

**Berkeley Unified School District  
Office of the Superintendent  
2134 Martin Luther King Jr. Way  
Berkeley, CA 94704-1180  
Phone: (510) 644-6206 Fax: (510) 540-5358**

**BOARD OF EDUCATION – MEETING AGENDA\***

Wednesday, November 12, 2008

Call to Order           The Presiding Officer will call the Meeting to Order at  
**6:30 pm**, recess to Closed Session and reconvene in Public  
Session by **7:30 p.m.**

Roll Call

Members Present:

John T. Selawsky, President  
Nancy Riddle, Vice President  
Joaquin J. Rivera, Director  
Karen Hemphill, Director  
Shirley Issel, Director  
Eve Shames \*\* - Student Director

Administration:

Superintendent William Huyett, Secretary  
Javetta Cleveland, Deputy Superintendent  
Neil Smith, Assistant Superintendent of Educational  
Services  
Lisa Udell, Assistant Superintendent of Human Resources

Prior to Closed Session, as necessary, staff/employee comments are taken per Government Code Section 54957. Recess to Closed Session (Government Code Sections 3549, 1(d), 54956.9(a) and 54957) and Education Code Section 49819(c)

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions  
Student Case No. 0809-06-082592
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claims
- g) Property Acquisition & Disposal
- h) Case Review/Planning

\* Board agenda posted on District website: [www.berkeley.k12.ca.us](http://www.berkeley.k12.ca.us)

\*\* The Student Director does not attend Closed Session

***The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206***

## **REGULAR MEETING AGENDA**

### **CALL TO ORDER**

Report Closed Session actions

Approve Regular Meeting Agenda of November 12, 2008

### **RECOGNITION**

Bayer Corporation, Trina Ostrander, Manager, Development Agreement and Community Relations

### **TEACHING AND LEARNING PRESENTATION**

LaSonya McCain, Early Childhood Education

### **PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports

Board Members' Reports

Superintendent's Report

### **APPROVE CONSENT CALENDAR**

### **CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

### **Personnel Services**

|                                       |   |           |
|---------------------------------------|---|-----------|
| 2.1-C                                 | <u>Staff Recommendation:</u>  | <b>7</b>  |
| Approval of Personnel Recommendations | Approve Personnel Report No. 08-19 which tracks personnel changes throughout the District |           |
| 2.2-C                                 | <u>Staff Recommendation:</u>  | <b>13</b> |
| Approval of Fieldwork Agreement       | Approve supervised fieldwork agreement between Chapman University and BUSD                |           |

## **Educational Services**

|  |  |           |
|--|--|-----------|
| 3.1-C<br>Approval of Overnight Field Trips           | <u>Staff Recommendation:</u><br>Approve the overnight field trips consistent with District policies and instructional programs                 | <b>20</b> |
| 3.2-C<br>Approval of New Textbook                    | <u>Staff Recommendation:</u><br>Adopt <i>Tu Mundo</i> for Spanish for Native Speakers as an approved text                                      | <b>21</b> |
| 3.3-C<br>Approval of GEAR-UP Grant Proposal          | <u>Staff Recommendation:</u><br>Approve the GEAR-UP Grant application for Longfellow Middle School   | <b>22</b> |
| 3.4-C<br>Approval of Career Technical Education Plan | <u>Staff Recommendation:</u><br>Approve the Career Technical Education Five-Year Plan for Berkeley High School ( <b>under separate cover</b> ) | <b>28</b> |

## **Business Services**

|  |  |           |
|--|--|-----------|
| 4.1-C<br>Approval of Contracts and Purchase Orders   | <u>Staff Recommendation:</u><br>Authorize the Purchasing Manager and/or Deputy Superintendent to execute contracts and purchase orders | <b>29</b> |
| 4.2-C<br>Approval of Listing of Warrants             | <u>Staff Recommendation:</u><br>Approve the listing of warrants issued in October 2008   | <b>31</b> |
| 4.3-C<br>Approval of Listing of Payroll Warrants     | <u>Staff Recommendation:</u><br>Approve the listing of payroll warrants issued in October 2008   | <b>34</b> |
| 4.4-C<br>Approval of Disposal of Surplus Vehicle     | <u>Staff Recommendation:</u><br>Approve disposal of surplus vehicle  | <b>37</b> |
| 4.5-C<br>Approval of School Bus Replacement Schedule | <u>Staff Recommendation:</u><br>Approve changes to school bus replacement schedule based on fleet needs                                | <b>38</b> |
| 4.6-C<br>Approval of Master Agreement                | <u>Staff Recommendation:</u><br>Approve master agreement for non-public schools for 2008-09  | <b>41</b> |

|  |  |           |
|--|--|-----------|
| 4.7-C<br>Approval of Contract with ANOVA, Inc. | <u>Staff Recommendation:</u><br>Approve contract with ANOVA, Inc. to provide behavioral intervention services for Special Education Department | <b>71</b> |
|--|--|-----------|

**ACTION ITEMS**

These items are presented for action at this time. Some may have been reviewed at a previous meeting.

**General Services**

|                                     |   |            |
|-------------------------------------|---|------------|
| 1.1-A<br>Approval of Board Policies | <u>Staff Recommendation:</u><br>Approve proposed Board Policies | <b>101</b> |
|-------------------------------------|---|------------|

|  |  |            |
|--|--|------------|
| 1.2-A<br>Approval of The Annual Plan for Expenditure of BSEP/Measure A Funds | <u>Staff Recommendation:</u><br>Approve the Annual Plan for expenditure of BSEP/Measure A Fund in FY 2008-09 for (a) Library, (b) Public Information, (c) Buildings and Ground Improvement | <b>106</b> |
|--|--|------------|

**CONFERENCE ITEM**

These items are submitted for advance planning and to assist the Board in establishing future agenda items. The Board may, however, take action.

**General Services**

|   |   |            |
|---|---|------------|
| 1.1-CF<br>Proposed Board Policy and Administrative Regulation on Research | <u>Staff Recommendation:</u><br>Accept proposed Board Policy and Administrative Regulation on Research for First Reading or Approve | <b>125</b> |
|---|---|------------|

**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board.

**Educational Services**

|   |  |            |
|---|--|------------|
| 3.1-I<br>Data Report on Student Achievement | <u>Staff Recommendation:</u><br>Receive the data report on student achievement as information (staff presentation) | <b>128</b> |
| 3.2-I<br>Class Size Report                  | <u>Staff Recommendation:</u><br>Receive Class Size Report as information   | <b>129</b> |

**EXTENDED PUBLIC TESTIMONY**

**2008 Board of Education Meeting Dates**

|   |
|---|
| November 19 – <b>Study Session</b><br>December 10 - <b>organizational</b> |
|---|

**ADJOURNMENT**

**Board of Education Meetings are broadcast live on KPFB/FM 89.3  
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:**

Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent’s Office.

## **MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT**

### **MISSION STATEMENT**

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- empowering students, parents and staff,
- providing a strong standards based curriculum, and
- offering alternative learning experiences in a racially integrated, multilingual environment.

### **VISION**

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

### **PERFORMANCE GOALS**

- 1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum**
- 2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child**
- 3. Establish and maintain the culture and governance necessary to support an environment conducive to learning**

# BERKELEY UNIFIED SCHOOL DISTRICT

**TO:** William Huyett, Superintendent  
**FROM:** Lisa Udell, Ed.D. Assistant Superintendent, Human Resources  
**DATE:** November 12, 2008  
**SUBJECT:** APPROVAL OF HUMAN RESOURCES REPORT 08-19  
 Following is Human Resources Report 08-19 which reports details of personnel assignments, employment, and terminations.

| <b>CERTIFICATED EMPLOYEES</b>        |                 |                   |               |                         |             |           |
|--------------------------------------|-----------------|-------------------|---------------|-------------------------|-------------|-----------|
| <b>NAME</b>                          | <b>POSITION</b> | <b>LOCATION</b>   | <b>BUDGET</b> | <b>FTE &amp; SALARY</b> | <b>FROM</b> | <b>TO</b> |
| <b><u>PROBATIONARY 1 TEACHER</u></b> |                 |                   |               |                         |             |           |
| Kimiko Armon                         | Teacher         | BHS               | General Fund  | 0.20/III-11             | 8/25/08     |           |
| Devon Brewer                         | Teacher         | BHS               | General Fund  | 1.00/VI-07              | 8/25/08     |           |
| Rebecca Brookman                     | Teacher         | Longfellow        | General Fund  | 1.00/VII-12             | 8/25/08     |           |
| Elizabeth Buchanan                   | Teacher         | Special Education | General Fund  | 1.00/IV-04              | 8/25/08     |           |
| Jan Cameron                          | Teacher         | District          | BSEP          | 0.80/V-06               | 9/29/08     |           |
| Christie Clark                       | Teacher         | King              | General Fund  | .080/VI-07              | 8/25/08     |           |
| Patricia Coe                         | Teacher         | Longfellow        | General Fund  | 1.00/V-07               | 9/5/08      |           |
| Dagny Dingman                        | Teacher         | BHS               | General Fund  | 1.00/IV-01              | 8/25/08     |           |
| Jessie Dryden                        | Teacher         | BHS               | General Fund  | 1.00/II-02              | 8/25/08     |           |
| Kerry Erspamer                       | Teacher         | BHS               | General Fund  | 1.00/III-01             | 8/25/08     |           |
| Jesse Feldman                        | Teacher         | BHS               | General Fund  | 1.00/III-01             | 8/25/08     |           |
| Dionisio Gamoso                      | Teacher         | BHS               | General Fund  | 1.00/IV-01              | 9/9/08      |           |
| Mathew Glaser                        | Teacher         | BHS               | General Fund  | 1.00/V-01               | 8/25/08     |           |

| <b>NAME</b>          | <b>POSITION</b> | <b>LOCATION</b>   | <b>BUDGET</b> | <b>FTE &amp; SALARY</b> | <b>FROM</b> | <b>TO</b> |
|----------------------|-----------------|-------------------|---------------|-------------------------|-------------|-----------|
| Yeshi Gusfield       | Teacher         | BHS               | General Fund  | 1.00/IV-01              | 8/25/08     |           |
| Judith Hitchings     | Teacher         | BHS               | General Fund  | 1.00/VII-12             | 8/25/08     |           |
| Laura Jewett         | Teacher         | BHS               | General Fund  | 1.00/VII-01             | 8/25/08     |           |
| Ramal Lamar          | Teacher         | B-Tech            | General Fund  | 1.00/V03                | 8/25/08     |           |
| William Lambert      | Teacher         | Special Education | General Fund  | 1.00/VII-08             | 8/25/08     |           |
| Molly Lawrence       | Teacher         | BHS               | General Fund  | 1.00/II-06              | 8/25/08     |           |
| Mary Leland          | Teacher         | King              | General Fund  | 1.00/II-08              | 8/25/08     |           |
| Shoshanna Marks      | Teacher         | King              | General Fund  | 0.80/III-02             | 8/25/08     |           |
| Ariel Morris         | Teacher         | BHS               | General Fund  | 1.00/VI-06              | 9/4/08      |           |
| Allison Mutaw        | Teacher         | King              | General Fund  | 0.60/II-02              | 8/25/08     |           |
| Mahoud Ohadiesfahani | Teacher         | BHS               | General Fund  | 0.80/VII-12             | 8/25/08     |           |
| Alexandra Provence   | Teacher         | BHS               | General Fund  | 1.00/VII-12             | 8/25/08     |           |
| Carl Rogers          | Teacher         | BHS               | General Fund  | 1.00/VII-06             | 8/25/08     |           |
| Daniel Roose         | Teacher         | BHS               | General Fund  | 1.00/VI-08              | 8/25/08     |           |
| Hillary Scott        | Teacher         | B-Tech            | General Fund  | 1.00/V-03               | 8/25/08     |           |
| Michael Smith        | Teacher         | BHS               | General Fund  | 1.00/VII-06             | 8/25/08     |           |
| Steven Tivol         | Teacher         | Willard           | General Fund  | 1.00/VI-12              | 8/25/08     |           |
| Dawn Williams        | Teacher         | B-Tech            | General Fund  | 1.00/VII-08             | 8/25/08     |           |

| <b>NAME</b>                         | <b>POSITION</b> | <b>LOCATION</b> | <b>BUDGET</b> | <b>FTE &amp; SALARY</b> | <b>FROM</b> | <b>TO</b> |
|-------------------------------------|-----------------|-----------------|---------------|-------------------------|-------------|-----------|
| Jammy Yang                          | Teacher         | King            | General Fund  | 1.00/IV-07              | 8/25/08     |           |
| <b><u>TEMPORARY TEACHER</u></b>     |                 |                 |               |                         |             |           |
| Kunal Dalal                         | Teacher         | B-Tech          | General Fund  | 1.00 FTE                | 10/27/08    | 6/12/09   |
| Monica Hachiya                      | Teacher         | BHS             | General Fund  | 1.00 FTE                | 9/17/08     | 6/12/09   |
| Emily Shirk                         | Teacher         | BHS             | General Fund  | 1.00 FTE                | 8/25/08     | 1/23/09   |
| <b><u>ADULT SCHOOL TEACHER</u></b>  |                 |                 |               |                         |             |           |
| Elizabeth Cunningham                | Teacher         | Adult           | Adult         | \$33.65 Hrly            | 9/29/08     | 6/30/09   |
| Chung-Huey Kung                     | Teacher         | Adult           | Adult         | \$33.65 Hrly            | 10/13/08    | 6/30/09   |
| <b><u>EXTRA DUTY - STIPENDS</u></b> |                 |                 |               |                         |             |           |
| Leorah Abouav-Zilberman             | Teacher         | District        | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Amanada Arbanel-Rice                | Teacher         | Thousand Oaks   | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Joal Arvanigian                     | Teacher         | Oxford          | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/08   |
| Candyce Cannon                      | Teacher         | Malcolm X       | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Jay Cohen                           | Teacher         | King            | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Jan Davis                           | Teacher         | Music           | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Juliana DeGreeve                    | Teacher         | King            | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Kathy Freeburg                      | Teacher         | Cragmont        | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Robin Goldman                       | Teacher         | King            | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Akemi Hamai                         | Teacher         | King            | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Mary Lewis                          | Teacher         | LeConte         | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Kristen Lono                        | Teacher         | Arts Magnet     | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Mary Martin                         | Teacher         | Thousand Oaks   | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Susan McDonnell                     | Teacher         | Rosa Parks      | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Alan Miller                         | Teacher         | BHS             | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Dana Moran                          | Teacher         | BHS             | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |

| <b>NAME</b>        | <b>POSITION</b> | <b>LOCATION</b> | <b>BUDGET</b> | <b>FTE &amp; SALARY</b> | <b>FROM</b> | <b>TO</b> |
|--------------------|-----------------|-----------------|---------------|-------------------------|-------------|-----------|
| Carol Olson        | Teacher         | District        | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Kathleen Richerson | Teacher         | Malcolm X       | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Adria Rosen        | Teacher         | Cragmont        | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Shirley Sommers    | Teacher         | BHS             | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Marcie Thomas      | Teacher         | BAM             | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Benette Williams   | Teacher         | BHS             | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Suzanne Wright     | Teacher         | BAM             | BTSA          | NTE \$1400.00           | 8/25/08     | 6/12/09   |
| Lynda Arnold       | Teacher         | Rosa Parks      | BTSA          | NTE \$2800.00           | 8/25/08     | 6/12/09   |
| Jared Baird        | Teacher         | BHS             | BTSA          | NTE \$2800.00           | 8/25/08     | 6/12/09   |
| Matt Carton        | Teacher         | BHS             | BTSA          | NTE \$2800.00           | 8/25/08     | 6/12/09   |
| Leah Katz          | Teacher         | BHS             | BTSA          | NTE \$2800.00           | 8/25/08     | 6/12/09   |
| Evy Kavaleer       | Teacher         | BHS             | BTSA          | NTE \$2800.00           | 8/25/08     | 6/12/09   |
| Jan Leary          | Teacher         | District        | BTSA          | NTE \$2800.00           | 8/25/08     | 6/12/09   |
| Stefani Maida      | Teacher         | Emerson         | BTSA          | NTE \$2800.00           | 8/25/08     | 6/12/09   |
| Matt Meyer         | Teacher         | BHS             | BTSA          | NTE \$2800.00           | 8/25/08     | 6/12/09   |
| Nicole Nagappan    | Teacher         | BHS             | BTSA          | NTE \$2800.00           | 8/25/08     | 6/12/09   |
| Wyn Skeels         | Teacher         | BHS             | BTSA          | NTE \$2800.00           | 8/25/08     | 6/12/09   |
| Karen Wells        | Teacher         | Music           | BTSA          | NTE \$2800.00           | 8/25/08     | 6/12/09   |
| Glenn Wolkenfeld   | Teacher         | BHS             | BTSA          | NTE \$2800.00           | 8/25/08     | 6/12/09   |
| Susan Jones        | Teacher         | BHS             | BTSA          | NTE \$4200.00           | 8/25/08     | 6/12/09   |

**CLASSIFIED EMPLOYEES**

| <b>NAME</b>   | <b>POSITION</b>                                | <b>LOCATION</b>     | <b>BUDGET</b>            | <b>CLASS RANGE STEP</b> | <b>FTE &amp; SALARY</b> | <b>FROM</b> | <b>TO</b> |
|---|--|---------------------|--------------------------|-------------------------|-------------------------|-------------|-----------|
| <b><u>RESIGNATION</u></b>   |  |                     |                          |                         |                         |             |           |
| Victor Neuman   | Instructional Tech.<br>(After School)          |                     |                          |                         |                         | 10/10/08    |           |
| <b><u>LEAVE OF ABSENCE WITHOUT PAY</u></b>                        |  |                     |                          |                         |                         |             |           |
| Merlin Edwards  | Student Welfare &<br>Attendance                | Student<br>Services | General<br>Fund          | 50/4                    | 1.0 FTE<br>\$24.85 hr   | 10/2/08     | 10/31/08  |
| Maxwell<br>MacVeety   | Instructional Assistant<br>(Special Education) | Berkeley High       | Special Ed.              | 31/2                    | .80 FTE<br>\$14.06 hr   | 10/6/08     | 11/14/08  |
| <b><u>FAMILY MEDICAL LEAVE OF ABSENCE WITHOUT PAY</u></b>         |  |                     |                          |                         |                         |             |           |
| Michael Carraway  | Custodian I                                    | Berkeley High       | General<br>Fund          | 32/5                    | 1.0 FTE<br>\$16.72 hr   | 11/1/08     | 11/30/08  |
| <b><u>EXTENDED SICK LEAVE WITH 50% PAY</u></b>                    |  |                     |                          |                         |                         |             |           |
| Gaoussou Ouatarra   | Instructional Assistant<br>(Special Education) | Longfellow          | Special Ed.              | 31/1                    | .80 FTE<br>\$13.38 hr   | 11/1/08     | 1/2/09    |
| <b><u>INTEGRATE SICK LEAVE/VACATION WITH STATE DISABILITY</u></b> |  |                     |                          |                         |                         |             |           |
| Shakuntala Lall   | Accounting<br>Technician                       | BSEP                | General<br>Fund          | 43/5                    | 1.0 FTE<br>\$21.96 hr   | 10/16/08    | 10/30/08  |
| Emmet Moore   | Custodian I                                    | Thousand<br>Oaks    | General<br>Fund          | 32/5                    | 1.0 FTE<br>\$16.72 hr   | 10/1/08     | 11/13/08  |
| <b><u>PERMANENT</u></b>   |  |                     |                          |                         |                         |             |           |
| Fundisha Adero  | Instructional Assistant<br>(Special Education) | Hopkins             | Special Ed.              | 31/3                    | +.64 FTE<br>\$14.80 hr  | 9/15/08     | 6/12/08   |
| Elizabeth Beard   | Instructional Specialist<br>(Garden)           | Washington          | Calif. Nut.<br>Network   | 51/3                    | +.04 FTE<br>\$24.23 hr  | 10/1/08     | 6/12/08   |
| Jasper Eiler  | Instructional Specialist<br>(Garden)           | John Muir           | Calif. Nut.<br>Network   | 51/2                    | +.04 FTE<br>\$23.08 hr  | 10/1/08     | 6/12/08   |
| Marian Yu   | Instructional Assistant<br>(Special Education) | Franklin            | Special Ed.              | 31/5                    | +.40 FTE<br>\$16.31 hr  | 9/15/08     | 6/12/08   |
| <b><u>PROBATIONARY</u></b>  |  |                     |                          |                         |                         |             |           |
| Dalvin Hayes  | Sr. Records Clerk                              | Longfellow          | General<br>Fund          | 38/1                    | 1.0 FTE<br>\$15.90 hr   | 10/22/08    | 4/21/09   |
| Victor Neuman   | Instructional Tech.<br>(After School)          | Thousand<br>Oaks    | LRN SAFE                 | 34/1                    | +.07 FTE<br>\$14.41 hr  | 9/1/08      | 10/10/08  |
| Nancy Williams  | School Secretary III                           | B-Tech              | Cont. Ed.                | 48/1                    | 1.0 FTE<br>\$20.37 hr   | 10/7/08     | 4/6/09    |
| <b><u>PROVISIONAL</u></b>   |  |                     |                          |                         |                         |             |           |
| Eda Levinson  | Health Educator<br>Assistant                   | B-Tech              | 21 <sup>st</sup> Century | 50/1                    | .47 FTE<br>\$21.42 hr   | 10/1/08     | 12/31/08  |

**CLASSIFIED EMPLOYEES**

| <b>NAME</b>  | <b>POSITION</b>                                 | <b>LOCATION</b> | <b>BUDGET</b>            | <b>CLASS RANGE STEP</b> | <b>FTE &amp; SALARY</b>           | <b>FROM</b> | <b>TO</b> |
|--|---|-----------------|--------------------------|-------------------------|-----------------------------------|-------------|-----------|
| Terrance McLaney   | Health Educator Assistant                       | B-Tech          | 21 <sup>st</sup> Century | 50/1                    | .47 FTE<br>\$21.42 hr             | 10/1/08     | 12/31/08  |
| <b><u>AVAILABLE SUBSTITUTES</u></b>  |   |                 |                          |                         |                                   |             |           |
| Isidoro Condor   | Custodian I                                     | All District    | General Fund             | 32/1                    | NTE 7.5<br>hrs/day<br>\$13.48 hr  | 11/3/08     | 6/12/09   |
| Betty Spillman   | School Safety Officer                           | All District    | General Fund             | 44/5                    | NTE 7.5<br>hrs/day<br>\$22.09 hr  | 10/31/08    | 6/12/09   |
| <b><u>TEMPORARY/HOURLY/LIMITED TERM</u></b>  |   |                 |                          |                         |                                   |             |           |
| Jeannette Kjobmand   | Instructional Specialist (After School)         | Emerson         | LRN SAFE                 | 51/3                    | 4 hrs/wk<br>\$24.23 hr            | 10/17/08    | 12/18/08  |
| Oliver Suttice   | Instructional Specialist (Parent Ed. Institute) | Longfellow      | Title I                  | 51/1                    | 12 total hrs<br>\$21.96 hr        | 10/21/08    | 12/15/08  |
| <b><u>WORKING EVENING SHIFT, DIFFERENTIAL, ATTENDANT DUTIES, OR AS CONFIDENTIAL EMPLOYEE</u></b> |   |                 |                          |                         |                                   |             |           |
| Fundisha Adero   | Instructional Assistant (Special Education)     | Hopkins         | Special Ed.              | 31/3                    | 10% differential<br>@ \$1.48 hr   | 9/15/08     | 6/12/09   |
| Theresa Leader   | Instructional Assistant (Special Education)     | Le Conte        | Special Ed.              | 3/5                     | +5%<br>differential<br>@ \$.82 hr | 8/27/08     | 6/12/08   |

# **BERKELEY UNIFIED SCHOOL DISTRICT**

**TO:** William Huyett, Superintendent  
**FROM:** Lisa Udell, Assistant Superintendent, Human Resources  
**DATE:** November 12, 2008  
**SUBJECT:** Supervised Fieldwork Agreement Between University College of Chapman University and Berkeley Unified School District

## **BACKGROUND INFORMATION**

The agreement between Berkeley Unified School District and Chapman University shall provide opportunities for the University students to gain a broad range of experiences, including data based decision making, collaboration and consultation with school personnel and participation on interdisciplinary teams, developing, implementing, and evaluating academic and behavioral interventions.

The field site shall provide activities that occur across at minimum of two of four settings, including (a) preschool (b) elementary (c) middle school and (d) high school. The field site shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week. The fieldwork site shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and testing materials.

The terms of this agreement shall be effective August 25, 2008 and shall continue in full force and effect through June 19, 2013. The Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.

## **POLICY/CODE**

None

## **FISCAL IMPACT**

None. There are no costs to the District for the services provided.

## **STAFF RECOMMENDATION**

Approve the Supervised Fieldwork Agreement



## Chapman University College

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### SUPERVISED PAID FIELDWORK AGREEMENT

Please check below all the applicable supervised fieldwork in which in your District will be participating with University College of Chapman University, d/b/a Chapman University College, Walnut Creek Campus.

SCHOOL PSYCHOLOGY

SCHOOL ADMINISTRATION

SCHOOL COUNSELING

THIS AGREEMENT is made and entered into by and between University College of Chapman University hereinafter called the "UNIVERSITY," and the Berkeley Unified School District, hereinafter called "FIELDWORK SITE."

#### I. RESPONSIBILITIES OF THE UNIVERSITY

- A. The UNIVERSITY will assure that the student shall have completed the necessary educational prerequisites, if so required, to be eligible for supervised fieldwork.
- B. The UNIVERSITY shall designate a faculty or staff member to coordinate, consult, and collaborate with the classroom teacher or district designee of the FIELDWORK SITE, the activities of each student assigned to FIELDWORK SITE and student fieldwork experience.
- C. The UNIVERSITY shall complete periodic observations and/or evaluations of the student regarding his/her performance at the FIELDWORK SITE as per arrangement between the UNIVERSITY faculty or staff member and the FIELDWORK SITE supervisor.

#### II. RESPONSIBILITIES OF THE FIELDWORK SITE

- A. The FIELDWORK SITE shall provide field experiences in such schools or classes of the FIELDWORK SITE and under the direct supervision and instruction of such employees of the FIELDWORK SITE, as specified by the duly authorized representatives of the FIELDWORK SITE and in collaboration with the UNIVERSITY.
- B. The FIELDWORK SITE may, for good cause, refuse to accept for field experiences, or terminate the field experience assignment of any student of the UNIVERSITY assigned to the FIELDWORK SITE in writing. Prior to removal of a student, the FIELDWORK SITE shall consult with the UNIVERSITY about its concerns and proposed course of action. The UNIVERSITY may terminate the field experience assignment of any student of the UNIVERSITY at the FIELDWORK SITE at any time, and may do so if the FIELDWORK SITE so requests in writing with a statement of reasons why the Fieldwork Site wishes to have the student withdrawn.
- C. The FIELDWORK SITE shall provide students with experiences with a student population that is diverse in terms of ethnicity, culture, language, socio-economics and/or special needs.

- D. The FIELDWORK SITE staff will promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, take prompt and effective remedial action when discrimination or harassment is found to have occurred, and promptly notify the UNIVERSITY of the existence and outcome of any complaint of harassment by, against, or involving any participating student.
- E. To notify the UNIVERISTY of any change in its personnel, operation, or policies which may affect the field education experience.
- F. Comply with all federal, state and local statutes and regulations applicable to the operation of the program, including without limitation, laws relating to the confidentiality of student records.
- G. The FIELDWORK SITE staff shall comply with APPENDIX A regarding the FIELDWORK SITE'S supervision of UNIVERSITY students.

### III. THE PARTIES MUTUALLY AGREE

- A. Neither party shall discriminate in the assignment of students on the basis of race, color, disability, sex, religion, national origin, ancestry, sexual harassment, or any other basis prohibited by law.
- B. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.
- C. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.
- D. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT INFORMATION:

Berkeley Unified School District  
 OFFICE OF SPECIAL EDUCATION  
 2134 Martin Luther King Jr. Way, Berkeley,  
 California 94704-1180  
 Attn: Don Klose, Program Supervisor  
 (510) 644-6210  
 FAX: (510) 644-6211

UNIVERSITY CONTACT INFORMATION:

Chapman University College  
 One University Drive  
 Orange, CA 92866  
 Attn: Ellen Curtis-Pierce, Ph.D.  
 Associate Vice Chancellor of  
 Professional Accreditation & Faculty  
 Development  
 Tel: (714) 997-6590

- E. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.
- F. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.
- G. This Agreement fully supersedes any and all prior agreements or understandings between the

parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.

- H. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be Orange County, California.

#### IV. TERM AND TERMINATION OF AGREEMENT

- A. THE TERM of this Agreement shall be effective August 25, 2008 and shall continue in full force and effect through June 19, 2013. This Agreement may be renewed for one (1) additional term of the contract by mutual written consent of the parties.
- B. THIS AGREEMENT may be terminated by either the UNIVERSITY or the FIELDWORK SITE with or without cause upon thirty (30) days written notice provided that (subject to the other terms of this Agreement) all students performing fieldwork at the time of notice of termination are given the opportunity to complete their fieldwork at the Fieldwork Site.

#### SIGNATURES:

FIELDWORK SITE:      Signature: \_\_\_\_\_  
Berkeley USD              Name:      Lisa Udell  
School sites To be      Title:      Assistant Superintendent  
determined                      Date:      August 13, 2008

UNIVERSITY:              Signature: \_\_\_\_\_  
Name:      Gary Brahm  
Title:      Chancellor  
Date:      \_\_\_\_\_

**Appendix A**  
**Specific Supervision Requirements for Each Program**

**School Counseling Fieldwork:**

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school counselor with at least two years of professional experience.
- B. Provide opportunities for students to gain a broad range of experiences, including experiences in:
  - a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
  - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
  - c. Developing, implementing and evaluating academic and behavioral interventions.
  - d. Providing counseling and other mental health interventions.
  - e. Home, school, community collaboration: working with parents and community members.
  - f. Learning about, helping develop, or evaluating policy, practices and programs.
  - g. Participating in professional development activities.
  - h. Participating in individual or group supervision.
  - i. Learning about and using technology and information systems.
  - j. Learning about Individual differences and student diversity.
- C. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
- D. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school counselor who has at least two years experience in school counseling to serve as the primary supervisor. The student may also work with other experienced school counselors for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- E. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- F. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- G. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

### **School Psychology Fieldwork:**

- A. Provide an average of one (1) hour of individual or one-and-one-half (1.5) hours of small group supervision per week from an experienced school psychologist with at least two years of professional experience.
- B. Provide experiences with a diverse student population.
- C. Provide experiences with a variety of educational programs.
- D. Provide opportunities for students to gain a broad range of experiences, including experiences in:
  - a. Data based decision making: Assessing and reevaluating individual pupils and their programs.
  - b. Collaboration and consultation with school personnel and participation on interdisciplinary teams.
  - c. Developing, implementing and evaluating academic and behavioral interventions.
  - d. Providing counseling and other mental health interventions.
  - e. Home, school, community collaboration: working with parents and community members.
  - f. Learning about, helping develop, or evaluating policy, practices and programs.
  - g. Participating in professional development activities.
  - h. Participating in individual or group supervision.
  - i. Learning about and using technology and information systems.
  - j. Learning about Individual differences and student diversity.
- E. The FIELDWORK SITE shall provide activities that occur across at minimum of two of four settings, including (a) preschool, (b) elementary, (c) middle school or junior high, and (d) high school.
- F. The FIELDWORK SITE in collaboration with the UNIVERSITY will designate one school psychologist who has at least two years experience in school Psychology to serve as the primary supervisor. The student may also work with other experienced school psychologists for specific activities. In no case shall any supervisor be assigned by the FIELDWORK SITE to provide concurrent supervision for more than two interns or students.
- G. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual or one and a half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- H. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university session.
- I. The FIELDWORK SITE shall ensure that the student will be treated by the district as part of the professional staff and provided a supportive work environment, adequate supplies, counseling and test materials. In addition, it shall see that the student is encouraged to participate in district, SELPA, or county committees; and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

**School Administration Fieldwork:**

- A. The FIELDWORK SITE shall provide student with individual and/or small group supervision from an experienced school administrator.
- B. The FIELDWORK SITE shall provide student with experiences with a diverse student population.
- C. The FIELDWORK SITE shall provide student with experiences with a variety of educational programs.
- D. The FIELDWORK SITE shall ensure that the student receives an average of one hour of individual and/or one and one-half hours of group face-to-face supervision per week, although more time may be needed, especially at the beginning of the FIELDWORK experience.
- E. The FIELDWORK SITE supervisor, in collaboration with the UNIVERSITY faculty, will complete at least one written evaluation of the student's performance near the end of each university semester.
- F. The FIELDWORK SITE shall ensure that the student will be treated by the FIELDWORK SITE as part of the professional staff and is provided a supportive work environment and adequate supplies. In addition, it shall see that the student is encouraged to participate in district or county committees and that he/she is provided release time as needed to attend professional development experiences or professional association meetings.

## **BERKELEY UNIFIED SCHOOL DISTRICT**

**TO:** William Huyett, Superintendent  
**FROM:** Neil Smith, Assistant Superintendent, Educational Services  
**DATE:** November 12, 2008  
**SUBJECT:** Overnight Field Trip Requests

### **BACKGROUND INFORMATION**

The following overnight field trip requests are being made:

California Education Research Association Conference, Rancho Mirage, CA, December 3 – 5, 2008

Approve participation of two (2) students, two (2) teachers and one (1) other adult from Berkeley High School on a three-day, two-night field trip to the California Education Research Association Conference in Rancho Mirage, CA. The group will depart Berkeley High via shuttle service to the airport the evening of December 3<sup>rd</sup> and fly to San Diego. Ground transportation during the trip will be by rental car. The group will use the same transportation format to return on December 5, 2008. Two Community Partnerships Academy Seniors and two CP Academy Teachers will present a workshop at the conference entitled High Expectations: The Biggest Space in the Opportunity Gap. All participants are female and supervised lodging will be provided at the Las Palmas Hotel in Rancho Mirage. CP Academy will pay for this trip using Mentor Academy grant funds and parent donations. No student will be denied access based on ability to pay. Requested by Kristin Glenchur, Vice Principal, Berkeley High School.

Headlands Institute, Marin, CA, January 21 - 23, 2009

Approve participation of ninety-five (95) fourth and fifth grade students, four (4) teachers and twelve (12) other adults from Emerson Elementary School on a three-day, two-night field trip to the Marin Headlands Institute. The group will depart Emerson Elementary at 9:00 a.m. Wednesday, January 21, and will return at 5:00 p.m. on Friday, January 23, 2009. Students will participate in hands-on science and field work. District buses will provide transportation. Students will sleep in gender specific bunk houses. Emerson P.T.A., parent donations and a Marin Headlands Institute Grant will provide for the total cost of \$23,894. No student will be denied access based on ability to pay. Requested by Susan Hodge, Emerson Principal.

### **POLICY/CODE**

Education Code 35330  
Board policy 6153

### **FISCAL IMPACT**

As indicated above.

### **STAFF RECOMMENDATION**

Approve the overnight field trips consistent with the District Policies and instructional programs.

## **BERKELEY UNIFIED SCHOOL DISTRICT**

**To:** William Huyett, Superintendent  
**From:** Neil Smith, Assistant Superintendent, Educational Services  
**Date:** November 12, 2008  
**Subject:** Adoption of *Tu Mundo*, a Textbook for the Spanish for Native Speakers Course

### **BACKGROUND INFORMATION**

*Tu Mundo: Curso Para Hispanohablantes* (Your World: A Course for Spanish Speakers), published by McDougal Littell, has been selected for use in the Spanish course designed for native speakers of Spanish. *Tu Mundo* is aligned with the State Standards and appears on the state's list of approved texts for World Languages. The book has been reviewed by the Spanish teachers at Berkeley High School and the middle schools and is being recommended for adoption.

The book was presented to the Board on October 29, 2008 for consideration and is now being proposed for adoption. A copy has been available in the Superintendent's Conference Room for the past two weeks for review.

### **POLICY/CODE**

Board Policy 6161.1  
Ed Code 60400 et al

### **FISCAL IMPACT**

\$2,700 from Instructional Materials Funds for 25 textbooks

### **STAFF RECOMMENDATION**

Approve *Tu Mundo* for adoption for use in the Spanish for Native Speakers course.

# **BERKELEY UNIFIED SCHOOL DISTRICT**

**TO:** William Huyett, Superintendent  
**FROM:** Neil Smith, Assistant Superintendent, Educational Services  
**DATE:** November 12, 2008  
**SUBJECT:** Application for a California GEAR-UP Grant for Longfellow Middle School

## **BACKGROUND INFORMATION**

Longfellow Middle School has an opportunity to re-apply for a California GEAR-UP grant. Longfellow participated in GEAR UP a few years ago. The attached application is for a six-month planning phase in early 2009, which is expected to lead to two years of participation in the GEAR UP program.

California GEAR UP works with middle schools to develop a self-sustaining college-going culture by working with the adults who have the greatest impact on students: the principal, teachers, counselors, and families. The GEAR UP program is designed to build and strengthen a cohesive college preparation program at the middle school level for all students. The emphasis of GEAR UP is to provide a framework and professional development to integrate the college-going culture into the school's reform efforts.

GEAR UP will provide various supports for the school, such as grant funds up to \$7,500 annually for professional development for school staff, institutes and forums for the principal and leadership team as well as for school counselors, and a nine-week Parent Institute for Quality Education (PIQE) program. In exchange, the school makes certain commitments, which are outlined on the attached Application and Signature Page.

GEAR-UP expects the following outcomes for participating schools:

- A Leadership Team led by the Principal that guides the school-wide development of a college-going culture for all students within a wider school improvement effort
- Rigorous academic instruction for all students, with regular and timely support for struggling students
- Academic counseling which includes an individual grade 7 through 12 Academic Plan for each student, based on the student's strengths and interests
- College and financial aid information for all students and families with a college information area designated at each school
- Regular involvement of families in supporting excellence in learning and high aspirations of postsecondary education for their children.

**POLICY/CODE**

Ed Code 35160, 35160.1

**FISCAL IMPACT**

Approximately \$7,500 annually for two years (2009-2011)

**STAFF RECOMMENDATION**

Approve the application for a California GEAR-UP Grant for Longfellow Middle School.

# **BERKELEY UNIFIED SCHOOL DISTRICT**

**TO:** William Huyett, Superintendent  
**FROM:** Neil Smith, Assistant Superintendent, Educational Services  
**DATE:** November 12, 2008  
**SUBJECT:** Five Year Plan for Career Technical Education at Berkeley High School

## **BACKGROUND INFORMATION**

The staff at Berkeley High School has recently submitted a five-year plan for Career Technical Education (CTE), including the use of Carl D. Perkins grant funds, to the California Department of Education.

This detailed and comprehensive plan includes the roadmap, goals and vision of how Berkeley High School will continue to build a high-quality career technical education program over the next five-year period. The plan incorporates the changes and guidelines set forth in the adopted State plan for CTE. The school's plan articulates the "pathway" concept of seamless course offerings in the secondary and on into post secondary school. The plan also addresses these areas:

- Support and services for special populations
- Guidance and counseling
- Professional development for teachers, counselors and administrators
- Use of funds
- Accountability and evaluation of CTE programs

A copy of Berkeley High School's five-year plan for CTE is being provided under separate cover.

## **POLICY/CODE**

Carl D. Perkins Career Technical Education Improvement Act of 2006, P.L. 109-270

## **FISCAL IMPACT**

Approximately \$70,000 in Carl Perkins funding for 2008-09 and a similar amount each year 2009-2012

## **STAFF RECOMMENDATION**

Approve the Five Year Plan for Career Technical Education at Berkeley High School.

CALIFORNIA DEPARTMENT OF EDUCATION  
 Secondary, Postsecondary, and Adult Leadership  
 Division

**DUE DATE: October 31, 2008**

**Carl D. Perkins Career & Technical Education Improvement Act of 2006  
 2008-2012 LOCAL PLAN for CAREER TECHNICAL EDUCATION**

|   |  |
|---|--|
| LOCAL EDUCATIONAL AGENCY (LEA) NAME:<br><b>Berkeley High School</b>   |  |
| LEA COUNTY-DISTRICT (CD) CODE:  |  |
| LEA ADDRESS:<br><b>1980 Allston Way<br/>Berkeley, CA 94704</b>  |  |
| NAME OF LEA SUPERINTENDENT OR CHIEF ADMINISTRATOR:<br><b>Mr. Bill Huyett, Superintendent</b>  |  |
| CHECK TYPE OF PLAN:<br><input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Adult<br><input type="checkbox"/> State Institution | LOCAL BOARD APPROVAL DATE:<br><b>November 12, 2008</b>   |
| NAME OF PERSON COORDINATING THE LOCAL PLAN DEVELOPMENT:<br><br><b>Kristin Glenchur</b><br>TITLE: <b>Vice Principal</b>                            | Telephone Number: <b>(510) 644-4566</b><br>Ext:<br>FAX Number: <b>(510) 644-8723</b><br>Email Address: <b>kglenchur@berkeley.k12.ca.us</b> |

**CERTIFICATION:** I hereby certify that this Local Plan for Career Technical Education meets the requirements of Perkins IV, Section 134 and the 2008-2012 California State Plan for Career Technical Education. This plan presents the agency's commitment to provide a career technical education program that is of sufficient size, scope, and quality to effectively address the career preparation needs of our students. This LEA will use Perkins IV funds associated with this plan to supplement state and local career technical education funds and to improve, enhance, or expand our career technical education programs through 2012. To the best of my knowledge, the information contained in this plan reflects input from all stakeholders as identified in Perkins IV, Section 134(b)(5).

|  |                                  |
|--|----------------------------------|
| SIGNATURE OF SUPERINTENDENT OR CHIEF ADMINISTRATOR<br><b>Mr. Bill Huyett, Superintendent</b> | DATE:<br><b>October 31, 2008</b> |
|--|----------------------------------|

| <b>CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY</b> |       |
|--|-------|
| REVIEWED AND RECOMMENDING APPROVAL:                | DATE: |
| CDE APPROVAL:                                      | DATE: |

