicit Bids	<u>Staff Recommendation:</u> Approve the advertisement to solicit bids for the purchase of a new curtain for the Community Theatre at Berkeley High School	81
5.2-C Approval to Hire Project Manager	<u>Staff Recommendation:</u> Approve hire of project manager to manage the West Campus Project	83
5.3-C Approval of Resolution to Accept the New Portables at King CDC and Franklin Parent Nursery	<u>Staff Recommendation:</u> Approve Resolution to accept the new portables at King CDC and Franklin Parent Nursery	85

ACTION ITEMS

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

General Services

1.1-A Approval of CSBA Delegate Assembly Nominations	<u>Board Member Recommendation:</u> Approve nominations to CSBA Delegate Assembly	87
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Business Services

4.1-A Certification of First Interim Report	<u>Staff Recommendation:</u> Accept the positive certification of the First Interim Report certifying That the District will be able to meet its financial obligations for the current and subsequent two years (separate cover)	92
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Facilities

5.1-A Approval of Proposed Facilities Changes	<u>Staff Recommendation:</u> Approve proposed facilities changes	94
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INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

Educational Services

3.1-I Report on Diversity Balance in Schools	<u>Staff Recommendation:</u> Accept information on diversity balance in schools	98
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Facilities

5.1-I Facilities Plan Update	<u>Staff Recommendation:</u> Receive and update Facilities Plan update as information	127
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5.2-I First Interim FY 2008 BB Financial Update Report	<u>Staff Recommendation:</u> Receive First Interim 2008 BB Financial report that updates BB expenditures from July 1, 2008 through October 31, 2008 for information	130
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5.3-I Maintenance and Measure BB Update	<u>Staff Recommendation:</u> Receive and accept Maintenance and Measure BB update as information	133
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Additional Action Items

- Approve Minutes of 10-22-08
- Approve Minute of 10-29-08
- Approve Minutes of 11-19-08

EXTENDED PUBLIC TESTIMONY

ADJOURNMENT

**Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be

submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

PERFORMANCE GOALS

- 1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum**
- 2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child**
- 3. Establish and maintain the culture and governance necessary to support an environment conducive to learning**