

ACAC MEETING MINUTES  
MONDAY OCTOBER 4, 2010  
COMMUNITY THEATER LOBBY

ACAC Monthly Meeting Purpose: to update our 3 constituencies (staff, community and students) about the current state of AC, and to solicit input on works in progress.

Present: Lawrence Grown (LG), Jose Colon (JC), Carla Riemer (CR), Olga, Volodina (OV), Vernon Walton (VW), Philippe Henri (PH), Jeanne Schuman (JS).

Also attended: Randi Boorstein (RB), Natasha Beery (NB), Peggy Scott (PS).

Lawrence Grown, chair, called the meeting to order at 4:10 pm.

TOPICS DISCUSSED:

OLD BUSINESS

Redesign Document - still a work in progress, JC and VW will review it with intent of moving from a proposal to a vision statement.

History and English Curricula - history curriculum is ready and can be posted to AC website. LG will clarify with Leslie Tebbe whether the online English curriculum document can be posted to AC website. LG will forward documents to Kim Zvik when they are ready to be added to AC website.

*Due to PS needing to attend another meeting, some newbusiness was brought forward:*

AC Profile Letter - PS informed group that AC does not have a letter describing the program to accompany transcripts being sent with college applications. All other learning communities have one; AC students have only the generic BHS profile. LG will talk to Principal Scuderi about the possibility of getting a letter drafted.

Logo - PS presented a concept for an AC logo. Will discuss how/if to use this at a later time.

*Return to Old Business*

AC Bylaws - JS and LG will work on revisions. They will be presented for approval at the fall AC general meeting.

Counselor Caseload - the two primary AC counselors have a caseload of about 530 students each. Counselors from other learning communities who are also working with AC students have approximately 75-100 AC students and a total caseload of

350-400 students.

AC Counselor Sexual Harassment Case - On Monday 9/20, LG and JS met with Delia Ruiz, Assistant Superintendent, and Mary Buttler, Director of Human Resources to discuss the case. They were informed that after a thorough investigation, and given the lack of other similar claims against the counselor the school board decided not to dismiss him. The administrators stressed that they had legal counsel throughout the process. LG and JS left the discussion agreeing that there appears to be no threat to students. They requested that an official statement be issued in order to clarify the situation and reassure families. The administrators said they would discuss this with their legal counsel, but so far no statement has been issued.

Incoming Student Distribution - late-enrolling students are being placed equitably throughout all the learning communities that have room. None have been added to AC.

Additional Classroom Support for Teachers - JC and VW reported no current requests. There was a need for desks but that has been addressed. RB let us know she is informing teachers that they do have funds allocated to them and they should use them; if they can't spend their funds they should let another program use them; and that they can come to BHSDG when needs come up as opposed to soliciting families directly.

## NEW BUSINESS

9th/10th Grade Potluck - this is scheduled for Wed.10/20 in the cafeteria. JS and LG will encourage teachers to attend. JC suggested adding a Parent Education piece to the event. CR will connect with the potluck coordinator to decide best way to add outreach to families of color to current publicity efforts.

## Student Support

Tutoring - getting support for struggling students in AC is a top priority. Agreed that students need more motivation/incentive to take advantage of existing resources, e.g. tutoring. VW and JC will bring this up at 10/18 professional development session. Teachers will decide the process, including threshold for referring students; incentives (extra credit? prizes?); need for proof of attendance; how to manage struggling students vs. those who have low grades because of truancy; possibility of a peer-to-peer system to encourage attendance. Also need to determine number of students who will be referred. LG noted that we can fund more tutors if the demand requires it. JC and VW will follow up.

Focus on 5 - AC teachers will be asked to consider bringing back Focus on 5, a program where teacher focuses on 5 students who feel marginalized. The goal is to improve their outcomes, and maybe have ripple effect on the rest of class. JC will discuss at the October 18th professional development meeting.

Supplemental Science Labs - need confirmation from Evy Kavalier, but feeling is that they are well attended and balanced in terms of race and academic level (i.e. not only AP students or struggling students.)

AP Support Classes - seeing good attendance.

Senior Essay Writing Class - Sherene Randle is teaching an afterschool class (on a volunteer basis) to help student write college essays. Works well for students who prefer to work in groups rather than one on one, also classroom setting means more capacity to help more kids. Just started, will monitor how it works.

AC Program Coordinator - Want to move forward with the idea but we need a job description before it can be submitted for approval and funding. Alex Angell is drafting the job description. Possible responsibilities include: tracking students who need support; coordinating the senior thesis; AP support for teachers; making sure we are following the AC guiding document.

Election Results:

NB gave update on SSC and BSEP election results; details are attached.

Scheduling upcoming meetings:

ACPLC meeting will be Mon. Oct. 25, 7pm at Metro Lighting.

AC General Meeting will be Wed. Nov.17, time and place TBD.

Families of Color Info Night - CR will follow up to get info from BIHS regarding their FOC events. Via email, CR will consult with ACAC regarding format, timing and whether we do separate African American and Latino family nights.

Next Meeting: November 1, 2010, 4pm location TBD.

Adjourned 5:40pm

Dated October 8, 2010

Carla Riemer

## 2010-2011 SSC MEMBERS

The final results for the SSC Parent/Community Members are as follows:

Margit Roos-Collins (AC)  
Marianne Koch (BIHS)  
Satish Rao (AC)  
Julie Sinai (AC)  
Laila Ibrahim (CPA)  
Regina Simpkins (CAS)  
Judy Greenspan (AHA) -- 1st alternate  
Mohammad Kazerouni (BIHS) -- 2nd alternate

(Still waiting for teacher/staff election results)

## 2010-2011 BSEP MEMBERS

### Parent Members

Allen King  
Karen Laws  
Seth Chazin  
Sonia Carriedo  
Hector Cardenas  
Dorothy Baker (Alternate #1)  
Carol Brownstein (Alternate #2)

### Student Members

Ameila Archer  
Celina Espinoza  
Julia Murphy  
Marina Franco  
Mimi Kaplan  
Adam Chazin-Gray (Alternate #1)  
Cameron Grigsby (Alternate #2)  
Alana Levine-Goerlick (Alternate #3)

### Staff Members

Aaron Glimme  
Heidi Ramirez-Weber  
Jaime Knight  
Pasquale Scuderi  
Janelle Bugarini