

**Berkeley Unified School District  
Office of the Superintendent  
2134 Martin Luther King Jr. Way  
Berkeley, CA 94704-1180  
Phone: (510) 644-6206 Fax: (510) 540-5358**

**BOARD OF EDUCATION – MEETING AGENDA\***  
Wednesday, August 18, 2010

Call to Order           The Presiding Officer will call the Meeting the  
Regularly Scheduled Board of Education Meeting to Order at  
**6:00 pm**, recess to Closed Session and convene in Public Session  
by **7:30 pm**

Members Present:

Karen Hemphill, President  
Beatriz Leyva-Cutler, Vice President  
Nancy Riddle, Director  
John T. Selawsky, Director/Clerk  
Shirley Issel, Director

Administration:

Superintendent William Huyett, Secretary  
Javetta Cleveland, Deputy Superintendent  
Neil Smith, Assistant Superintendent of Educational Services  
Delia Ruiz, Assistant Superintendent of Human Resources\_

The Board will recess into closed session under the authority of the Brown Act (including but not limited to Government Code section 54954.5, 54956.8, 54956.9, 54957, 54957.6, as well as Education Code section 35146). Under Government Code section 54954.3, members of the public may address the board on an item on the closed session agenda, before closed session.

- a) Conference with Legal Counsel – Existing Litigation/Anticipated
- b) Consideration of Student Expulsions  
Student Case No. 0910-01-120395  
Student Case No. 0910-26-073093  
Student Case No. 0910-40-051999  
Student Case No. OD-1011-01-112095
- c) Collective Bargaining
- d) Public Employee Discipline/Dismissal /Release/Evaluation
- e) Public Employment /Appointment
- f) Liability Claims  
**Claim # 1318**
- g) Property Acquisition & Disposal

\* Board agenda posted on District website: [www.berkeley.k12.ca.us](http://www.berkeley.k12.ca.us)

\*\* The Student Director does not attend Closed Session

***The Berkeley Unified School District intends to provide reasonable accommodations in accordance with the Americans with Disabilities Act of 1990. If a special accommodation is desired, please call the Superintendent's Office 48 hours prior to the meeting at 510-644-6206***

## **REGULAR MEETING AGENDA**

### **CALL TO ORDER**

Report Closed Session actions

Approve Regular Meeting Agenda of August 18, 2010

### **RECOGNITION**

Welcome New Administrators to BUSD:

Audrey Amos, VP, Willard; Mary Buttler, Director, Human Resources; Susan Craig, Director, Student Services; Paco Furlan, Principal, Rosa Parks; Burr Guthrie, VP, Berkeley Adult; Alex Hunt, Principal, Malcolm X, Jorge Melgoza, VP, Berkeley High and Delia Ruiz, Assistant Superintendent, Human Resources

### **TEACHING AND LEARNING**

Berkeley High School Summer Bridge Program, Christina Faulkner, Director of Curriculum and Instruction

### **PUBLIC TESTIMONY**

Persons wishing to address the Board should fill out a card located on the table by the door and submit the completed card to the Board Recorder. Speakers will be selected by lottery. The Public Testimony is limited to 30 minutes – 3 minutes per speaker. Speakers with the same concerns are encouraged to select a spokesperson to address the Board.

Union Representatives' Reports  
Board Members' Reports  
Superintendent's Report

### **APPROVE CONSENT CALENDAR**

#### **CONSENT ITEMS**

These items are considered routine and may be enacted by a single motion. Any items needing discussion may be moved to the appropriate section of the agenda upon the request of any member of the Board.

#### **Human Resources**

2.1-C Approval of Personnel Report	<u>Staff Recommendation:</u> Approve Personnel Report No. 10-15	<b>7</b>
2.2-C Approval of Special Education Instructional Assistant Classification	<u>Staff Recommendation:</u> Approve special education instructional assistant classifications	<b>17</b>

**Educational Services**

3.1-C  
Approval of Overnight Field Trips

Staff Recommendation: **22**  
Approve the overnight field trip consistent with District policies and instructional programs

**Business Services**

4.1-C  
Approval of Contracts/Purchase Orders for Services Contracts

Staff Recommendation: **23**  
Authorized the Purchasing Manager or Deputy Superintendent to execute the following contracts and purchase orders

4.2-C  
Approval of Listing of Warrants Issued in June and July, 2010

Staff Recommendation: **24**  
Approve the Listing of Warrants issued in June and July 2010

4.3-C  
Approval of Payroll Warrants issued in June and July 2010

Staff Recommendation: **29**  
Approve Payroll Warrants issued in June and July 2010

4.4-C  
Acceptance of Gifts/Donations

Staff Recommendation: **34**  
Accept the donations/gifts to the District and request staff to extend letter of appreciation

4.5-C  
Approval of Master Contracts for Non Public School placements of students school year 2010-2011

Staff Recommendation: **35**  
Approve and authorize the placement of students in Non Public Schools for the Special Education Department for 2010-2011 School Year

4.6-C  
Approval of Non Public Agencies for 2010-2011

Staff Recommendation: **44**  
Approve MOU's and Master Agreements for Non Public agencies for the Special Education Department for 2010-2011 school year

**Facilities**

5.1-C  
Approval to Accept the Stage Curtain Replacement at John Muir Elementary, Washington Elementary and Longfellow Middle schools

Staff Recommendation: **46**  
Accept the stage curtain replacement at John Muir Elementary, Washington Elementary and Longfellow Middle schools

5.2-C  
Approval to Accept the Blacktop Repair and Overlay at the 1810 Hopkins Street Play yard

Staff Recommendation: **48**  
Accept the blacktop repair and overlay at the 1810 Hopkins Street play yard

**ACTION ITEMS**

These items are presented for action at this time. They may have been reviewed at a previous meeting

**Human Resources**

2.1-A Approval of Job Description and New Position to Improve Culturally and Linguistically Responsive Systems	<u>Staff Recommendation:</u> Approval of job description and new position to improve culturally and linguistically responsive systems	<b>50</b>
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**Educational Services**

3.1-A Approval of Proposal for Restructure of Pre-k & BEARS programs	<u>Staff Recommendation:</u> Approve Proposal for Restructure of Pre-k & BEARS programs	<b>54</b>
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3.2-A Application for Contract Modification for Child Development Programs for 2010-11	<u>Staff Recommendation:</u> Approve the Application for Contract Changes with the California Department of Education for the Childhood Development Programs for 2010-20	<b>58</b>
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**INFORMATION ITEMS**

These items are intended to keep the Board informed on various District business matters, which do not require action, by the Board

**Educational Services**

3.1-I BHS Textbook Approval	<u>Staff Recommendation:</u> Accept the Forensic Science textbook at Berkeley High School for information	<b>66</b>
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3.2-I Williams Quarterly Report	<u>Staff Recommendation:</u> Accept the report on Williams Complaints for April-June 2010 for information	<b>67</b>
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**Facilities**

5.1-I Facilities Plan Update	<u>Staff Recommendation:</u> Receive and accept Facilities Plan update as information	<b>69</b>
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**EXTENDED PUBLIC TESTIMONY**

**ADJOURNMENT**

**UPCOMING BOARD MEETINGS**

September 15  
September 22  
October 13

October 27  
November 10  
December 8

**Board of Education Meetings are broadcast live on KPFB/FM 89.3  
Berkeley Government Access Channel 33**

Guidelines for Speakers

You are invited to participate in Meetings of the Board of Education and make your views known at these meetings.

**WHEN YOU WANT TO TALK ABOUT AN AGENDA ITEM OR A NON-AGENDA ITEM:** Please fill in a **REQUEST TO ADDRESS THE BOARD OF EDUCATION CARD**) and give it to the Board Secretary. Speakers will be selected by lottery. Your card must be submitted before the Presiding Officer calls for **PUBLIC TESTIMONY**. You will be called to speak by the Presiding Officer. A Speaker has three minutes in which to make his/her remarks.

Any subject related to the District or its educational programs is welcome at the Board of Education Meetings. **However, we respectfully ask that matters pertaining to individual employees of the Berkeley Unified School District be discussed in private. There is an established procedure for making such complaints.** You may obtain information about this procedure from a school or from the Superintendent's Office.

## **MISSION AND GOALS OF THE BERKELEY UNIFIED SCHOOL DISTRICT**

### **MISSION STATEMENT**

The mission of the Berkeley Unified School District, a diverse community deeply committed to public education, is to ensure that all students discover and develop their special talents, achieve their educational and career goals, become life long learners, and succeed in a rapidly changing society by:

- 1 empowering students, parents and staff,
- 2 providing a strong standards based curriculum, and
- 3 offering alternative learning experiences in a racially integrated, multilingual environment.

### **VISION**

Berkeley Unified School District creates a system that enables every student, including those with diverse needs, to meet or exceed rigorous standards for academic performance. All students will develop the attitudes, skills and habits of mind needed to succeed in and beyond the classroom. The members of this school community share a vision of educational excellence, an appreciation for the partnerships with local government agencies, community based organizations, businesses, institutions of higher education and will work collaboratively to realize this vision.

### **PERFORMANCE GOALS**

- 1. Increase the academic achievement of all students through effective instruction and a challenging and engaging curriculum**
- 2. Implement interventions that address barriers to student learning in order to meet the needs of the whole child**
- 3. Establish and maintain the culture and governance necessary to support an environment conducive to learning**