Berkeley Unified School District
Office of the Superintendent
2134 Martin Luther King Jr. Way
Berkeley, CA 94704-1180
Phone: (510) 644-6206 Fax: (510) 540-5358

BOARD OF EDUCATION – MEETING AGENDA*
Wednesday, August 18, 2010

Call to Order — The Presiding Officer will call the Meeting the Regularly Scheduled Board of Education Meeting to Order at **6:00 pm,** recess to Closed Session and convene in Public Session by **7:30 pm**

Members Present:
Karen Hemphill, President
Beatriz Leyva-Cutler, Vice President
Nancy Riddle, Director
John T. Selawsky, Director/Clerk
Shirley Issel, Director

Administration: Superintendent William Huyett, Secretary
Javetta Cleveland, Deputy Superintendent
Neil Smith, Assistant Superintendent of Educational Services
Delia Ruiz, Assistant Superintendent of Human Resources_

The Board will recess into closed session under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the closed session agenda, before closed session.

a) Conference with Legal Counsel – Existing Litigation/Anticipated
b) Consideration of Student Expulsions
Student Case No. 0910-01-120395
Student Case No. 0910-26-073093
Student Case No. 0910-40-051999
Student Case No. OD-1011-01-112095
c) Collective Bargaining
d) Public Employee Discipline/Dismissal /Release/Evaluation
e) Public Employment /Appointment
f) Liability Claims
Claim # 1318
g) Property Acquisition & Disposal

* Board agenda posted on District website: www.berkeley.k12.ca.us
** The Student Director does not attend Closed Session

The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206

REGULAR MEETING AGENDA

CALL TO ORDER

Report Closed Session actions

Approve Regular Meeting Agenda of August 18, 2010

RECOGNITION
Welcome New Administrators to BUSD:
Audrey Amos, VP, Willard; Mary Buttler, Director, Human Resources; Susan Craig, Director, Student Services; Paco Furlan, Principal, Rosa Parks; Burr Guthrie, VP, Berkeley Adult; Alex Hunt, Principal, Malcolm X, Jorge Melgoza, VP, Berkeley High and Delia Ruiz, Assistant Superintendent, Human Resources

TEACHING AND LEARNING
Berkeley High School Summer Bridge Program, Christina Faulkner, Director of Curriculum and Instruction

PUBLIC TESTIMONY
Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports
Board Members' Reports
Superintendent's Report

APPROVE CONSENT CALENDAR
CONSENT ITEMS
These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

Human Resources

2.1-C Approval of Personnel Report	Staff Recommendation: Approve Personnel Report No. 10-15	**7**
2.2-C Approval of Special Education Instructional Assistant Classification	Staff Recommendation: Approve special education instructional assistant classifications	**17**

Educational Services

3.1-C
Approval of Overnight Field Trips

Staff Recommendation:
Approve the overnight field trip consistent with District policies and instructional programs **22**

Business Services

4.1-C
Approval of Contracts/Purchase Orders for Services Contracts

Staff Recommendation:
Authorized the Purchasing Manager or Deputy Superintendent to execute the following contracts and purchase orders **23**

4.2-C
Approval of Listing of Warrants Issued in June and July, 2010

Staff Recommendation:
Approve the Listing of Warrants issued in June and July 2010 **24**

4.3-C
Approval of Payroll Warrants issued in June and July 2010

Staff Recommendation:
Approve Payroll Warrants issued in June and July 2010 **29**

4.4-C
Acceptance of Gifts/Donations

Staff Recommendation:
Accept the donations/gifts to the District and request staff to extend letter of appreciation **34**

4.5-C
Approval of Master Contracts for Non Public School placements of students school year 2010-2011

Staff Recommendation:
Approve and authorize the placement of students in Non Public Schools for the Special Education Department for 2010-2011 School Year **35**

4.6-C
Approval of Non Public Agencies for 2010-2011

Staff Recommendation:
Approve MOU's and Master Agreements for Non Public agencies for the Special Education Department for 2010-2011 school year **44**

Facilities

5.1-C
Approval to Accept the Stage Curtain Replacement at John Muir Elementary, Washington Elementary and Longfellow Middle schools

Staff Recommendation:
Accept the stage curtain replacement at John Muir Elementary, Washington Elementary and Longfellow Middle schools **46**

5.2-C
Approval to Accept the Blacktop Repair and Overlay at the 1810 Hopkins Street Play yard

Staff Recommendation:
Accept the blacktop repair and overlay at the 1810 Hopkins Street play yard **48**

ACTION ITEMS

These items are presented for action at this time. They may have been reviewed at a previous meeting

Human Resources

2.1-A Approval of Job Description and New Position to Improve Culturally and Linguistically Responsive Systems	Staff Recommendation: Approval of job description and new position to improve culturally and linguistically responsive systems	**50**

Educational Services

3.1-A Approval of Proposal for Restructure of Pre-k & BEARS programs	Staff Recommendation: Approve Proposal for Restructure of Pre-k & BEARS programs	**54**
3.2-A Application for Contract Modification for Child Development Programs for 2010-11	Staff Recommendation: Approve the Application for Contract Changes with the California Department of Education for the Childhood Development Programs for 2010-20	**58**

INFORMATION ITEMS

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board

Educational Services

3.1-I BHS Textbook Approval	Staff Recommendation: Accept the Forensic Science textbook at Berkeley High School for information	**66**
3.2-I Williams Quarterly Report	Staff Recommendation: Accept the report on Williams Complaints for April-June 2010 for information	**67**

Facilities

5.1-I Facilities Plan Update	Staff Recommendation: Receive and accept Facilities Plan update as information	**69**

EXTENDED PUBLIC TESTIMONY

ADJOURNMENT

UPCOMING BOARD MEETINGS

September 15	October 27
September 22	November 10
October 13	December 8

Board of Education Meetings are broadcast live on KPFB/FM 89.3
Berkeley Government Access Channel 33

Guidelines for Speakers
You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM: Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY.** You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

MISSION AND GOALS
OF THE BERKELEY UNIFIED SCHOOL DISTRICT

MISSION STATEMENT

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

1 empowering students, parents and staff,
2 providing a strong standards based curriculum, and
3 offering alternative learning experiences in a racially integrated, multilingual environment.

VISION

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

PERFORMANCE GOALS

1. **Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum**

2. **Implement interventions that address barriers to student learning in order to meet the needs of the whole child**

3. **Establish and maintain the culture and governance necessary to support an environment conducive to learning**

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Delia Ruiz Assistant Superintendent, Human Resources
DATE: August 18, 2010
SUBJECT: APPROVAL OF HUMAN RESOURCES REPORT 10-15
Following is Human Resources Report 10-15 which reports details of personnel assignments, employment, and terminations.

CERTIFICATED EMPLOYEES

NAME	POSITION	LOCATION	BUDGET	FTE & SALARY	FROM	TO
RESIGNATION						
Jared Baird	Teacher	BHS	General Fund		6/18/10	
Shie Benaderet	Teacher	BHS	General Fund		6/18/10	
Aaron Blanding	Teacher	Special Ed	General Fund		7/16/10	
Rosemary Hannon	Teacher	Longfellow	General Fund	0.40 FTE	6/18/10	
Kathrene Hatzke	Teacher	Special Ed	General Fund		8/06/10	
Maggie Heredia-Peltz	Vice Principal	BHS	General Fund		6/30/10	
Crystal Jensen	Teacher	Willard	General Fund		6/30/10	
James Keller	Teacher	Adult	Adult		6/30/10	
Vivian Ramstad	Teacher	Special Ed	General Fund		6/18/10	
Heather Sadlon	Teacher	BHS	General Fund		7/05/10	
RETIREMENT						
Ronald Jeffrey	Teacher	Adult	Adult		6/22/10	
Shawn Usha	Teacher	Adult	Adult		6/30/10	
EXTRA DUTY-STIPENDS						
Patricia Bonsall (Yearbook)	Teacher	Willard	General Fund	NTE $849	9/01/09	5/31/10
Linda Carr (Dance Production)	Teacher	BHS	General Fund	NTE $719	9/01/09	5/31/10

CERTIFICATED EMPLOYEES

NAME	POSITION	LOCATION	BUDGET	FTE & SALARY	FROM	TO
EXTRA DUTY STIPENDS						
Darni Rashiah (BHS Jacket)	Teacher	BHS	General Fund	NTE $1,440	9/01/09	5/31/10
George Rose (Drama Production)	Teacher	Willard	General Fund	NTE $848	9/01/09	5/31/10
ADMINISTRATIVE ASSIGNMENTS						
Mary Buttler	Dir., Personnel Services	HR	General Fund		8/11/10	
Jorge Melgoza	Vice Principal	BHS	General Fund		8/02/10	

CLASSIFIED EMPLOYEES							
NAME	**POSITION**	**LOCATION**	**BUDGET**	**CLASS RANGE STEP**	**FTE & SALARY**	**FROM**	**TO**
RETIREMENT							
Mack Sear Matthews	School Safety Officer	Longfellow				8/1/10	
Ernest Norman	Custodian I	Jefferson				7/9/10	
RESIGNATION							
Monica Ortiz	Instructional Tech. (After School)	Arts Magnet				6/18/10	
MEDICAL LEAVE OF ABSENCE WITH PAY (FMLA)							
Melanie Parker	Program Supervisor	Calif. Nut. Network	Calif. Nut. Network	69/5	1.0 FTE $41.61 hr	6/17/10	7/16/10
James Tompkins, Jr.	Maintenance Engineer	Maintenance	Maintenance	54/4	1.0 FTE $28.93 hr	7/21/10	8/6/10
MEDICAL LEAVE OF ABSENCE WITH PAY							
Anthony Brown	Custodian II	General Fund	John Muir	37/5	1.0 FTE $19.97 hr	7/8/10	7/14/10
INTEGRATE SICK LEAVE WITH STATE DISABILITY (FMLA)							
Terry Bloomsburgh	Accountant	Transportation	Transporta-tion	47/2	.80 FTE $22.07 hr	7/19/10	10/15/10
LEAVE OF ABSENCE WITHOUT PAY							
Sara Levine	Instructional Assistant (Special Education)	Le Conte	Special Ed.	31/1	.80 FTE $14.15 hr	9/1/10	6/17/11
Anne Robert	Micro-Computer Technician	Technology	Technoloty	52/3	.20 FTE $26.25 hr	8/17/10	6/30/11
Rachel Williams	Instructional Assistant (Special Education)	Oxford	Special Ed.	31/3	.80 FTE $15.63 hr	9/1/10	6/17/11
EXTENDED SICK LEAVE WITH 50% PAY							
Anthony Brown	Custodian II	General Fund	John Muir	37/5	1.0 FTE $19.97 hr	7/15/10	8/3/10
MATERNITY LEAVE WITH 50% PAY (FMLA)							
Claudia Hernandez	Sr. Records Clerk	Willard	General Fund	38/5	1.0 FTE $20.47 hr	8/17/10	11/29/10
Melanie Parker	Program Supervisor	Calif. Nut. Network	Calif. Nut. Network	69/5	1.0 FTE $41.61 hr	7/19/10	11/18/10
PROBATIONARY							
Abbey Hansen	Instructional Assistant (Special Education)	Franklin Pre-School	Special Ed.	31/1	.67 FTE $14.15 hr	6/1/10	1/3/11

CLASSIFIED EMPLOYEES							
NAME	**POSITION**	**LOCATION**	**BUDGET**	**CLASS RANGE STEP**	**FTE & SALARY**	**FROM**	**TO**
Elizabeth Reginato	Food Service Assistant	Rosa Parks	CNN	26/1	.40 FTE $12.36 hr	5/20/10	9/20/10
PROVISIONAL							
Virginia Chyou	Instructional Assistant (ECE)	Hopkins	CA State Preschool	29/5	+.13 FTE $16.40 hr	7/1/10	10/30/10
Lorna Laeno	Sr. Accountant	Business Services	General Fund	52/2	1.0 FTE $25.02 hr	8/3/10	10/30/10
Michelle Payton	Clerical Assistant	Human Resources	General Fund	30/5	1.0 FTE $16.82 hr	7/6/10	10/29/10
RECALL FROM LAYOFF							
Dennis Hall	Instructional Specialist (Garden)	Cragmont	Donation	51/1	.37 FTE $23.22 hr	9/1/10	6/17/11
AVAILABLE SUBSTITUTES							
Iris DeSerio	Instructional Specialist (Garden)	Willard	CNN	51/1	NTE 7.5 hrs/day $23.22 hr	6/21/10	
Miguel Rodriguez	Custodian I	Berkeley High	General Fund	32/1	NTE 7.5 hrs/day $14.34 hr	7/1/10	12/31/10
TEMPORARY/HOURLY/LIMITED TERM							
Leticia Amezcua	Parent Liaison	Berkeley High	Title I	45/2	4.5 total hrs $21.01 hr	7/4/10	6/28/11
Maribel Coss-Perez	Noon Director	Thousand Oaks	General Fund	N/A	10 hrs/wk $12.54 hr	9/1/10	6/17/11
Daniel Jayson	Student Worker	Willard	Calif. Nut. Network	N/A	96 total hrs $8.00 hr	6/28/10	8/13/10
Tameka Evans	Noon Director	Thousand Oaks	General Fund	N/A	10 hrs/wk $12.54 hr	9/1/10	6/17/11
Elizabeth Garcia	Tutor	B-Tech	BSEP	N/A	45 total hrs $12.54 hr	4/15/10	6/15/10
Maribel Garcia	Tutor	B-Tech	BSEP	N/A	45 total hrs $12.54 hr	4/15/10	6/15/10
Maria Hinojosa	Noon Director	Thousand Oaks	General Fund	N/A	10 hrs/wk $12.54 hr	9/1/10	6/17/11
Isaac Johnson	Student Worker	Willard	CNN	N/A	96 total hrs $8.00 hr	6/28/10	8/13/10

CLASSIFIED EMPLOYEES							
NAME	**POSITION**	**LOCATION**	**BUDGET**	**CLASS RANGE STEP**	**FTE & SALARY**	**FROM**	**TO**
Cindy Louie	Clerical Assistant	Student Services	General Fund	30/1	11 total hrs $13.00 hr	7/21/10	7/22/10
Evan Neff	Student Worker	Berkeley High	General Fund	N/A	10 hrs/wk $8.00 hr	41/10	6/30/10
Irma Parker	Parent Liaison	Berkeley High	Title I	45/5	4.5 total hrs $24.39 hr	7/1/10	6/28/11
Ronald Paul III	Student Worker	Willard	CNN	N/A	52 total hrs $8.00 hr	6/28/10	8/13/10
Shadae Pettit-Cornell	Lifeguard	Willard	Donation	N/A	NTE 7.5 hrs/day $12.54 hr	5/14/10	6/16/10
Nathan Pettyjohn	Student Worker	Willard	CNN	N/A	96 total hrs $8.00 hr	6/28/10	8/13/10
Sarah Rauskin	Noon Director	Thousand Oaks	General Fund	N/A	10 hrs/wk $12.54 hr	9/1/10	6/17/11
Katherine Yan	Administrative Assistant	Calif. Nut. Network	CNN	50/1	3.75 hrs/day $22.64 hr	7/12/10	1/12/11
SUMMER EMPLOYMENT							
Nancy Acevedo-Buendia	Instructional Assistant (Special Education)	King	Special Ed.	31/5	17.5 hrs/wk $17.24 hr	6/23/10	7/20/10
Danielle Adams	Instructional Assistant (ECE)	Malcolm X	Child Care	29/4	5 hrs/day $15.63 hr	6/28/10	7/30/10
Lori Adams	Grounds Gardner	Maintenance	BB Parcel	36/4	NTE 7.5 hrs/day $18.53 hr	6/21/10	8/31/10
Julian Ahmed	Instructional Assistant (Special Education)	King	Special Ed.	31/1	17.5 hrs./wk $14.15 hr	6/23/10	7/20/10
Sonya Banks-Mouton	Instructional Assistant (Special Education)	Rosa Parks	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
Elizabeth Beard	Instructional Specialist (Garden)	Washington	CNN	51/4	70 total hrs $26.93 hr	6/21/10	8/31/10
Ronald Boykin	Instructional Assistant (Special Education)	King	Special Ed.	31/5	17.5 hrs/wk $17.24 hr	6/23/10	7/20/10
Sara Brewer	Interpreter for the Deaf	Berkeley High	Special Ed.	45/5	15 hrs/wk $24.39 hr	6/23/10	7/20/10

CLASSIFIED EMPLOYEES							
NAME	**POSITION**	**LOCATION**	**BUDGET**	**CLASS RANGE STEP**	**FTE & SALARY**	**FROM**	**TO**
Shannon Brown	Custodian I	Maintenance	General Fund	32/5	NTE 7.5 hrs/day $17.63 hr	6/28/10	8/20/10
Edith Brozosky	Instructional Assistant (Special Education)	Rosa Parks	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
Paulette Butler	Instructional Assistant (ECE)	Malcolm X	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
Virgue Callen	Instructional Assistant (Special Education)	Berkeley High	Special Ed.	31/5	25 hrs/wk $17.24 hr	6/23/10	7/20/10
Margretha Chacona-Johnson	Instructional Assistant (Special Education)	Rosa Parks	Special Ed.	31/5	12 hrs/wk $17.24 hr	6/28/10	7/30/10
Tia Classen	Instructional Assistant (Special Education)	Berkeley High	Special Ed.	31/5	25 hrs/wk $17.24 hr	6/23/10	7/20/10
Ethleen Coaxum	Instructional Assistant (Special Education)	Berkeley High	Special Ed.	31/5	25 hrs/wk $17.24 hr	6/23/10	7/20/10
Ken Cobb	Custodian I	Maintenance	General Fund	32/5	NTE 7.5 hrs/day $17.63 hr	6/28/10	8/20/10
Michael Dixon	Delivery Driver	Food Services	CNN	40/5	4.5 hrs/day $21.48 hr	6/21/10	8/27/10
Tim Donnelly	Instructional Assistant (Special Education)	King CDC	Special Ed.	31/5	12 hrs/wk $17.24 hr	6/28/10	7/30/10
Marian Dorsey	Instructional Assistant (ECE)	Franklin	CA State Pre School	29/4	3 hrs/day $15.63 hr	6/28/10	7/30/10
Sonia Colon	School Secretary I	All District	Summer School	44/5	20 hrs/wk $23.78 hr	7/6/10	7/20/10
Charity Da Marto	Instructional Assistant (ECE)	Rosa Parks	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
Sarah Druss	Instructional Assistant (Special Education)	Rosa Parks	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
April Edwards	Instructional Assistant (Special Education)	Rosa Parks	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
Alicia Featherston	Instructional Assistant, (Special Education)	King CDC	Special Ed.	31/5	12 hrs/wk $17.24 hr	6/28/10	7/30/10
Alicia Featherston	Instructional Assistant (ECE)	King CDC	CA State Pre School	29/5	15 hrs/wk $16.40 hr	6/28/10	7/30/10

CLASSIFIED EMPLOYEES							
NAME	**POSITION**	**LOCATION**	**BUDGET**	**CLASS RANGE STEP**	**FTE & SALARY**	**FROM**	**TO**
Marie Ferguson	School Secretary I	B-Tech	Summer School	44/5	20 hrs/wk $23.78 hr	7/6/10	7/30/10
Michele Ferrell	Instructional Assistant (ECE)	Malcolm X	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
David Fisher	Instructional Assistant (Special Education)	Rosa Parks	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
Jocelyn Foreman	Instructional Assistant (Special Education)	Franklin Pre-School	Special Ed.	31/5	12 hrs/wk $17.24 hr	6/28/10	7/30/10
Lupe Fuentes-Reyna	Instructional Assistant (ECE)	Rosa Parks	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
Mark Griffin	School Safety Officer	Berkeley High	Summer School	44/5	25 hrs/wk $23.51 hr	6/22/10	7/30/10
Emily Gutierrez	Instructional Assistant (Special Education)	Rosa Parks	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
Nikkya Harris	Food Services Satellite Operator	B-Tech	CNN	31/4	2 hrs/day $16.38 hr	6/23/10	7/20/10
William Harris Jr.	Custodian I	Maintenance	General Fund	32/5	NTE 7.5 hrs/day $17.63 hr	6/28/10	8/20/10
Karon Harris-Younger	Instructional Assistant (ECE)	Malcolm X	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
Carolyn Henderson	Food Services Satellite Operator	Longfellow	CNN	31/5	2 hrs/day $17.21 hr	6/23/10	7/20/10
Melanie Hernandez	Library Media Tech	Berkeley High	Lib Tech	43/3	20 hrs/wk $21.01 hr	7/12/10	7/29/10
Jason Howard	Grounds Gardner	Maintenance	BB Parcel	36/5	NTE 7.5 hrs/day $19.46 hr	6/21/10	8/31/10
Deborah Howe	Library Media Tech.	Rosa Parks/ Washington	Lib Tech.	41/5	52.5 total hrs $22.07 hr	6/25/10	7/29/10
Jenipher Innes	Instructional Assistant (Special Education)	Berkeley High	Special Ed.	31/1	25 hrs./wk $14.15 hr	6/23/10	7/20/10
Gina Jackson-Morning	Food Services Satellite Operator	Berkeley High	CNN	31/2	2 hrs/day $14.84 hr	6/23/10	7/20/10
Rhonda Jefferson	Program Assistant	Berkeley High	General Fund	50/5	7.5 hrs/day $27.61 hr	7/7/10	7/30/10

CLASSIFIED EMPLOYEES							
NAME	**POSITION**	**LOCATION**	**BUDGET**	**CLASS RANGE STEP**	**FTE & SALARY**	**FROM**	**TO**
Paul Jones	Instructional Assistant (ECE)	Malcolm X	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
Billy Keys	School Safety Officer	Berkeley High	Summer School	44/5	25 hrs/wk $23.51 hr	6/22/10	7/30/10
Sharondale King	Instructional Assistant (Special Education)	Berkeley High	Special Ed.	31/5	25 hrs/wk $17.24 hr	6/23/10	7/20/10
Jeanette Kjobmand	Instructional Specialist (Garden)	Emerson	CNN	51/4	60 total hrs $26.93 hr	6/21/10	8/31/10
Kathy Kramer	Instructional Assistant (Special Education)	Rosa Parks	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
Theresa Leader	Instructional Assistant (Special Education)	Malcolm X	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
William Linskil	Instructional Assistant (ECE)	Malcolm X	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
Mei Ma	Food Services Assistant	King	CNN	26/2	3 hrs/day $13.13 hr	6/21/10	8/27/10
Robert Marosi	Instructional Specialist (Garden)	Longfellow	CNN	51/4	30 total hrs $26.93 hr	6/21/10	8/31/10
Wanda McAfee	Custodian I	Maintenance	General Fund	32/5	NTE 7.5 hrs/day $17.63 hr	6/28/10	8/20/10
Ida McBay	Instructional Assistant (Special Education)	Rosa Parks	Special Ed.	31/5	5 hrs/day $17.24 hr	6/28/10	7/30/10
Ida McBay	Instructional Assistant, (ECE)	Franklin	CA State Pre School	29/5	2.5 hrs/day $16.40 hr	6/28/10	7/30/10
Rita McIntyre	Food Services Satellite Operator	Willard	CNN	31/5	2 hrs/day $17.21 hr	6/23/10	7/20/10
Anietra Montgomery	Instructional Assistant ECE	Malcolm X	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
Gaoussou Ouattara	Instructional Assistant (Special Education)	Berkeley High	Special Ed.	31/3	25 hrs/wk $15.63 hr	6/23/10	7/20/10
Fulani Offutt	Instructional Assistant ECE	Rosa Parks	Child Care	29/4	5 hrs/day $15.63 hr	6/28/10	7/30/10
Jennifer Owens	Instructional Assistant (Special Education)	King CDC	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10

CLASSIFIED EMPLOYEES							
NAME	**POSITION**	**LOCATION**	**BUDGET**	**CLASS RANGE STEP**	**FTE & SALARY**	**FROM**	**TO**
Rita Pettit	Instructional Assistant (Special Education)	Malcolm X	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
Kayla Robinson	Instructional Assistant (Special Education)	Franklin Pre-School	Special Ed.	31/5	12 hrs/wk $17.24 hr	6/28/10	7/30/10
Linnette Robinson	Instructional Assistant (Special Education)	Berkeley High	Special Ed.	31/5	25 hrs/wk $17.24 hr	6/23/10	7/20/10
Paula Robinson	Instructional Assistant (Special Education)	Malcolm X	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
Jesus Rodriguez	Instructional Assistant (Special Education)	Rosa Parks	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
Lorna Rohlfing	Instructional Assistant (ECE)	Hopkins	CA State Pre School	29/5	6 hrs/day $16.40 hr	6/28/10	7/30/10
LaTonya Shivers	Instructional Assistant (ECE)	Malcolm X	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
Margie Samberg	Interpreter for the Deaf	Malcolm X	Special Ed.	45/5	14 hrs/wk $24.39 hr	6/28/10	7/30/10
Genia Scott	Instructional Assistant (ECE)	Rosa Parks	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
Sushil Sharma	Instructional Assistant (ECE)	Malcolm X	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
Tanisha Singleton	Instructional Assistant, (Special Education)	Rosa Parks	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
Tiffany Singleton	Instructional Assistant (Special Education)	Malcolm X	Child Care	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
Tiffany Singleton	Instructional Assistant (ECE)	Franklin	CA State Pre School	29/5	2 hrs/day $16.40 hr	6/28/10	7/30/10
Estella Sisneros	Library Media Tech.	Rosa Parks/ Washington	Lib Tech.	41/5	52.5 total hrs $22.07 hr	6/25/10	7/29/10
Brenda Stanford	School Secretary I	Berkeley High	Summer School	44/5	20 hrs/wk $23.78 hr	7/6/10	7/30/10
Pamela Stewart	Student Welfare/ Attendant Specialist	Admissions	General Fund	50/1	40 hrs/wk $22.64 hr	7/1/10	9/11/10
Tanya Stiller	Instructional Specialist (Garden)	Rosa Parks	CNN	51/4	30 total hrs $26.93 hr	6/21/10	8/31/10

CLASSIFIED EMPLOYEES							
NAME	**POSITION**	**LOCATION**	**BUDGET**	**CLASS RANGE STEP**	**FTE & SALARY**	**FROM**	**TO**
Leroi Sutherland	Custodian I	Maintenance	General Fund	32/5	NTE 7.5 hrs/day $17.63 hr	6/28/10	8/20/10
Oliver Suttice	Instructional Assistant (ECE)	Rosa Parks	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
Matthew Tsang	Instructional Specialist (Garden)	Willard	CNN	51/5	270 total hrs $28.27 hr	6/21/10	8/31/10
Jacob Thomas	Instructional Assistant, (Special Education)	King	Special Ed.	31/4	17.5 hrs/wk $16.40 hr	6/23/10	7/20/10
Minnie Tobias	Instructional Assistant (ECE)	Rosa Parks	Child Care	29/5	5 hrs/day $16.40 hr	6/28/10	7/30/10
Claudia Waters	Instructional Assistant (ECE)	Hopkins	CA State Pre School	29/5	6 hrs/day $16.40 hr	6/28/10	7/30/10
Skip Whideman	Instructional Assistant (Special Education)	Rosa Parks	Special Ed.	31/5	14 hrs/wk $17.24 hr	6/28/10	7/30/10
Craig White	Custodian I	Maintenance	General Fund	32/5	NTE 7.5 hrs/day $17.63 hr	6/28/10	8/20/10
Belinda Williams	Instructional Assistant (ECE)	Malcolm X	Child Care	29/4	5 hrs/day $15.63 hr	6/28/10	7/30/10
Rachel Williams	Instructional Assistant (Special Education)	Malcolm X	Special Ed.	31/2	14 hrs/wk $14.86 hr	6/28/10	7/30/10
Daria Wrubel	Instructional Specialist (Garden)	Thousand Oaks	CNN	51/4	30 total hrs $24.39 hr	6/21/10	8/31/10
Lan Xu	Food Services Assistant	King	CNN	26/5	3 hrs/day $15.21 hr	6/23/10	7/30/10
Marian Yu	Instructional Assistant (Special Education)	Franklin Pre-School	Special Ed.	31/5	12 hrs/wk $17.24 hr	6/28/10	7/30/10

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Delia Ruiz, Assistant Superintendent – Human Resources
DATE: August 18, 2010
SUBJECT: New Instructional Assistant – Special Education Classification

BACKGROUND INFORMATION
The Berkeley Council of Classified Employees (BCCE) and Berkeley Unified School District (BUSD) negotiated a new Transfer Article of the collective bargaining agreement. The new Transfer Article includes the creation of two new classifications: Instructional Assistant –Special Education – Attendant and Instructional Assistant –Specialized Health Care. The Instructional Assistant –Special Education – Attendant would replace the Instructional Assistant – Special Education position that receives a five percent (5%) differential in addition to the regular salary. The Instructional Assistant –Specialized Health Care would replace the present Instructional Assistant – Special Education position that receives a ten (10%) differential in addition to the regular salary. BUSD's Human Resources Department and the Special Education Department participated in negotiation of the Transfer Article and believe that these classifications will better serve our special education students. The new classifications are included for your review.

POLICY/CODE
Education Code Section 45276

FISCAL IMPACT
None

STAFF RECOMMENDATION
Approve the creation of Instructional Assistant –Special Education – Attendant and Instructional Assistant –Specialized Health Care classifications.

Berkeley Unified School District
Revised June 2010
Range 33 ($2415 – $2946)

Title: INSTRUCTIONAL ASSISTANT-SPECIAL EDUCA TION - ATTENDANT

Definition:
Under the supervision of the program supervisor, and the training and guidance of the specialized health care or school nurse, and the direction of the special education support teacher and relevant general education teachers, provide and/or reinforce instruction to individuals or small groups of students, acting as the students attendant, perform medical procedures, prepare or adapt instructional materials and perform a variety of clerical duties.

Essential Job Duties:
The following tasks are essential for this position. Incumbents in this classification may not perform all of these tasks, or may perform similar related tasks not listed here.

1. Act as an individual students attendant and provide instruction or assist in the provision of instruction to individual students or small groups of students with specialized health care needs.
2. Provide attendant assistance to students in social and self-help skills such as toileting, personal hygiene and eating.
3. Prepare and/or adapt instructional materials.
4. Attend meetings and participate in in-service training as assigned.
5. Assist students by providing proper examples, emotional support and general guidance.
6. Provide instruction and assistance in social and self-help areas.
7. Prepare or adapt instructional materials the KS & A's to successfully perform each of the duties listed above.
8. Assist students in and out of wheel chairs and other medical devices.
9. Assist students with toileting.
10. Performs other related duties as required.

Minimum Knowledge, Skill and Ability:

Knowledge of:

1 Attendant procedures, wheel chair assistance, toileting assistance.
2 Basic subjects taught in District middle and high schools.
3 Effective interpersonal and oral and written communication skills.
4 Record-keeping techniques.

5 CPR and First Aid.
6 Universal Precautions
7 Behavior Management Intervention techniques.
8 Disabilities, special needs, problems and requirements of students with specialized health care needs at the secondary school levels.

Skill and Ability to:

1 Tutor and reinforce instruction for assigned students(s).
2 Perform medical procedures, such as catheterization, suctioning, dispensing medication and tube feeding.
3 Perform routine clerical work.
4 Establish and maintain cooperative and effective working relationships with students, parents, teachers and administrators.
5 Adhere to universal precautions procedures.
6 Perform First Aid & CPR procedures.
7 Implement non-aversive behavior management techniques.
8 Pass or provide proof of passage of the California H.S. Proficiency Exam.

Training and Experience:

Any combination equivalent to training and experience that could likely provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: graduation from high school and two years community college or training health care for child development or special education and two years successful experience in a similar position or any equivalent combination of education and experience.

Physical Requirements and Working Conditions:

1 Require vision (which may be corrected) to read small print.
2 Require the mobility to stand, stoop, reach and bend. Require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects.
3 Require the ability to stand for long periods.
4 Require the ability to walk long distances and walk quickly for short distances.
5 Perform lifting, pushing and/or pulling which usually does not exceed 100 pounds.
6 Is subject to inside and outside environmental conditions, multiple or single classroom environment.
7 Required to work with harsh and toxic substances.
8 Required to work around foul odors.
9 Required to work around loud noise.
10 Required to work with exposure to body fluids.

Berkeley Unified School District
Revised June 2010
Range 35 ($2540 – $3093)

Title: INSTRUCTIONAL ASSISTANT SPECIAL EDUCA TION - SPECIALIZED HEALTH CARE

Definition:
Under the supervision of the program supervisor, and the training and guidance of the specialized health care or school nurse, and the direction of the special education support teacher and relevant general education teachers, provide and/or reinforce instruction to individuals or small groups of students, perform medical procedures, prepare or adapt instructional materials and perform a variety of clerical duties.

Essential Job Duties:
The following tasks are essential for this position. Incumbents in this classification may not perform all of these tasks, or may perform similar related tasks not listed here.

1. Provide instruction or assist in the provision of instruction to individual students or small groups of students with specialized health care needs.
2. Perform medical procedures such as catheterization, suctioning, dispensing medication or tube feeding.
3. Provide instruction and assistance to students in social and self-help skills such as toileting, personal hygiene and eating.
4. Prepare and/or adapt instructional materials.
5. Attend meetings and participate in in-service training as assigned.
6. Assist students by providing proper examples, emotional support and general guidance.
7. Provide instruction and assistance in social and self-help areas.
8. Prepare or adapt instructional materials the KS & A's to successfully perform each of the duties listed above.
9. Performs other related duties as required.

Minimum Knowledge, Skin and Ability:

Knowledge of:

1 Medical procedures such as catheterization, suctioning, dispensing medication and tube feeding.
2 Basic subjects taught in District pre-schools.
3 Effective interpersonal and oral and written communication skills.
4 Record-keeping techniques.
5 CPR and First Aid.

6 Universal Precautions
7 Behavior Management Intervention techniques.
8 Disabilities, special needs, problems and requirements of students with specialized health care needs at the pre-school or elementary school levels.

Skill and Ability to:

1 Tutor and reinforce instruction for assigned students(s).
2 Perform medical procedures, such as catheterization, suctioning, dispensing medication and tube feeding.
3 Perform routine clerical work.
4 Establish and maintain cooperative and effective working relationships with students, parents, teachers and administrators.
5 Adhere to universal precautions procedures.
6 Perform First Aid & CPR procedures.
7 Implement non-aversive behavior management techniques.
8 Pass or provide proof of passage of the California H.S. Proficiency Exam.

Training and Experience: ,

Any combination equivalent to training and experience that could likely provide the required knowledge, skills and abilities would be qualifying. A typical way to obtain the knowledge, skills and abilities would be: graduation from high school and two years community college or training health care for child development or special education and two years successful experience in a similar position or any equivalent combination of education and experience.

Physical Requirements and Working Conditions:

1 Require vision (which may be corrected) to read small print.
2 Require the mobility to stand, stoop, reach and bend. Require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects.
3 Require the ability to stand for long periods.
4 Require the ability to walk long distances and walk quickly for short distances.
5 Perform lifting, pushing and/or pulling which usually does not exceed 100 pounds.
6 Is subject to inside and outside environmental conditions, multiple or single classroom environment.
7 Required to work with harsh and toxic substances.
8 Required to work around foul odors.
9 Required to work around loud noise.
10 Required to work with exposure to body fluids.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: August 18, 2010
SUBJECT: Overnight Field Trips

BACKGROUND INFORMATION:
The following overnight field trip requests are being made:

Mosaic Project Camp, Napa, CA, September 20 - 24, and September 27 – October 1, 2010.
Approve participation of two groups of thirty (30) fourth grade students and one (1) teacher from Cragmont Elementary School on a five-day, four-night field trip to Mosaic Project Camp, which provides a staff of trained adults to work with student groups. The first group departs Cragmont Elementary at 9:30 a.m. on Monday, September 20, and returns at 3:15 p.m. on Friday, September 24, 2010. The second group departs Cragmont Elementary at 9:30 a.m. on Monday, September 27, and returns at 3:15 p.m. on Friday, October 1, 2010. This field trip enables students to learn social and conflict resolution skills. Students sleep in supervised, gender specific cabins on the grounds. District buses provide transportation. The cost for this trip will be paid by a MOSAIC Scholarship, PTA and parent donations. No student is denied access based on ability to pay. Requested by Evelyn Tamondong-Bradley, Cragmont Principal.

POLICY/CODE:
Education Code 35330
Board policy 6153

FISCAL IMPACT:
As indicated above.

STAFF RECOMMENDATION:
Approve the overnight field trips consistent with the District Policies and instructional programs.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
DATE: August 18, 2010
SUBJECT: Approval of Contracts/Purchase Orders for Services Contracts

BACKGROUND INFORMATION
The District contracts with consultants or independent contractors who can provide valuable and necessary specialized services not normally required on a continuing basis. The following contract services are requested. Expenditures are within budget.

1. Berkeley Albany YMCA to provide physical education and sports activities for students at Emerson Elementary for the 2011 SY. The cost will not exceed $14,840. To be paid from PTA Donations. Requested by Susan Hodge.

2. Bay Area Community Resources, Inc. to provide mental health counseling, therapy, mentoring and parent support services at Cragmont Elementary for the 2011 SY. The cost will not exceed $21,000. To be paid from Title I and PTA Donations. Requested by Evelyn Bradley.

3. Kiwi Distributing, Inc. to provide repair service for Nutrition Services equipment the 2011 SY. The cost will not exceed $10,000. To be paid from Cafeteria Fund. Requested by Marni Posey.

4. Payflex to provide disbursements administration for Benefits Billing Services (BBS) and Consolidated Omnibus Budget Reconciliation Act (COBRA) accounts for the period July 1, 2010 through June 30, 2011. The cost will not exceed $19,380. To be paid from General Fund. Requested by Jerry Johnson.

5. Parent Leadership Action Network to provide parent leadership and advocacy training for BUSD Office of Family and Community Partnerships. The cost will not exceed $15,000. To be paid from BSEP Fund 4. Requested by Maya Hernandez.

POLICY/CODE
Public Contract Code: 20111
Board Policy 3310

STAFF RECOMMENDATION
Approve the contracts with Consultants or Independent Contractors as submitted.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
DATE: August 18, 2010
SUBJECT: Approve Listing of Warrants issued in June and July 2010

BACKGROUND INFORMATION
Each month the District writes several checks to vendors for services provided and goods received. The checks are written against both the Restricted and Unrestricted General Fund. The summaries of warrants for the months of June and July 2010 are attached for the Board's review.

POLICY/CODE
Educational Code Section 41010 et seq.

FISCAL IMPACT
$3,423,540.58 for the month of June 2010 and $2,468,892.18 for the month of July 2010 from various funds.

STAFF RECOMMENDATION
Approve the monthly bill warrant lists for the months of June and July 2010.

BERKELEY UNIFIED SCHOOL DISTRICT

District Bill Warrant - Accounting Department

BILL WARRANT FOR JULY 2010

FUNDS	AMOUNT
GENERAL FUND	$1,315,933.92
MEASURE BB FUND	$140,749.47
TRANS FUND	$0.00
SCHOOL ENRICHMENT FUNDS	$106,872.94
ADULT FUND	$41,242.43
CHILD DEVELOPMENT FUND	$20,935.43
CAFETERIA FUND	$16,999.09
DEFERRED MAINTENANCE FUND	$0.00
MEASURE A+AA (BOND FUND)	$140,145.62
SELF INSURANCE FUND	$123,190.04
PAYROLL/BENEFITS CLEARING	$918,109.65
TOTAL DISTRICT BILL WARRANT	**$2,824,178.59**

Approved By :

PAULINE E. FOLLANSBEE
DIRECTOR OF FISCAL SERVICES

Berkeley Unified School District

Vouchers Paid 7/01 through 7/31/10

DATE	VOUCHER TYPE*	GENERAL FUND 01	MEAS BB FUND 02	BSEP FUND 04	BSEP5 FUND 05	BSEP6 FUND 06	ADULT FUND 11	CHILD DEV. FUND 12	CAFETERIA FUND 13	MEAS.A FUND 21	SELF INS. FUND 67	PAYROLL/ BENEFITS CLEARING 76	TOTAL
2-Jul-10	W/R	93,747.31	8,304.97	39,110.54			1,189.51	2,018.86	3,982.63		475.52		148,829.34
6-Jul-10	W/R	161,867.68	4,975.89	1,388.71			4,131.78	312.50	74.25			371.39	173,122.20
9-Jul-10	W/R	403,933.09	29,758.31	17,426.58		785.00	20,052.85	8,499.93	4,603.72	10,096.49			495,155.97
16-Jul-10	W/R	315,944.89	45,700.17	8,353.53	989.07		11,288.57	9,365.39	444.63	450.00	75,625.31	629,321.76	1,097,483.32
20-Jul-10	W/R	31,848.16		217.44						74,840.00	45,561.62	202,819.19	355,286.41
23-Jul-10	W/R	311,129.29	52,010.13	35,403.99		3,198.08	4,579.72	738.75	7,893.86	54,759.13	1,527.59	85,597.31	556,837.85
	W/R												0.00
	TOTAL	**1,318,470.42**	**140,749.47**	**101,900.79**	**989.07**	**3,983.08**	**41,242.43**	**20,935.43**	**16,999.09**	**140,145.62**	**123,190.04**	**918,109.65**	**2,826,715.09**
CANCELLATIONS													
20-Jul-10	MAN	(2,516.50)											(2,516.50)
8-Jul-10	**MAN**	(20.00)											(20.00)
	GRAND TOTAL	**1,315,933.92**	**140,749.47**	**101,900.79**	**989.07**	**3,983.08**	**41,242.43**	**20,935.43**	**16,999.09**	**140,145.62**	**123,190.04**	**918,109.65**	**2,824,178.59**

* W/R - Warrant Register
MAN - Manual

Approved By:

Detail available in Business Office

Pauline Follansbee
Director of Fiscal Services

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
DATE: August 18, 2010
SUBJECT: Receive and Approve Information on the Issuance of Payroll Warrants for Employee Services for June and July 2010.

BACKGROUND INFORMATION
On a regular basis, the Board receives information on the total amount paid employees during a month. The attached represents a summary of pay warrants from various funds for the months of June and July 2010.

POLICY/CODE
Educational Code 41010 ET Seq.

FISCAL IMPACT
$6,475,806.36 for June and $5,967,227.87 for July 2010 from various funds.

STAFF RECOMMENDATION
Approve payroll payments made in June and July 2010.

BERKELEY UNIFIED SCHOOL DISTRICT
DISTRICT PAYROLL – ACCOUNTING DEPARTMENT
June 2010

COMPUTER GENERATED	AMOUNTS
GENERAL FUND	$5,076,871.22
MEASURE BB FUND	$193,201.02
BSEP Measure A	$427,671.20
MEASURE B FUND	$9,800.00
ADULT FUND	$278,650.91
CAFETERIA FUND	$135,749.43
CHILD DEVELOPMENT	$324,729.34
Measure A+AA (Bond Fund)	$14,658.50
SELF INS. FUND	$14,474.74
TOTALS	**$6,475,806.36**

APPROVED BY: _____ August 18, 2010

Pauline Follansbee, CPA
Director of Fiscal Services

BERKELEY UNIFIED SCHOOL DISTRICT
DISTRICT PAYROLL – ACCOUNTING DEPARTMENT
July 2010

COMPUTER GENERATED	AMOUNTS
GENERAL FUND	$4,689,125.56
MEASURE BB FUND	$194,080.32
BSEP Measure A	$405,512.13
MEASURE B FUND	$803.37
ADULT FUND	$260,226.12
CAFETERIA FUND	$52,725.63
CHILD DEVELOPMENT	$334,819.50
Measure A+AA (Bond Fund)	$15,239.50
SELF INS. FUND	$14,695.74
TOTALS	**$5,967,227.87**

APPROVED BY: _____ August 18, 2010
Pauline Follansbee, CPA
Director of Fiscal Services

BERKELEY UNIFIED SCHOOL DISTRICT

District Payroll - Accounting Department

Payroll Issued by Funds

July-10

DATE	Type of Payroll	Totals	General Fund	Measure BB Fund	BSEP Site Enrich.	BSEP Measure A	Measure B Fund	Adult Fund	Child Develop.	Café Develop.	BSEP	Meas.A+AA (Bond Fund)	Self Ins. Fund		
			210 01	212 02	215 05	04	08	220 11	240 12	230 13	16	270 21	260 67		
7/15/2010	Mid	$1,338,000.11	$911,479.94	$8,618.79	$0.00	$85,395.64	$803.37	$217,631.93	$94,055.97	$20,014.47	$0.00	$0.00	$0.00		$1,338,000.11
7/22/2010	Mid-Fix	$12,721.92	$9,168.75	$0.00	$0.00	$0.00	$0.00	$1,682.92	$1,870.25	$0.00	$0.00	$0.00	$0.00		$12,721.92
7/29/2010	EOM arrears	$3,166,219.56	$2,926,628.77	$0.00	$0.00	$229,742.58	$0.00	$6,668.42	$3,179.79	$0.00	$0.00	$0.00	$0.00		$3,166,219.56
7/30/2010	EOM	$1,450,286.28	$841,848.10	$185,461.53	$0.00	$90,373.91	$0.00	$34,242.85	$235,713.49	$32,711.16	$0.00	$15,239.50	$14,695.74		$1,450,286.28
Totals		$5,967,227.87	$4,689,125.56	$194,080.32	$0.00	$405,512.13	$803.37	$260,226.12	$334,819.50	$52,725.63	$0.00	$15,239.50	$14,695.74	$5,967,227.87	$5,967,227.87

BERKELEY UNIFIED SCHOOL DISTRICT

District Payroll - Accounting Department

Payroll Issued by Funds

June-10

DATE	Type of Payroll	Totals	General Fund	Measure BB Fund	BSEP Site Enrich.	BSEP Measure A	Measure B Fund	Adult Fund	Child Develop.	Café Develop.	BSEP	Meas.A+AA (Bond Fund)	Self Ins. Fund		
			210 01	212 02	215 05	04	08	220 11	240 12	230 13	16	270 21	260 67		
6/15/2010	Mid	$750,941.75	$439,434.69	$9,391.07	$0.00	$28,806.26	$0.00	$189,453.96	$60,660.00	$23,195.77	$0.00	$0.00	$0.00		$750,941.75
6/22/2010	Mid-Fix	$87,951.52	$68,950.81	$0.00	$0.00	$3,502.64	$4,650.00	$350.90	$8,887.69	$1,609.48	$0.00	$0.00	$0.00		$87,951.52
6/30/2010	EOM	$5,636,913.09	$4,568,485.72	$183,809.95	$0.00	$395,362.30	$5,150.00	$88,846.05	$255,181.65	$110,944.18	$0.00	$14,658.50	$14,474.74		$5,636,913.09
Totals		$6,475,806.36	$5,076,871.22	$193,201.02	$0.00	$427,671.20	$9,800.00	$278,650.91	$324,729.34	$135,749.43	$0.00	$14,658.50	$14,474.74	$6,475,806.36	$6,475,806.36

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
DATE: August 18, 2010
SUBJECT: Acceptance of Gifts/Donations

BACKGROUND INFORMATION
The Board may accept and utilize on behalf of the District any bequests or gifts of money or property for a purpose deemed to be suited by the Board.

The following donations have been presented to the District:

1. Lifetouch National School Studios donated $63.83, $186.14, $116.89, $91.97 and $77.06 for a total amount of $ 535.89 to be utilized as needed for Berkeley Arts Magnet Elementary, Rosa Parks Elementary, Washington Elementary, Le Conte Elementary and Cragmont Elementary School.

2. Chase/WaMoola for School Program donated $209.90, $62.36 and $179.80 for a total donation amount of $452.06 to be utilized as needed for Rosa Parks, Cragmont Elementary and Thousand Oaks Schools.

3. Wells Fargo Community Support/United Way Campaign donated $1583.01, $48.00 for a total donation amount of $ 1631.01 to be utilized as needed for the Rosa Parks Elementary and Washington Elementary Schools.

4. FreeCause/OneCause donated $26.99 and $26.81 to be utilized as needed for Thousand Oaks and Rosa Parks Elementary Schools

5. Adobe Systems Incorporated matching Gift Program donated $75 to be utilized as needed for Washington Elementary School.

6. Oxford PTA donated $4,220 to fund the Performing Arts Workshop for the kindergarten music wheel program for the 2010/2011 School Year for Oxford School.

BOARD POLICY
BP 3290

FISCAL IMPACT
The District received a total of $6,967.76 in donations.

STAFF RECOMMENDATION
Accept the donations/gifts to the District and request staff to extend letter of appreciation.

Name of School	2008-09 Rates	Contract Days/ Services	Notes/Date of last rate increase
Advanced Education Services North Haven School PO Box 848 Colton, CA 92324 (909) 825-5795 John Neiuber, CEO	$130/day	Basic Education 180 days 30 days ESY	New to list, 1/05
Aldea School Mark Bontrager 4002 Jefferson Street Napa, CA 94558 PO Box 841 Napa, CA 94559 (707) 224-8266 (administration) (707) 224-5510	$112/day Bundled rate $11/one way $22/round trip	180 days 30 ESY Basic Education Program Director & Behavior Intervention Services Transportation w/in City of Napa	10/04 09/10 rate increase
Anova Center for Education 1142 State Farm Drive Santa Rosa, CA 95403 (707) 527-7032 Andrew Bailey Santa Rosa Campus 3033 Cleveland Ave Santa Rosa, CA 95403 American Canyon Campus 300 Benton Way American Canyon, CA 94503 San Rafael Campus 150 Lovell Ave San Rafael, CA 94903	$189/day (Santa Rosa) $199/day (Napa & San Rafael) (rates are bundled)	Basic Education 210 regular days	New to list, 1/05 06-07 rates reflect new American Canyon Site
Barbara Milliff Center aka: We Care Treatment Center John F. Jones 2191 Kirker Pass Road Concord, CA 94521 (925) 671-0777 (925) 671-4707 (fax) jones@wecarebmcc.org	$125/day $70/hr. $70/hr.	221 days Speech OT	01-02
Burt Children's Center Linda Hallen Wohlrabe 950 Grove St. San Francisco, CA 94117 (415) 922-7700 (415) 922-0761 (fax) bccenter@pacbell.net	$160/day $100/hr. $85/hr. $20/hr	180 days Speech OT 1:1	2005-06 increase 06-07 increase 07-08 no increase

Calif. Autism Foundation “A Better Chance School” Lori Mothersell 4138 Lakeside Dr. Richmond, CA 94806 (510) 262-1500 (510) 262-1540 (fax) lmothersell@calautism.org	$165/day $79/hr. $79/hr. $112/day $76/hr	180 days Speech/Lang. Counseling 1:1 OT	04-05 COLA increase NOTE: Transportation dropped from Consortium, 8/04, and negotiated individually 06-07 increase 08-09 COLA Settle-up (07/08)
CCHAT Center – Sacramento M. Elizabeth Ware 9350 Kiefer Boulevard Sacramento, CA 95826 (916) 361-7290	$124/day	Basic Education Program	New to list 10/04 05/06 no increase
CEID (Center for Early Intervention on Deafness) Cindy Dickeson 1035 Grayson Street Berkeley, CA 94710 (510) 848-4800 x 301 (510) 848-4801 (fax) cindy@ceid.org	$160/day $94/hr. $27/mtg. $26/hr. $77/hr. $27/hr. $169 $54 $24/hr. $121/visit	200 days Speech/Lang. Parent Ed. Parent Group Indiv. Conslg Parent Cnslg Sign classes Sign Workshop 1:1 Aide Home Visit Spec.	O4-05 COLA increase through RCC (Daily rate only) 04-05 2.23% increase to daily rates 08-09 COLA settle-up (07/08)
Children's Learning Center Patricia Dilks 1910 Central Avenue Alameda, CA 94501 (510) 769-7100 pdilks@clcalameda.com	$165/day $93/hr. $93/hr	204 days Speech OT	04-05 COLA increase 05-06 2.23% increase 06-07 increase 07-08 COLA increase to daily rate 08-09 COLA Settle-up (07/08)
Edgewood Center for Children & Families Alvin Lee 1801 Vincente Street San Francisco, CA 94116 (415) 682-3214 (415) 665-7852 (fax) alvinl@edgewoodcenter.org	$178/day $88 $44 $36 $79/hr. $84/hr. $30/hr	210 days Trans-Rd Trip Trans-One Way Trans-Special Speech OT 1:1 Aide	O4-05 COLA increase through RCC 05-06 no increase 06-07 increase 07-08 COLA increase for Speech. Gen Ed COLA increase for OT, 1:1 aide, and daily rate 08-09 COLA Settle-up (07/08)
Fred Finch School Mar Smith 3800 Coolidge Avenue Oakland, CA 94602 (510) 482-2244 marsmith@fredfinch.org	$170/day (SED/DD)	235 days	04-05 COLA increase 05-06 no increase 07-08 COLA increase to SED/DD rate 08-09 COLA Settle-up (07/08)

Hearing & Speech Center of Northern California Formerly: SF Hearing & Speech Center (Jan Christensen) 1234 Divisadero St San Francisco, CA 94115 (415) 921-7658 (415) 921-2243 jan@hearingspeech.org	$129/day $112/hr. $100/hr. $14/hr. $112/hr. $112/hr.	180 days DIS Audio Eval. 1:1 Aide Speech OT	O4-05 COLA increase 2005-06 rate increase 06-07 increase (Note-not to charge for Infant Home Visits)
Hergl School Sandra Carroll 1570 Greenwich Street San Francisco, CA 94123 (415) 474-0191 (415) 673-9597 (fax) hergl@pacbell.net	$162/day	220 days	04-05 COLA increase 07-08 COLA increase 08-09 COLA Settle-up (07/08)
James Sylla School 300 Sunny Hills Drive San Anselmo, CA 94960 (415) 457-3200 x 133 bfeinberg@sunnyhillsservices.org	$168/day $25/hr.	229 days 1:1 Aide	04-05 COLA increase 05-06 no increase 07-08 COLA increase to daily rate 08-09 COLA Settle-up (07/08)
Joshua Marie Cameron Academy Gloria Hampton 3801 Third Street, Suite 620 San Francisco, CA 94124 (415) 642-1134 gward23539@aol.com	$172/day $88/hr. Behavior Int. included	Daily Rate Speech & Lang.	04-05 increase request was denied. 07-08 COLA increase 08-09 COLA Settle-up (07/08)
La Cheim School, Inc. Donovan Grant 2853 Groom Drive Richmond, CA 94806 (510) 243-2360 (510) 243-2370 (fax) controller@lacheim.org	Residential $130/day, actual $166/day $88/hr $35/day Day Treatment $130/day, actual $166/day $88/hr $35/day $250/day	½ day, intensive 180 days, plus ESY (35 days) Speech/Lang. Transportation ½ day, intensive 180 days, plus ESY (30 days) Speech/Lang Transportation Home Intervention Services	04-05 negotiated increase/agreement 07-08 COLA increase 08-09 COLA Settle-up (07/08)

Lattice Educational Services 3273 Airway Drive, Suite A Santa Rosa, CA 95403 (707) 571-1234 Nancy Alcott Lucas	$186/day $335/day $92/hr $21/hr $95/hr $78/hr $101/hr $97/hr $92/hr $49/hr	Day Rate Trans-Rd Trip Speech/Lang Temporary Support Assist. Behavior Plan Development Counseling Adaptive Vision O & M OT Health/Nursing	New to list, 1/05 by Sonoma SELPA 05-06 no increase 08/09 Rates increased by Sonoma SELPA
Learning Services of No. Calif./ Erikson School Shelly Lobell 750 – 25th Ave San Francisco, CA 94121 (415) 750-8464 (415) 750-8468 fax Vanessa Brown msvbrown@comcast.net eriksonschool@att.net	$164/day $395/rd trip $85/hour	Days Transportation Speech	04-05 COLA increase; 2005-06 rate increase
Lincoln Child Center Toni Taylor 4368 Lincoln Avenue Oakland, CA 94602 (510) 485-7131 tonitaylor@lincolncc.org	$164/day $14 $105/day $12/hr.	215 days or 230/residential Transportation Trans. (by taxi) 1:1 Aide	04-05 COLA increase 05-06 no increase 07-08 COLA increase for residential rate 08-09 COLA Settle-up (07/08)
Lynn Center AKA: ARC Elree Langford 950 El Pueblo Drive Pittsburg, CA 94565 elreel@aol.com	$104/day $78/hr $52/hr $12/hr $22 $11	250 days Speech/Lang. OT 1:1 aide Transp., RT Transp., One-Way	02-03 COLA increase 07-08 COLA increase 08-09 COLA Settle-up (07/08)
Marin Academic Center Barry Feinberg 300 Sunny Hills Dr. San Anselmo, CA 94960 (415) 457-3200 x133 (415) 456-4679 (fax) bfeinberg@sunnyhillsservices.org	$161/day $89/hr. $65/hr. $25/hr.	183/days; 35/ext. Indiv. Speech Group Speech 1:1 Aide	04-05 COLA increase 07-08 COLA increase daily rate 08-09 COLA Settle-up (07/08)
Oakes Children's Center	$172/day	210 days	04-05 COLA increase

Austin Lambe Rachel Noto 1550 Treat Ave. San Francisco, CA 94110 (415) 641-8000 (415) 641-8002 (fax) austinlambe@oakeschildrenscenter.org rachelnoto@oakeschildrenscenter.org	$17/hr $81 $89.76	1:1 Aide Speech Transportation	05-06 no increase 07-08 COLA increase for Daily Rate, S/L, 1:1 Aide 08-09 COLA Settle-up (07/08)
Rise Institute Robert Fredericks 1760 Cesar Chavez St., Ste. RS San Francisco, CA 94124-1136 (415) 641-1878 (415) 641- 4082 riseinst@sbcglobal.net	$160/day $98/hr $39/client. $98/hr	211 days Individual Counseling Group Counseling Parent Counseling	02-03 COLA increase Counseling rates approved by SFUSD, June 2006 07-08 COLA increase for daily rate, counseling svs. 08-09 COLA settle-up (07-08)
Sand Paths Academy Anne Crowder 1218 South Van Ness San Francisco, CA 94110 (415) 495-7937 sandpathsacademy@comcast.net crodwer980@comcast.net	$175/day $72 $36 $90/hr. $20/hr	209 Trans-Rd Trip Trans-One Way Speech Therapy 1:1 Aide	O4-05 rate appeal increase; 2005-06 rate increase 07-08 COLA increase for daily rate and Speech/Language 08-09 COLA Settle-up (07/08)
Seneca Center Scott Osborn 2275 Arlington Drive San Leandro, CA 94578 (510) 481-1222 (510) 276-6828 (fax) scott@senecacenter.org	$159/day $83/day $25/day $89/hr. $20	218 days-Stndrd 235 days-CTF 1:1 Aide 1:1 partial day Sp/L/Hearing Transportation	04-05 COLA increase 05/06 no increase 07-08 COLA for daily rate and Speech/Language 08-09 COLA Settle-up (07/08)
Sierra School Erik Rehn Katie Hancock 5416 Holdener Road Elmira, CA 95625 (707) 453-6227 erehn@sierra-school.com khancock@sierra-school.com	$156/day $30/day $19/hr.	Basic Transportation 1:1 Aide	New to list – 08/09
Simpatico School Robert Strachan 100 Masonic Avenue San Francisco, CA 94118 (415) 567-8370 x4056 (415) 440-5033 (fax)	$155/day $12/hr. $21/hr. $83/hr. $69/hr. $28/hr.	210 days 1:1 Aide Group Cnslg. Indiv. Cnslg. Sp/Lang/Hearing APE	02-03 COLA increase
Spectrum Center, Inc.	$180/day	210 days	02-03

16360 San Pablo Ave San Pablo, CA 94806 (510) 741-5440 Gail Debiec gdebiec@esa-education.com Chris Holmes cholmes@esa-education.com	$97/hr. $74/hr. $83/hr. $52/hr. $60/hr. $76/hr. $54/hr. $97/hr. $78/hr. $97/hr. $78/hr. $128/day $97/hr. $97/hr. $81/hr. $97/hr. $122/hr. $29/hr. $121/hr. $97/hr. $74/hr. $83/hr $35-84	Couns., Ind. Couns., Group SLP, Ind. SLP, Group SLPA APE, Ind. APE, Group OT, Ind. OT, Group PT, Ind. PT, Group 1:1 Aides OM Parent Training Assistive Tech. Vision Therapy Consulting Beh. Impl. Serv. Transition Serv. Ed Cnslng, Ind. Ed Cnslng, Grp. Augmentative Communication Specialized Transp. Van	07-08 COLA increase for Basic Rate, BII, Augmentative Communication, Specialized Transp., increase to 1:1 aide rate as requested 08-09 COLA Settle-up (07/08) & 2% Transportation; added new SLPA rate
The Springstone School John Howard 1035 Carol Lane Lafayette, CA 94549 Phone: (925) 962-9660 Fax: (925) 962-9558 jhoward@thespringstoneschool.org	$124/day $76/hr	Daily rate OT	New Member 07-08 11% increase
Stars High School Chad Schimke 545 Estudillo Avenue San Leandro, CA 94577 (510) 352-9200 (510) 352-3120 (fax) cschimke@starsinc.com	$158/day $78/hr.	210 days Speech	02-03 COLA increase 05-06 2.23% increase 08-09 no increase
Stellar Academy 38325 Cedar Blvd. Newark, CA 94560 (510) 713-2471	$62/day	178 days	03-04
Timothy Murphy School One St. Vincent Drive San Rafael, CA 94903	$177/day $93/hr. $70/hr.	209 days Speech Speech - Group	04-05 COLA increase 05-06 no increase 06-07 increase

Dan Gallagher dgallagher@cccy.org 415-499-7616 Marie Souza 415-499-7616 maries@timothymurphyschool.org	$17/hr $7 $39 $70/hr. $80/hr	1:1 Aide RT transport/res Day Transport APE OT	08-09 COLA Settle-up (07/08) & 4% increase (Speech) 09/10 – add OT rate
TobinWorld II Richard Couch 2330 Country Hills Drive, #102 Antioch, CA 94509 r.couch@tobinworld.org Jake Demestre 920 E. Broadway, Glendale, CA 91205-1291	$125/day $14/hr. $61/hr. $46/hr. $75/day $38/trip	Basic 1:1 Aide Ind. S/L & Cnslg Grp. S/L & Cnslg Transportation (RT) Transportation (one way)	02-03 08-09 4% increase (Basic), transportation rate added 09/10 – Basic rate increase
UHS Schools, Vallejo 425 Corcoran Avenue Vallejo, CA 94589 707-643-9800 / Office 707-310-9915/Fax 707-310-9915/Cell Betti Colucci, Regional V.P. UHS Schools Universal Health Services, Inc. 11980 Mount Vernon Avenue Grand Terrace, California 92313 909-783-8400 betti.colucci@uhsinc.com	$155/day $179/day $22/day $11/one way $85/day	Basic rate SH Daily rate Trans, RdTrip Trans, one way Speech	06-07 increase 08-09 no increase
Via Center Angela McGee angela_mcgee@comcast.net 2126 6th Street Berkeley, CA 94710 510-848-1616 510-848-1632 (fax) Anke Vandenbosch viacenter@viacenter.org	$171/day $191/day $251/day $88/hr. $62/hr. $83/hr.	214 days (1:3 ratio) – "Basic" 214 Days (1:2 ratio) 214 Day (1:1 ratio) Ind. S/L Grp. S/L OT	00-01 05-06 no increase 07-08 COLA increase 08-09 COLA Settle-up (07/08)
Walden Academy Brock Bannister 214 Haight Street San Francisco, CA 94102	$144/day Residential	208 days	02-03 rounded up from $133.51 05-06 no increase, 06-07 increase, 07/08 COLA,

415-554-1480 x122 415-241-5599 (fax)			08-09 COLA Settle-up (07/08)

Name of School	2008-09 Rates	Contract Days/ Services	Notes/Date of last rate increase
Advanced Education Services North Haven School PO Box 848 Colton, CA 92324 (909) 825-5795 John Neiuber, CEO	$130/day	Basic Education 180 days 30 days ESY	New to list, 1/05
Aldea School Mark Bontrager 4002 Jefferson Street Napa, CA 94558 PO Box 841 Napa, CA 94559 (707) 224-8266 (administration) (707) 224-5510	$112/day Bundled rate $11/one way $22/round trip	180 days 30 ESY Basic Education Program Director & Behavior Intervention Services Transportation w/in City of Napa	10/04 09/10 rate increase
Anova Center for Education 1142 State Farm Drive Santa Rosa, CA 95403 (707) 527-7032 Andrew Bailey Santa Rosa Campus 3033 Cleveland Ave Santa Rosa, CA 95403 American Canyon Campus 300 Benton Way American Canyon, CA 94503 San Rafael Campus 150 Lovell Ave San Rafael, CA 94903	$189/day (Santa Rosa) $199/day (Napa & San Rafael) (rates are bundled)	Basic Education 210 regular days	New to list, 1/05 06-07 rates reflect new American Canyon Site
Barbara Milliff Center aka: We Care Treatment Center John F. Jones 2191 Kirker Pass Road Concord, CA 94521 (925) 671-0777 (925) 671-4707 (fax) jones@wecarebmcc.org	$125/day $70/hr. $70/hr.	221 days Speech OT	01-02
Burt Children's Center Linda Hallen Wohlrabe 950 Grove St. San Francisco, CA 94117 (415) 922-7700 (415) 922-0761 (fax) bccenter@pacbell.net	$160/day $100/hr. $85/hr. $20/hr	180 days Speech OT 1:1	2005-06 increase 06-07 increase 07-08 no increase

Calif. Autism Foundation "A Better Chance School" Lori Mothersell 4138 Lakeside Dr. Richmond, CA 94806 (510) 262-1500 (510) 262-1540 (fax) lmothersell@calautism.org	$165/day $79/hr. $79/hr. $112/day $76/hr	180 days Speech/Lang. Counseling 1:1 OT	04-05 COLA increase NOTE: Transportation dropped from Consortium, 8/04, and negotiated individually 06-07 increase 08-09 COLA Settle-up (07/08)
CCHAT Center – Sacramento M. Elizabeth Ware 9350 Kiefer Boulevard Sacramento, CA 95826 (916) 361-7290	$124/day	Basic Education Program	New to list 10/04 05/06 no increase
CEID (Center for Early Intervention on Deafness) Cindy Dickeson 1035 Grayson Street Berkeley, CA 94710 (510) 848-4800 x 301 (510) 848-4801 (fax) cindy@ceid.org	$160/day $94/hr. $27/mtg. $26/hr. $77/hr. $27/hr. $169 $54 $24/hr. $121/visit	200 days Speech/Lang. Parent Ed. Parent Group Indiv. Conslg Parent Cnslg Sign classes Sign Workshop 1:1 Aide Home Visit Spec.	O4-05 COLA increase through RCC (Daily rate only) 04-05 2.23% increase to daily rates 08-09 COLA settle-up (07/08)
Children's Learning Center Patricia Dilks 1910 Central Avenue Alameda, CA 94501 (510) 769-7100 pdilks@clcalameda.com	$165/day $93/hr. $93/hr	204 days Speech OT	04-05 COLA increase 05-06 2.23% increase 06-07 increase 07-08 COLA increase to daily rate 08-09 COLA Settle-up (07/08)
Edgewood Center for Children & Families Alvin Lee 1801 Vincente Street San Francisco, CA 94116 (415) 682-3214 (415) 665-7852 (fax) alvinl@edgewoodcenter.org	$178/day $88 $44 $36 $79/hr. $84/hr. $30/hr	210 days Trans-Rd Trip Trans-One Way Trans-Special Speech OT 1:1 Aide	O4-05 COLA increase through RCC 05-06 no increase 06-07 increase 07-08 COLA increase for Speech. Gen Ed COLA increase for OT, 1:1 aide, and daily rate 08-09 COLA Settle-up (07/08)
Fred Finch School Mar Smith 3800 Coolidge Avenue Oakland, CA 94602 (510) 482-2244 marsmith@fredfinch.org	$170/day (SED/DD)	235 days	04-05 COLA increase 05-06 no increase 07-08 COLA increase to SED/DD rate 08-09 COLA Settle-up (07/08)

Hearing & Speech Center of Northern California Formerly: SF Hearing & Speech Center (Jan Christensen) 1234 Divisadero St San Francisco, CA 94115 (415) 921-7658 (415) 921-2243 jan@hearingspeech.org	$129/day $112/hr. $100/hr. $14/hr. $112/hr. $112/hr.	180 days DIS Audio Eval. 1:1 Aide Speech OT	O4-05 COLA increase 2005-06 rate increase 06-07 increase (Note-not to charge for Infant Home Visits)
Hergl School Sandra Carroll 1570 Greenwich Street San Francisco, CA 94123 (415) 474-0191 (415) 673-9597 (fax) hergl@pacbell.net	$162/day	220 days	04-05 COLA increase 07-08 COLA increase 08-09 COLA Settle-up (07/08)
James Sylla School 300 Sunny Hills Drive San Anselmo, CA 94960 (415) 457-3200 x 133 bfeinberg@sunnyhillsservices.org	$168/day $25/hr.	229 days 1:1 Aide	04-05 COLA increase 05-06 no increase 07-08 COLA increase to daily rate 08-09 COLA Settle-up (07/08)
Joshua Marie Cameron Academy Gloria Hampton 3801 Third Street, Suite 620 San Francisco, CA 94124 (415) 642-1134 gward23539@aol.com	$172/day $88/hr. Behavior Int. included	Daily Rate Speech & Lang.	04-05 increase request was denied. 07-08 COLA increase 08-09 COLA Settle-up (07/08)
La Cheim School, Inc. Donovan Grant 2853 Groom Drive Richmond, CA 94806 (510) 243-2360 (510) 243-2370 (fax) controller@lacheim.org	Residential $130/day, actual $166/day $88/hr $35/day Day Treatment $130/day, actual $166/day $88/hr $35/day $250/day	½ day, intensive 180 days, plus ESY (35 days) Speech/Lang. Transportation ½ day, intensive 180 days, plus ESY (30 days) Speech/Lang Transportation Home Intervention Services	04-05 negotiated increase/agreement 07-08 COLA increase 08-09 COLA Settle-up (07/08)

Lattice Educational Services 3273 Airway Drive, Suite A Santa Rosa, CA 95403 (707) 571-1234 Nancy Alcott Lucas	$186/day $335/day $92/hr $21/hr $95/hr $78/hr $101/hr $97/hr $92/hr $49/hr	Day Rate Trans-Rd Trip Speech/Lang Temporary Support Assist. Behavior Plan Development Counseling Adaptive Vision O & M OT Health/Nursing	New to list, 1/05 by Sonoma SELPA 05-06 no increase 08/09 Rates increased by Sonoma SELPA
Learning Services of No. Calif./ Erikson School Shelly Lobell 750 – 25th Ave San Francisco, CA 94121 (415) 750-8464 (415) 750-8468 fax Vanessa Brown msvbrown@comcast.net eriksonschool@att.net	$164/day $395/rd trip $85/hour	Days Transportation Speech	04-05 COLA increase; 2005-06 rate increase
Lincoln Child Center Toni Taylor 4368 Lincoln Avenue Oakland, CA 94602 (510) 485-7131 tonitaylor@lincolncc.org	$164/day $14 $105/day $12/hr.	215 days or 230/residential Transportation Trans. (by taxi) 1:1 Aide	04-05 COLA increase 05-06 no increase 07-08 COLA increase for residential rate 08-09 COLA Settle-up (07/08)
Lynn Center AKA: ARC Elree Langford 950 El Pueblo Drive Pittsburg, CA 94565 elreel@aol.com	$104/day $78/hr $52/hr $12/hr $22 $11	250 days Speech/Lang. OT 1:1 aide Transp., RT Transp., One-Way	02-03 COLA increase 07-08 COLA increase 08-09 COLA Settle-up (07/08)
Marin Academic Center Barry Feinberg 300 Sunny Hills Dr. San Anselmo, CA 94960 (415) 457-3200 x133 (415) 456-4679 (fax) bfeinberg@sunnyhillsservices.org	$161/day $89/hr. $65/hr. $25/hr.	183/days; 35/ext. Indiv. Speech Group Speech 1:1 Aide	04-05 COLA increase 07-08 COLA increase daily rate 08-09 COLA Settle-up (07/08)
Oakes Children's Center	$172/day	210 days	04-05 COLA increase

Austin Lambe Rachel Noto 1550 Treat Ave. San Francisco, CA 94110 (415) 641-8000 (415) 641-8002 (fax) austinlambe@oakeschildrenscenter.org rachelnoto@oakeschildrenscenter.org	$17/hr $81 $89.76	1:1 Aide Speech Transportation	05-06 no increase 07-08 COLA increase for Daily Rate, S/L, 1:1 Aide 08-09 COLA Settle-up (07/08)
Rise Institute Robert Fredericks 1760 Cesar Chavez St., Ste. RS San Francisco, CA 94124-1136 (415) 641-1878 (415) 641- 4082 riseinst@sbcglobal.net	$160/day $98/hr $39/client. $98/hr	211 days Individual Counseling Group Counseling Parent Counseling	02-03 COLA increase Counseling rates approved by SFUSD, June 2006 07-08 COLA increase for daily rate, counseling svs. 08-09 COLA settle-up (07-08)
Sand Paths Academy Anne Crowder 1218 South Van Ness San Francisco, CA 94110 (415) 495-7937 sandpathsacademy@comcast.net crodwer980@comcast.net	$175/day $72 $36 $90/hr. $20/hr	209 Trans-Rd Trip Trans-One Way Speech Therapy 1:1 Aide	O4-05 rate appeal increase; 2005-06 rate increase 07-08 COLA increase for daily rate and Speech/Language 08-09 COLA Settle-up (07/08)
Seneca Center Scott Osborn 2275 Arlington Drive San Leandro, CA 94578 (510) 481-1222 (510) 276-6828 (fax) scott@senecacenter.org	$159/day $83/day $25/day $89/hr. $20	218 days-Stndrd 235 days-CTF 1:1 Aide 1:1 partial day Sp/L/Hearing Transportation	04-05 COLA increase 05/06 no increase 07-08 COLA for daily rate and Speech/Language 08-09 COLA Settle-up (07/08)
Sierra School Erik Rehn Katie Hancock 5416 Holdener Road Elmira, CA 95625 (707) 453-6227 erehn@sierra-school.com khancock@sierra-school.com	$156/day $30/day $19/hr.	Basic Transportation 1:1 Aide	New to list – 08/09
Simpatico School Robert Strachan 100 Masonic Avenue San Francisco, CA 94118 (415) 567-8370 x4056 (415) 440-5033 (fax)	$155/day $12/hr. $21/hr. $83/hr. $69/hr. $28/hr.	210 days 1:1 Aide Group Cnslg. Indiv. Cnslg. Sp/Lang/Hearing APE	02-03 COLA increase
Spectrum Center, Inc.	$180/day	210 days	02-03

16360 San Pablo Ave San Pablo, CA 94806 (510) 741-5440 Gail Debiec gdebiec@esa-education.com Chris Holmes cholmes@esa-education.com	$97/hr. $74/hr. $83/hr. $52/hr. $60/hr. $76/hr. $54/hr. $97/hr. $78/hr. $97/hr. $78/hr. $128/day $97/hr. $97/hr. $81/hr. $97/hr. $122/hr. $29/hr. $121/hr. $97/hr. $74/hr. $83/hr $35-84	Couns., Ind. Couns., Group SLP, Ind. SLP, Group SLPA APE, Ind. APE, Group OT, Ind. OT, Group PT, Ind. PT, Group 1:1 Aides OM Parent Training Assistive Tech. Vision Therapy Consulting Beh. Impl. Serv. Transition Serv. Ed Cnslng, Ind. Ed Cnslng, Grp. Augmentative Communication Specialized Transp. Van	07-08 COLA increase for Basic Rate, BII, Augmentative Communication, Specialized Transp., increase to 1:1 aide rate as requested 08-09 COLA Settle-up (07/08) & 2% Transportation; added new SLPA rate
The Springstone School John Howard 1035 Carol Lane Lafayette, CA 94549 Phone: (925) 962-9660 Fax: (925) 962-9558 jhoward@thespringstoneschool.org	$124/day $76/hr	Daily rate OT	New Member 07-08 11% increase
Stars High School Chad Schimke 545 Estudillo Avenue San Leandro, CA 94577 (510) 352-9200 (510) 352-3120 (fax) cschimke@starsinc.com	$158/day $78/hr.	210 days Speech	02-03 COLA increase 05-06 2.23% increase 08-09 no increase
Stellar Academy 38325 Cedar Blvd. Newark, CA 94560 (510) 713-2471	$62/day	178 days	03-04
Timothy Murphy School One St. Vincent Drive San Rafael, CA 94903	$177/day $93/hr. $70/hr.	209 days Speech Speech - Group	04-05 COLA increase 05-06 no increase 06-07 increase

Dan Gallagher dgallagher@cccy.org 415-499-7616 Marie Souza 415-499-7616 maries@timothymurphyschool.org	$17/hr $7 $39 $70/hr. $80/hr	1:1 Aide RT transport/res Day Transport APE OT	08-09 COLA Settle-up (07/08) & 4% increase (Speech) 09/10 – add OT rate
TobinWorld II Richard Couch 2330 Country Hills Drive, #102 Antioch, CA 94509 r.couch@tobinworld.org Jake Demestre 920 E. Broadway, Glendale, CA 91205-1291	$125/day $14/hr. $61/hr. $46/hr. $75/day $38/trip	Basic 1:1 Aide Ind. S/L & Cnslg Grp. S/L & Cnslg Transportation (RT) Transportation (one way)	02-03 08-09 4% increase (Basic), transportation rate added 09/10 – Basic rate increase
UHS Schools, Vallejo 425 Corcoran Avenue Vallejo, CA 94589 707-643-9800 / Office 707-310-9915/Fax 707-310-9915/Cell Betti Colucci, Regional V.P. UHS Schools Universal Health Services, Inc. 11980 Mount Vernon Avenue Grand Terrace, California 92313 909-783-8400 betti.colucci@uhsinc.com	$155/day $179/day $22/day $11/one way $85/day	Basic rate SH Daily rate Trans, RdTrip Trans, one way Speech	06-07 increase 08-09 no increase
Via Center Angela McGee angela_mcgee@comcast.net 2126 6th Street Berkeley, CA 94710 510-848-1616 510-848-1632 (fax) Anke Vandenbosch viacenter@viacenter.org	$171/day $191/day $251/day $88/hr. $62/hr. $83/hr.	214 days (1:3 ratio) – "Basic" 214 Days (1:2 ratio) 214 Day (1:1 ratio) Ind. S/L Grp. S/L OT	00-01 05-06 no increase 07-08 COLA increase 08-09 COLA Settle-up (07/08)
Walden Academy Brock Bannister 214 Haight Street San Francisco, CA 94102	$144/day Residential	208 days	02-03 rounded up from $133.51 05-06 no increase, 06-07 increase, 07/08 COLA,

415-554-1480 x122 415-241-5599 (fax)			08-09 COLA Settle-up (07/08)

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Javetta Cleveland, Deputy Superintendent
A. Kay Altizer, Executive Director of Special Education
DATE: August 18, 2010
SUBJECT: Approval of Master Agreements for Non-public School Placement of Special Education Students

BACKGROUND INFORMATION

The District contracts with non-public schools for placement of special education students. The District has confirmed the number of students placed in the non public schools listed below, based on 2010 IEP team decisions. The District requests approval from the Board to enter into a Master Agreement with these non-public schools:

Non-Public School	# of Students	Estimated Total Cost
Bayhill High School	3	$90,911.00
Family Life Center	3	$128,500.00
Raskob Learning Center	2	$50,470.00
Seneca Center	11	$356,636.00
Total	**19**	**$626,517.00**

A Master Agreement has been completed for each non-public school. The rates negotiated in each agreement were based on SELPA rates for Fiscal Year 2010-2011. Attached is a copy of those established SELPA rates. Additional Master Agreements will be presented at the September 15, 2010 Board meeting.

POLICY/CODE

Education Code 39800

FISCAL IMPACT

The fiscal impact to the District for these services is estimated not to exceed $626,517. Funded by the Special Education Budget.

STAFF RECOMMENDATION

Approve Master Agreements for Non-public schools for 2010-2011 School Year.

BERKELEY UNIFIED SCHOOL DISTRICT

To: William Huyett, Superintendent
From: A. Kay Altizer, Executive Director, Special Education
Date: August 18, 2010
Subject: Board Approval for Deborah Burns-McCloskey and Judith Lunger-Bergh, Contracted Speech/Language Pathologists; Maxim Health Care

BACKGROUND INFORMATION:
Deborah Burns-McCloskey and Judith Lunger-Bergh
The District contracts with Ms. Deborah Burns-McCloskey and Ms. Judith Lunger-Bergh who are specialists in Alternative Communication (AAC) and Assistive Technology (AT). AAC is a method of communication used by students with severe speech and language disabilities such as cerebral palsy or autism. Some students are cognitively normal, but unable to use verbal speech. Others are impaired so that speech is extremely difficult to understand.

AT promotes greater independence by enabling the student to perform tasks that he/she has great difficulty accomplishing, by providing enhancements to or changed methods of interacting with the technology needed to accomplish such tasks.

The amount for these services will not exceed $30,000 for Ms. Burns-McCloskey and $45,000 for Ms. Lunger-Bergh.

Maxim Health Care
Maxim Health Care provides a nurse for a student who requires constant medical attention. The student is quadriplegic, confined to a wheelchair, has seizure disorder, cerebral palsy, and surgically inserted devices that require regular monitoring and periodic adjustment. During the school day, it is the responsibility of the school district to provide a nurse to ensure the safety of this student. The amount for specialized health care services for this student is not to exceed $84,000.

The rates negotiated in each agreement were based on SELPA rates for Fiscal Year 2010-2011.

POLICY/CODE:
Education Code 56363, 49423.5

FISCAL IMPACT:
$159,000 from Special Education Budget.

STAFF RECOMMENDATION:
Approve the contracts with Deborah Burns McCloskey, Judith Lunger-Bergh and Maxim Health Care for the 2010-2011 School Year.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Lew Jones, Director of Facilities
DATE: August 18, 2010
SUBJECT: Authorization to Accept the Project to Replace Stage Curtains at Three Sites

BACKGROUND INFORMATION
On April 14, 2010, the Board awarded a contract to Musson Theatrical Incorporated to replace stage curtains at three sites (Longfellow, John Muir and Washington). The project is now complete.

Acceptance of the project will permit staff to file a Notice of Completion with the County and will permit release of retention.

POLICY/CODE
California Public Contract Code 20110- 20118.

FISCAL IMPACT
The project is funded through BSEP Fund 7. The project had change orders of $2,722, or approximately 5.8%. We originally budgeted for change orders of 10%.

STAFF RECOMMENDATION
Accept the project as complete.

BERKELEY UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 11-05

Authorization To Accept Completion Of The
Multiple Sites Stage Curtain Project No. 901.1003

WHEREAS, Musson Theatrical, Inc, a contractor licensed and existing under and by virtue of the laws of the State of California, and having offices at 890 Walsh Ave, Santa Clara, CA, entered into a contract dated June 7, 2010, with Berkeley Unified School District of Alameda County, State of California to secure all labor, materials, mechanical workership, transportation, equipment and services necessary for the Multiple Sites Stage Curtain project; and

WHEREAS, Project Construction Manager employed by this Board to prepare plans and specifications and to supervise the work has certified in writing to the Board that said contractor has completed the work of said contract in workerlike and satisfactory manner as of August 18, 2010 and that warranty period begin on this date for this work.

NOW, THEREFORE, BE IT RESOLVED that the project Multiple Sites Stage Curtain Project No. 901.1003 is hereby approved and accepted as complete.

PASSED AND ADOPTED by the Board of Education of the Berkeley Unified School District this **18th Day of August, 2010.**

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
John T. Selawsky
Clerk, Board of Education
Berkeley Unified School District

BERKELEY UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 11-06

Authorization To Accept Completion Of The Hopkins Blacktop Overlay Project No. 720.1001

WHEREAS, Dryco Construction, Inc, a contractor licensed and existing under and by virtue of the laws of the State of California, and having offices at 47245 Boswell Rd, Fremont, CA, entered into a contract dated June 25, 2010, with Berkeley Unified School District of Alameda County, State of California to secure all labor, materials, mechanical workership, transportation, equipment and services necessary for the Hopkins Blacktop Overlay project; and

WHEREAS, Project Construction Manager employed by this Board to prepare plans and specifications and to supervise the work has certified in writing to the Board that said contractor has completed the work of said contract in workerlike and satisfactory manner as of August 18, 2010 and that warranty period begin on this date for this work.

NOW, THEREFORE, BE IT RESOLVED that the project Hopkins Blacktop Overlay Project No. 720.1001 is hereby approved and accepted as complete.

PASSED AND ADOPTED by the Board of Education of the Berkeley Unified School District this **18th Day of August, 2010.**

AYES:

NOES:

ABSENT:

ABSTAIN:

_____

John T. Selawsky
Clerk, Board of Education
Berkeley Unified School District

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Lew Jones, Director of Facilities
DATE: August 18, 2010
SUBJECT: Authorization to Accept the Project to Provide Blacktop Repair and Overlay at the 1810 Hopkins Street Play Yard

BACKGROUND INFORMATION
On June 9, 2010, the Board awarded a contract to Dryco Construction Incorporated to provide blacktop repair and overlay at the 1810 Hopkins Street Play Yard. The project is now complete.

Acceptance of the project will permit staff to file a Notice of Completion with the County and will permit release of retention.

POLICY/CODE
California Public Contract Code 20110- 20118.

FISCAL IMPACT
The project is funded through Headstart pass through funds designated for Hopkins renovation projects. The project had change orders of $1,900, or approximately 6.5%. We originally budgeted for change orders of 10%.

STAFF RECOMMENDATION
Accept the project as complete.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: August 18, 2010
SUBJECT: New Position of Supervisor of Culturally and Linguistically Responsive Systems

BACKGROUND INFORMATION

The *2020 Vision* Leadership Planning Team has identified Cultural and Linguistic Relevance as one of the systems investments needed to help the City and the District close the achievement gap in Berkeley USD. Staff is proposing the creation of a new position to lead, direct and coordinate the District's efforts to ensure that our schools and departments are responsive to the cultural and linguistic needs of our students and their families.

During the last few years, BUSD has provided training for teachers in culturally responsive teaching. While this work to improve instruction needs to continue, staff is recommending that we expand our efforts in this area by focusing on improving and creating systems that address the cultural and linguistic needs of all our students, parents and staff. For example, this position could help define a clear pathway to a teaching credential for our classified employees and support participating employees during this process. This was identified as a District goal in the most recent Plan to Close the Achievement Gap, one that the staff was not able to achieve.

The Supervisor of Culturally and Linguistically Responsive Systems will work closely with all schools and departments within BUSD, including classified and certificated employees of color, to support improved systems. A primary responsibility of this position will be to provide training to both certificated and classified staff on educational and service oriented strategies that support cultural and linguistic differences. This position is identified as a management position to give it the authority and level of importance needed for systems change work. It is imperative that the person in this position be viewed with the ability not only to support but also to implement change in systems, programs, and schools.

The cost of the position will be paid with categorical funds and will not impact the General Fund. The position will be multi-funded with Measure A Professional Development funds and Title I, Title II and Title III funds.

A copy of the job description with the proposed classification has been attached.

FISCAL IMPACT
Approximately $63,000 to $80,000 for salary and benefits from categorical funds

STAFF RECOMMENDATION
Approve the new position of Supervisor of Culturally and Linguistically Responsive Systems.

BERKELEY UNIFIED SCHOOL DISTRICT

Human Resources Department

CLASSIFICATION AND POSITION DESCRIPTION

TITLE:	**Supervisor, Culturally and Linguistically-Responsive Systems**	**REPORTS TO:**	**Assigned Supervisor**
DEPARTMENT:	**Educational Services**	**CLASSIFICATION:**	**Classified Management**
FSLA:	**Exempt**	**WORK YEAR/HOURS**	**12 months/7.5 Hours or Duty days/hours as assigned**
APPROVED: **Board** **Commission**	 **08/18/10** *****	**SALARY GRADE:**	**Local 21** **Range 56**

BASIC FUNCTION: Under direction of an assigned supervisor, manage, develop, implement and evaluate District systems to address the cultural and linguistic needs of our students, families, and employees

REPRESENTATIVE DUTIES: Incumbents may perform any combination of the essential functions listed below. This description is not intended to be an exhaustive list of all duties, knowledge or abilities associated with this classification, but is intended to reflect accurately the principal job elements.

Essential Functions

- Promote District-wide cultural and linguistic competence through mechanisms such as workshops, focus groups, and Professional Learning Communities
- Develop and maintain systematic pathways for the retention, promotion, and professional development of employees of color
- Provide opportunities and support systems for teachers and administrators of color as they join our educational system and ensure that they are successful and remain in our District to support our students
- Identify career ladder options for students and employees of color
- Work collaboratively with various District departments and agencies to develop a systematic response, support, and information system for families of students of color
- Ensure non-English speaking families are supported in their primary language through interpretation/translation services
- Develop accountability systems that address District-wide cultural competence
- Collaborate with the District academic coaches to integrate culturally-responsive pedagogy into all training to transform instructional practices to meet the needs of students of color
- Develop and coordinate the evaluation of the District's culturally-responsive systems to monitor effectiveness and quality of services and use feedback from staff, families, and students to make necessary improvements
- Provide training on educational and service-oriented strategies to District staff, students and families to support cultural and linguistic differences and to create environments where diversity is celebrated
- Conduct audits of culturally-responsive systems implementation and work with other managers to improve systems to support students, families, teachers, administrators and other employees
- Provide direct support to individual schools to create supportive and affirming cultural climates which provide educational opportunities for all students to achieve their full potential in ways that are culturally-appropriate and personally-affirming
- Identify and respond to the cultural needs of students and their families to improve their academic experience
- Develop and evaluate culturally-specific program proposals, goals, and objectives
- Supervise staff as assigned

Perform other related duties as assigned

MINIMUM QUALIFICATIONS:
Training, Education and/or Experience:

- Any combination of education, training and/or experience equivalent to a bachelor's degree in a related field and 3 years of experience with services/programs to improve cultural/linguistic support systems
- Experience working in an urban, multicultural California public school system is highly desired

Licenses and Other Requirements:

- Employment eligibility that may include fingerprints, tuberculosis and/or other employment clearance
- Valid California Driver's License and vehicle insurance

Examination:
Qualified applicants will be notified of date, time and location of required assessments

Knowledge of:

- Federal, state, local and District laws, regulations, policies and practices related to workscope
- Principles and practices of adult learning theories, group-process facilitation, conflict resolution, public outreach
- Principles and practices of effective supervision
- Educational systems, including higher educational institutions programs and classified and certificated career pathways
- Continuous improvement process

Ability to:

- Understand interpret, apply and articulate regulations and polices related to workscope
- Coordinate activities with multiple and diverse stakeholders and facilitate productive partnerships and networks
- Use data management systems and facilitate conversations regarding data such as state/local assessments, discipline, and attendance
- Develop, manage and evaluate complex operations
- Analyze difficult and complex issues, identify logical solutions and appropriate course of action based on objective data
- Take initiative, prioritize and complete multiple and competing tasks timely
- Be a positive change agent
- Collect, synthesize and present clear and accurate data/reports
- Maintain accurate and orderly records with required confidentiality
- Exercise tact and diplomacy in dealing with sensitive and complex issues/situations
- Operate a computer to enter, update, and access a variety of records and information into various computer software programs; operate various telephone systems and other office equipment

WORKING CONDITIONS:
Environment:
Office environment, constant interruptions, travel to various locations to conduct District business, evening and weekend work as directed/required

Physical and Mental Demands:
Consistent mental alertness; hearing and speaking to exchange information in person or on the telephone; seeing to use a computer, read and file a variety of documents; reaching overhead, above the shoulders or horizontally or bending at the waist to retrieve or store records or files; dexterity of hands and fingers to operate standard office equipment; lifting moderate-weight objects

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: August 18, 2010
SUBJECT: Proposal to Restructure Pre-School and Extended Day Programs

Background Information:
Staff is proposing to redesign our pre-school and extended day (BEARS) programs in response to the following circumstances.

Currently the State of California has proposed a reduction and change to funding for both pre-school and extended day programs. In addition, the state has proposed a change in the qualification requirements for eligible students. Based on the current proposals before the legislature, it will be more difficult for students to qualify for full day pre-school although half-day (3 hour) programs will continue to serve students including those who have parents who are not seeking employment or attending school. There has been no proposal at the state level to terminate the 3 hour State Pre-School program.

In addition to the proposed changes from the state, it should be noted that the pre-school program has not been able to earn sufficient income to meet its expenditures during the past few years. The pre-school program has relied on excess earnings in the BEARS program to meet its financial obligations, and the proposed state budget would eliminate BEARS.

The proposed reconfiguration will:

- Address the changes in qualifications proposed by the state
- Expand the number of 3 hour Pre-School classrooms and create 6.5 hour and 9.5 hour Pre-School classrooms but not continue the current 10.5 hour program
- Continue to serve approximately the same number of pre-school students
- Ensure each program is fiscally sound

This proposal will require negotiations with our unions to implement, as it may result in a change in program for some staff.

<u>CDE Contract Changes</u>
In order to expand the Pre-School program we have rewritten our state contract and requested a change from the CDE (see additional Board item). We have requested a shift of $250,000 from our extended day program (CCTR) to our Pre-School child development contract (CSPP). This will result in a total Pre-School budget of $3.2 million dollars and reducing the extended day

contract to $2 million dollars. The CDE is supportive of this proposal. (If BEARS funding is eliminated, the District will find another funding source, such as the newly approved federal stimulus money.)

Proposed new Pre-School program design

BUSD Pre-Schools will provide the following programs for students and parents beginning Sept. 1st:

- Add two more 3-hour State Pre-School classes: 190 days of classes, 3 hours per day, 2 sessions for each teacher per day
- Create six 6.5 hour Pre-School classes: 240 days, up to 6.5 hours per day
- Eliminate all 10.5 hour Pre-School classes
- Create four 9.5 hour Pre-School classes: 240 days, up to 9.5 hours per day
- Maintain Special-Education classrooms including the Integrated Program and the Full Inclusion Program

Classroom Type	2009/10	Sept. 1, 2010
3 hour - 2 sessions each	1	3
6.5 hour	0	6
9.5 hour	0	4
10.5 hour	14	0
Special Ed.	3	3

This proposal will allow us to serve approximately 398 students starting in September compared to 392 currently.

Proposed BEARS program

In reviewing the existing BEARS programs that exist at eight sites, along with the capacity of Berkeley LEARNS to expand its support to our after school students, we determined the following:

- Three existing school sites will require BEARS programs to continue to serve all students in need; existing LEARNS programs at these sites are at capacity.
- Two school sites have the capacity to absorb additional students in LEARNS, but this is not sustainable over the long term. We will look at ongoing funding for these sites after the budget is finalized, adding BEARS classrooms if full funding of the contract is approved.
- Three school sites with existing LEARNS programs have the capacity to absorb all BEARS students in the LEARNS program.

Staff is proposing to open the school year serving the students with a minimal program where the needs are greatest (3 sites), thus reducing earned income by approximately 1 million dollars of the contract:

- Jefferson Elementary: 1 classroom
- Malcolm X: 2 classrooms
- Muir: 1 before school program only

As the budget outlook is clarified and the state budget is approved, we will pursue expanding the BEARS program to meet our full contract and add additional classrooms to support students. This would include a summer program in 2011. This proposal will not provide sufficient funding to BEARS to earn its full contract in 2010-11. It is possible that the state will permanently reduce our BEARS contract if we do not meet it this year.

Current Fiscal Outlook:

• On July 1, 2010, BUSD transferred Pre-K/BEARS reserves to create the 2010-11 budget in an effort to allow the programs to continue despite the lack of an approved state budget.	**$800,000**
• The district also contributed unexpected K-12 ADA revenue from 2009-10 to the pre-K/BEARS budget to help bridge the gap until the budget is approved.	**$300,000**
• Carry over funds from the 2009-10 Child Development budget are expected to be added at fiscal closing.	**$100,000**
• State Pre-School Funds: The state has not proposed cutting the 3 hour State Pre-School funding, and we are able to earn/utilize those funds to run our program. If the proposed changes to our CSPP and CCTR contracts are approved by the CDE, BUSD's income would increase by $24,000 per 3 hour classroom each month. This amount reflects an increase from 1 to 3 half-day classrooms with income beginning Sept. 1.	**$144,000**
• Head Start income based on current contract income at $35,000 per month	**$70,000**
Total Funding through Oct. 31	**$1,414,000**

Current expenditures:

Program	July	August	Totals
Pre-K	$280,000	$280,000	
BEARS	$145,000	$145,000	Spent: $850,00O
			Remaining: $564,000

The BEARS summer expenses appear lower than usual as the District was able to support a portion of the summer program with categorical funds for at risk students, including some unused district Title I Supplemental Educational Services, Title III English Learner funds, and Summer School funding.

Fiscal Impact of Proposed Changes:
The cost for the proposed pre-k program, beginning on Aug. 30th will be $265,000 per month. The cost for the BEARS program will be $36,000 for the proposed reduced program.

Funding through October
Proposed Ongoing Program Costs:

	Sept.	Oct.	**Cost**	Balance
Pre-K	$265,000	$265,000	$530,000	
BEARS	$36,000	$36,000	$72,000	
			$602,000	**$-38,000**

This proposal, if approved, will need to be reexamined as soon as there is a state budget approved and no later than October 31st. The District may need to reduce further or eliminate certain programs.

FISCAL IMPACT
This proposal allows funding of the proposed program through Oct. 31st. It requires a contribution from the district of $38,000. After Oct. 31st it requires a contribution of $301,000 per month to continue to operate.

STAFF RECOMMENDATION
Approve the proposal to restructure Pre-School and Extended Day Programs.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: August 18, 2010
SUBJECT: Application for Contract Modification for Child Development Programs for 2010-2011

Background Information:
Each year the District enters into a contract with the California State Department of Education (CDE) for funding for the Child Development Services for California State Preschool Program (CSPPP). Funding is based on actual student attendance with each full day of student attendance generating revenue of $41.73 per day. Partial day rates are pro-rated to the full day rate.

This application requests a contract modification for the CSPP and CCTR contracts to mirror program changes requested by the Child Development Program in BUSD. This application will request funding for the CSPP (Pre-K) contract will increase to $3,356,904, an increase of $365,444. The CCTR (BEARS) contract will be reduced to $1,912,406.

In order to submit this application, the Board is required to approve the request for contract modification.

POLICY/CODE:
Child Development Division
California Ed. Code Title 5

FISCAL IMPACT:
$365,444 in funding shifted from CCRT to CSPP contract for 2010-2011.

STAFF RECOMMENDATION:
Approve the Application for Contract Changes with the California Department of Education for the Childhood Development Programs for 2010-2011.

CD-3704 Form
Revised September 2009

One **(1)** original and three **(3)** complete copies of all required forms must be received by **Monday, December 7, 2009, 5 p.m.** to:

Continued Funding Application, FY 2010-11
Child Development Division
California Department of Education
1430 N Street, Suite 3410
Sacramento, CA 95814-5901

Legal Name of Contractor	Berkeley Unified School District	
County: 01	Vendor Number: 9004	Federal Identification Number (FIN): 946002113

Executive Director: William Huyett	Program Director: Maria Carriedo
Address: 2134 Martin Luther King Jr. Way	Address: 1939 Ward St.
City: Berkeley	City: Berkeley
ZIP Code: 94704	ZIP Code: 94703
Telephone Number: 510-644-6206	Telephone Number: 510-644-4533
Fax Number: 510-540-5358	Fax Number: 510-644-7711
E-mail Address: whuyett@k12.ca.us	E-mail Address: Maria_carriedo@berkeley.k12.ca.us
Board of Director's Chairperson: Nancy Riddle	Telephone Number: 510-644-8764

Under penalty of perjury, I certify as the authorized contractor representative, that all applicable state and federal statutes and regulations will be observed for the programs marked. I also certify that all completed forms accurately describe program operations.	
Authorized Representative Signature:	Date:

[Type text]

Name and Title of Authorized Representative:	Telephone Number:
Maria Carriedo, BUSD ECE Principal	510-644-4533

This contractor is currently funded for all contracts identified with a check mark below for this fiscal year. The contractor agrees to continue implementation of these programs during fiscal year 2010-11 with funds provided by the CDE.

Current Contracts (Check All That Are Applicable)

Center-Based and Family Child Care Home Programs

X California State Preschool Program (CSPP)

X General Child Care Center (CCTR)

☐ Infant/Toddler

X School Age

☐ Family Child Care Homes (CFCC)

☐ Handicapped (CHAN)

☐ Migrant Child Care (CMIG) and Migrant Specialized Services (CMSS)

☐ Centralized Eligibility List (CEL)

Alternative Payment Programs

☐ Alternative Payment (CAPP)

☐ CalWORKs, Stage 2 (C2AP)

☐ CalWORKs, Stage 3 (C3AP)

☐ Federal Migrant (CMAP)

Resource and Referral Programs

☐ Resource and Referral (CRRP)

CD-3704A
(Revised August 2010)

Program Narrative Change
Fiscal Year 2010-11

☐ **No Changes** (check box if there are no changes)

Complete this page only if your agency requests a modification of its existing program narrative from the Child Development Division

Name of Contractor: Berkeley Unified School District	Program Type (e.g., CCTR): CSPP
County: Alameda	Vendor Number: 9004

1. **Identify the program component for which you are requesting a change.**

   We are requesting to change our program to serve more part time families, 3 hours, and open up kindergarten readiness classes for our four and five year olds who will be attending kindergarten in the fall 2011. To be able to expand and change our current CSPP contract we will also have to change our CCTR and shift out of this contract into the CSPP.

   At the preschool level we have three different programs; two state preschool classes (3 hours each), fourteen full time classes (ten hours each), and three special education integrated classes. We are requesting to add four more half day classes to equal six state preschools. We are also requesting to reduce our fourteen full time classes to ten full time classes.

   We currently do not have age eligible classes for our four and five year olds who will be entering kindergarten in the fall and focusing on kindergarten readiness skills. This is a great opportunity to focus on opening one kindergarten readiness classroom at each site. The kindergarten readiness program would be a six in a half hour program. Parents whose work or school needs require a greater number of hours of care will be accommodated.

2. **Describe how the program currently provides services to children and families in relation to the above-identified program component.**

   The program we currently have in BUSD is at three preschool sites where we offer our services to eligible families.

At the preschool level we offer fourteen full day classes/care and a two half time programs. The full time program is open from 7:30 am to 5:30 pm. The half time program is open from 9:00 am to 12:00 pm and 12:30 pm to 3:30 pm.

The program we are providing provides a continuity of services and prepares children and families for elementary schools. The families get to know with the district and they also get exposed to curriculum they will encounter at the elementary level. In the full time classrooms we currently provide three meals, nap time, and intense instruction based on the DRDP-R and ECERS with guidance of Creative Curriculum.

The full time program operates for 240 days and our part time program is open for 190 days.

3. **Describe the proposed change, and how services will be improved if the change is implemented.**

The proposed reconfiguration will allow us to:

- Address the changes in qualifications proposed by the state
- Expand the number of State Pre-School classrooms and pre-school students served
- Ensure the program is fiscally sound
- Provide space for an additional special education classroom

We will request a shift from our school age program (CCTR) to our pre-school child development contract (CSPP) by $141,464. This will result in a total pre-K budget of $3,132,924 reducing the extended day contract (CCTR) to $2,136,386.

Proposed new pre-school program design:
BUSD Pre-Schools will provide the following programs for students and parents beginning Sept. 1st:

- State Pre-School: 190 days of classes, 3 hours per day, 2 sessions for each teacher per day
- Pre-K classes serving 4 & 5 year olds full day classes: 240 days, 6.5 hours per day
- Full day classes: 240 days, up to 9.5 hours per day
- Special-Education classrooms including the Integrated Program and Full Inclusion Program

This program will be put into place on Sept. 1, 2010 if approved.

CCTR/CSPP Funds Transfer Page

Budget Year: 2010-11

Any contractor, who has both a General Child Care and Development (CCTR) and California State Preschool Program (CSPP) contract, may request a transfer of funds between contracts for 2010-11 by completing this page. Please note the revised Maximum Reimbursable Amounts (MRAs) requested on this page are what Child Development Fiscal Services will use for your MRAs in your 2010-11 contracts. To request a transfer of funds for your 2009-10 contracts, you must complete the "CCTR/CSPP Funds Transfer Page – Current Year: 2009-10."

In the boxes labeled "CCTR" and "CSPP," please identify the contract numbers between which you wish to transfer funds. Please indicate on the first line, below, each contract's current MRA. On the next line, indicate the amount of funds you wish to transfer into or (out of) the respective contract. On the last line, indicate the revised MRA for each contract. Please be aware your Field Services Consultant or Fiscal Analyst may contact you for clarification regarding your transfer request.

Agency Name:	Berkeley Unified School District	County-Vendor Number	9004
	CCTR **Enter Contract Number:** CCTR-0004	**CSPP** **Enter Contract Number**: CSPP-0004	
Current MRA	$2,277,850.00	$2,991,460.00	
Transfer In or (Out)	Out - $141,464.00	In + $141,464.00	
Revised MRA	$2,136,386.00	$3,132,924.00	

If you have more than one CCTR/CSPP contract (e.g. you have interim contracts), please duplicate this page if you would like to transfer funds between interim CCTR and CSPP contracts originating from the same interim contract.

Authorized Representative Signature		Date
Contact Person: Maria Carriedo	E-mail Address: Maria_carriedo@berkeley.k12.ca.us	Phone Number: 510-644-4533

Field Services Consultant Initials: _____

Center-Based Programs and Family Child Care Home Networks Personnel Certification Fiscal Year 2010-11

The State of California requires any agency receiving child care and development funds, disbursed by the California Department of Education (CDE)) to employ fully qualified personnel as contained in California *Education Code* (*EC*)*; California Code of Regulations* (*CCR*), Title 5; and Funding Terms and Conditions. (Review Acceptable Proof of Certification of Center-Based Programs and Family Child Care Home Networks, FY 2010-11 Continued Funding Instructions, Page 3.)

I certify, as the authorized agent representing this agency, I have read and understand the staffing requirements for Program Director, Site Supervisor, and Teacher. All child care staff employed in CDE funded program(s) are fully qualified for their respective positions by meeting the above stated requirements. Exceptions to this certification are persons employed as "Program Director" or "Site Supervisor" who possess a current Child Development Division approved Staffing Qualifications Waiver.

Signed: _____
(Authorized Representative)

Date: _____

Contractor Name: _____

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: August 18, 2010
SUBJECT: Receive *Forensic Science for High School Students* for a First Reading for Adoption Consideration

BACKGROUND INFORMATION
The staff at Berkeley High School is recommending the adoption of the text, *Forensic Science for High School Students* for the new Community Partnerships Academy forensic science course.

Forensic Science for High School Students, by John Funkhouser and Barbara Ball-Deslich and published by Kendall/Hunt, is designed to teach problem solving with forensic science as the medium. This textbook provides forensic science content with a creative, hands-on approach that engages students in thought-provoking cases and scenarios that require them to take what they have learned and apply it to new situations. Students experience forensic science first hand through exercises, data gathering, problem solving and critical thinking. They get to practice science as inquiry, and to apply the scientific method – observation, collection, classification of data, looking for relationships, forming a hypothesis, testing it, and then advancing a conclusion or opinion. Students must then be prepared to defend conclusions based on their own empirical evidence. This text is designed to work well for a variety of reading levels, to be easily integrated with social science, English, government or other courses, and it is ideally suited to cooperative learning teaching strategies.

The textbook and the course outline are on display in the Superintendent's Conference Room. The book will be brought to the Board meeting on September 15, 2010 for official adoption.

POLICY/CODE
Board Policy 6161.1

FINANCIAL IMPACT
Approximately $3,000 for 40 copies

STAFF RECOMMENDATION
Accept *Forensic Science for High School Students* for a first reading for adoption consideration.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Neil Smith, Assistant Superintendent, Educational Services
DATE: August 18, 2010
SUBJECT: Williams Case Settlement Quarterly Report

BACKGROUND INFORMATION:
As a result of the Williams Case Settlement, every district in California is publicly accountable to ensure that the following conditions are met.

1) There should be sufficient textbooks and instructional materials for all students, including English learners.
2) School facilities should be clean, safe and maintained in good repair.
3) All classes should be taught by properly credentialed teachers.
4) Students who have not passed the California High School Exit Exam by the end of grade 12 should be provided the opportunity to receive intensive instruction and services after completion of grade 12 for up to two consecutive years.

Information about the standards is posted in every classroom along with the complaint procedure to follow if there is a concern that any one of them is not being met.

1 During the last quarter, between April 1 and June 30, 2010, the district received two facilities complaints: one regarding the newly re-opened Annex Building at Longfellow Middle School, which noted an odor affecting an employee's breathing, and one regarding a girl's restroom at King Middle School. All of the conditions noted were investigated and corrected as deemed necessary.

2 During this same period, the district received no complaints under the Williams Case Settlement regarding instructional materials, properly credentialed teachers, or CAHSEE support for students who have completed grade 12.

POLICY/CODE:
Ed Code 35186
Board Policy 1312

FISCAL IMPACT:
None

STAFF RECOMMENDATION: Receive the Williams Case Settlement Quarterly Report for information.

BERKELEY UNIFIED SCHOOL DISTRICT

TO: William Huyett, Superintendent
FROM: Lew Jones, Director of Facilities
DATE: August 18, 2010
SUBJECT: Facilities Plan Update

BACKGROUND INFORMATION

This report is an update of the Facilities Construction Plan approved by the Board on March 10, 2010. Data in this report is current as of August 9, 2010. This report includes updates of all active construction and BSEP Fund 7 projects. Maintenance projects are detailed in the Maintenance Quarterly Reports. There are two other projects being coordinated by the Maintenance Manager which are funded through alternate funding sources. They are shade structures at three pre-kindergarten sites and blacktop improvements at Hopkins Street.

ELEMENTARY SCHOOLS

Emerson

Project Type:	Roofing
Status:	Construction
Completion Date:	September 2010
Changes since last report:	The contractor mobilized, completed the demolition and is 80% complete with the flat roof. The metal coping will start this week.

BAM

Project Type:	Floor and Paint
Status:	Construction
Completion Date:	September 2010
Changes since last report:	The contractor completed all hazardous material abatement and demolition. All interior painting is complete. The classroom wood floor refinishing has been completed. The refinishing of the auditorium floor is 90% complete. The epoxy coating of the restroom floors has begun. The carpeting and the bungalow flooring has begun. We placed an order for furniture in the main office as part of this project in order to improve the professional layout.

MIDDLE SCHOOLS

KING

Project Type:	Refrigeration
Status:	Construction
Completion Date:	October 2010
Changes since last report:	Almost all of the construction work needed to

place the refrigerator has been completed (soffit, electrical, cutting for the floor sink). The refrigerator has been ordered and is scheduled for delivery on August 11th.

HIGH SCHOOLS

BERKELEY HIGH

Project Type:	New Buildings
Status:	Construction
Completion Date:	January 2012
Changes since last report:	The asphalt demolition was completed, most of the trenching has been done and the underground utilities are underway.

Project Type:	Phase 2
Status:	Permit
Completion Date:	March 2012
Changes since last report:	The plans for phase two have been submitted to DSA. The architect and project manager's estimates have been received and are being reconciled.

Project Type:	Phase 3
Status:	Design
Completion Date:	May 2012
Changes since last report:	Phase 3 is only approved through a bid phase. Several meetings were held with site personnel and with the maintenance department. The architect completed the design development set and it is under review by the District.

OTHER SITES

WEST CAMPUS

Project Type:	Rehabilitated Buildings
Status:	Construction
Completion Date:	November 2011
Changes since last report:	The demolition and abatement of the cafeteria building is complete. The abatement has begun in the classroom building. We discovered a little dry rot in the cafeteria building and we are investigating this hidden condition.
Project Type:	Board Room
Status:	Design
Completion Date:	March 2012
Changes since last report:	The Superintendent gave direction on the

design. The architect met with the City of Berkeley to further that design. The schematic design proposal with an estimate is due at the end of this month.

DISTRICT-WIDE

Project Type:	Stage Curtains
Status:	Complete
Completion Date:	July 2010
Changes since last report:	The project is complete and staff is requesting that the Board accept the project at this Meeting.

Project Type:	Solar Project (Schematic)
Status:	Pre-Design
Completion Date:	June 2010
Changes since last report:	Staff met with the two other school districts twice since the last report. The District received energy star certification for six more elementary schools (Malcolm X, Jefferson, Emerson, Oxford, Cragmont, and LeConte).

Project Type:	Derby Field Environmental Project
Status:	Complete Pre-Design
Completion Date:	June 2010
Changes since last report:	The Board took action on the environmental document. The challenge period has expired. Future action on this project depends on future financing.

Furniture orders were placed. Delivery of the classroom furniture began on August 9th and we expect delivery of all student desks by the end of the week. The cafeteria table order was placed. We expect installation of Emerson by the end of September and Willard in mid-October.