

BSEP SCHOOL DISCRETIONARY FUND PLAN

SCHOOL NAME: Berkeley High School	2010-11
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SUMMARY OF SCHOOL GOALS:

As presented in the BHS WASC Plan, the following school goals were used to guide the development of this Plan:

- To increase student academic achievement at high levels, while eliminating the achievement gap;
- To ensure that students transition successfully into the 9th grade, and are successful throughout their high school years;
- To support safety and discipline at Berkeley High, through the fostering of a positive school culture, effective use of student data, and prompt and coordinated intervention when needed;
- To improve communication among all members of the BHS learning communities through various media and languages;
- To increase student support and build positive relationships at BHS through cultural and academic activities;
- To create a school culture of high academic and behavioral standards.

SITE COMMITTEE REPRESENTATIVES:

Parents/Community*	Students*	Staff*
BSEP Site Committee		
(co-Chair) Allen King	Yarley Moreno	(Principal) Jim Slempe
(co-Chair) Antonio Magaña	Yoneko Murillo	(Teacher) Aaron Glimme
Natasha Beery	Simone Obidah	(Teacher) Ben Neumann
Sonia Carriedo	Ruth Praskins	(Teacher) Heidi Ramirez-Weber
Judith Dickman	Vacant	(Classified) Vacant
Seth Chazin (Alt)		
Karen Laws (Alt)		

*A quorum of 8 voting members includes at least 2 parents, 2 students, and 2 staff (including the principal or designee).

BSEP Planning & Oversight Committee Representatives:

- Toni Garrett
- Aaron Glimme
- Carol Brownstein (Alt)
- Dan Lindheim (Alt)
- Fiona Hamer
- Esther Hirsh
- Fiona Hamer (Alt)

II. RECOMMENDATIONS & ASSURANCES

The BSEP Committee and the School Governance Council recommend this BSEP School Discretionary Fund Plan and its related expenditures to the District governing Board for approval, and assure the Board of the following:

1. The Berkeley High School BSEP Committee is correctly constituted, and was formed in accordance with District governing board policy and local statute.
2. The BHS BSEP Committee reviewed its responsibilities under the Berkeley Public Schools Educational Excellence Act of 2006, District governing board policies, and the State of California Brown Act.
3. The BHS BSEP Committee members do not have a conflict of interest in making budget decisions regarding these school funds. No one sitting on the BSEP Committee stands to benefit financially from any decision of the Committee.
4. In developing this Plan, the BHS BSEP Committee visited current and proposed BSEP-funded programs, looking for efforts and measurable results in the areas emphasized in the WASC Plan, including: increasing academic achievement and reducing the Achievement Gap, ensuring a successful transition into the 9th grade, fostering a positive and safe school environment, improving communication among all members of the Berkeley High School community, creating a college-going culture for all students, supporting multicultural activities and the arts, and fostering high academic and behavioral standards for all students.
5. The BHS BSEP School Discretionary Fund Plan reflects the goals of the Berkeley High School WASC Plan, which was presented to the Board of education on March 26, 2008. This BSEP School Enrichment Fund Plan for the 2010-2011 school year was approved by the BHS BSEP Committee on May 3, 2010 and by the BHS School Governance Council on May 11, 2010.

Jim Slemo

Principal

Signature

Date

Allen King & Antonio Magaña

BHS BSEP Committee co-Chairs

Signatures

Date

Linda González & Kate Trimlett

BHS School Governance Council co-Chairs

Signatures

Date

Monica Thyberg

Manager, Berkeley Schools Excellence Program

Signature

Date

Neil Smith

Assistant Superintendent, Educational Services

Signature

Date

Berkeley High BSEP School Enrichment Program Grants – FY 2011

Department / Program	Proposal	Title	Allocation
School-wide (000)	#6	Instructional Materials <i>See Carryover Priority List</i>	65,476
School-wide (000)	#1	Volunteer Coordinator (Prog. Asst.) - .53 FTE*	39,543
School-wide (000)	#5	BSEP Committee Support	2,500
African-American Studies (306)	#7	Instructional Specialist (Dance & Drum) - .53 FTE*	37,704
College/Career Advising (310)	#14	College / Career Advisors – 2.0 FTE*	161,899
R.I.S.E. Program (315)	#4	R.I.S.E. Program Support <i>See Carryover Priority List</i>	5,000
Parent Resource Center (317)	#17	Parent Liaison - .53 FTE*	28,556
ELL Education (319)	#9	Bilingual Home-School Liaison - .53 FTE* & Tutors	47,774
Video Arts (321)	#8	Instructional Media Technician - .1.0 FTE*	50,088
Intervention Services (326)	#10	Teacher on Special Assignment (Intervention Coordinator– 9 th & 10 th Grade)–.60 FTE*	47,385
Intervention Services (326)	#11	Student Welfare and Attendance Specialist (On-Campus Intervention) – 1.0 FTE*	57,549
Academic Support Services (327)	#15	Teacher on Special Assignment (Student Academic Support Coordinator) – 1.0 FTE* & Math Tutors & Study Group Leaders	114,308
Student Court (328)	#12	Student Court Coordinator (Program Asst.)-.53 FTE*	<u>36,727</u>
TOTAL FY 2011 GRANTS			\$ 694,509
RESERVE FOR PERSONNEL VARIANCE			<u>32,127</u>
TOTAL FY 2011 GRANTS & RESERVE			\$ 726,636

Carryover Priorities (in priority order)	
#1) R.I.S.E. Program – increase to \$12,350	7,350
#2) Instructional Materials – increase up to \$130,000	<u>64,524</u>
Total Carryover Priorities	\$ 71,874

* Personnel positions to be budgeted exactly, when filled, according to BUSD Personnel Policies & Procedures.

**BERKELEY HIGH SCHOOL
BSEP/MEASURE A SCHOOL ENRICHMENT FUND PROGRAMS - 2010-2011**

Project Title (Supervisor)	Allocation
SCHOOL-WIDE - 000	
<p>Instructional Materials (Slemp) - #6</p> <p><i>Provides enriching classroom materials, supplies, and equipment to Berkeley High's departments, programs, and small schools, as allocated by the Principal and School Governance Council. Such educational materials as books and magazines, science supplies and equipment, technology hardware and software, physical education and outdoor education materials, math manipulatives and calculators, fine and performing arts supplies and equipment may be purchased with this allocation. This allocation represents a significant reduction from the FY 2010 BSEP Instructional Materials allocation of \$125,000, and is a priority for additional funding from anticipated Carryover monies.</i></p> <p><i>See Carryover Priority List</i></p>	65,476
<p>Program Assistant (Volunteer Coordinator) - .53 FTE* (Slemp) - #1</p> <p><i>Provides a half-time Program Assistant to serve as Volunteer Coordinator to identify and fill volunteer needs at Berkeley High School. The Volunteer Coordinator recruits, trains, places, and monitors parent and community volunteers to: work at the Front Desk, give BHS tours, read College Essays, help with school opening, testing, mailings, etc. The Volunteer Coordinator also helps to increase student attendance by communicating with families of absent students, and works closely with the PTSA newsletter and e-tree editors to increase parent-school communication. This position, which had been five hours/day (.67 FTE) in the 08-09 and 09-10 school years, is reduced to the former level of four hours/day (.53 FTE) in FY 2011.</i></p>	39,543
<p>BSEP Site Committee Support (Slemp) - #5</p> <p><i>Provides Extra Duty compensation for a Clerk to take minutes at BSEP Committee meetings, to maintain the records of the Berkeley High BSEP Site Committee, to prepare documents and notebooks, and to do mailings, as needed by the Committee. Funding also covers office supplies, postage and photocopying as needed for Committee operations.</i></p>	2,500
SUB-TOTAL SCHOOL-WIDE	107,519

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AFRICAN-AMERICAN STUDIES - 306	
<p>Instructional Specialist (Dance & Drum) - .53 FTE* (Walton) - #7</p> <p><i>Provides a half-time Instructional Specialist Lead Drummer for the African/Haitian dance course. The class serves 400+ students, strengthening their physical conditioning while instilling in them a sense of community and appreciation for the cultures of the world, and teaching them how the work of each leads to the success of all.</i></p>	37,704
SUB-TOTAL AFRICAN-AMERICAN STUDIES	37,704

COLLEGE / CAREER ADVISING - 310	
<p>College/Career Advisors - 2.0 FTE* (Glenchur) #14</p> <p><i>Provides two full-time College/Career Advisors to create a “College Going Culture” at Berkeley High, to help students see the relationship between success in high school and meeting future goals. The Advisors coordinate with On-Campus Intervention, the Parent Resource Center, BHS counselors, etc. to meet with low achieving 9th & 10th grade students to provide career and college guidance. Opportunities for fast-track certificates to careers, apprenticeships, etc. are publicized. Workshops in job search, resume writing, and interview technique are offered. In addition, the College/Career Advisors support students through all steps of the college application process, including SAT test prep, identifying compatible colleges, on-site college visits, essay writing, college application completion, and financial aid information.</i></p>	161,899
SUB-TOTAL COLLEGE / CAREER ADVISING	161,899

R.I.S.E. PROGRAM - 315	
<p>R.I.S.E. Program Support(Heredia-Peltz) - #4</p> <p><i>This allocation supports the R.I.S.E. college preparation program, which serves 100 BHS students from low-wealth, non-college degree-holding families. Founded in 1976 by BHS students, the R.I.S.E. program’s goals are to ensure that R.I.S.E. members: 1) graduate from high school, 2) enter higher education, and 3) are engaged in service to their community. Among the four strategies employed by the program is an academic tutorial program, which provides homework assistance and study skills coaching, before school and during the lunch hour.</i></p> <p>See Carryover Priority List</p>	5,000
SUB-TOTAL R.I.S.E. PROGRAM	5,000

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PARENT RESOURCE CENTER – 317	
<p>Parent Liaison (Parent Resource Center) - .53 FTE* (Slomp) - #17</p> <p><i>Provides a half-time Parent Liaison to offer outreach and support to under-served families of the BHS community. The Parent Resource Center goals are: to provide a dependable point of access to Berkeley High School for all parents and families, to develop parent trust in the school, and to build essential parenting skills. To do this the Parent Resource Center is open daily; the Parent Liaison also calls parents, conducts home visits, and organizes numerous parenting workshops and other community-building activities.</i></p>	28,556
SUB-TOTAL PARENT RESOURCE CENTER	28,556

ELL EDUCATION - 319	
<p>ELL Intervention Program: Bilingual Home-School Liaison .53 FTE* and Tutors & At-Risk Youth Advisors (998 hours) (Heredia-Peltz) -#9</p> <p><i>The ELL Intervention Program assists English Language Learner (ELL) students at Berkeley High by providing a half-time Bilingual Home School Liaison and Bilingual Tutors/At-Risk Youth Advisors. The program's focus is to provide support in all academic subjects, as well as to communicate with families to promote regular school attendance and consistent study habits. The FY 2011 allocation represents a reduction in the number of Tutor hours provided from 1,311 in FY 2010 to 998 in FY 2011.</i></p>	47,774
SUB-TOTAL ELL EDUCATION	47,774

VIDEO ARTS - 321	
<p>Instructional Media Technician – 1.0 FTE* (Walton) - #8</p> <p><i>The CAS Media Program consists of multi-media and media literacy classes, workshops through the Pacific Film Archive, mentorships by UC Berkeley ArtsBridge students, service learning at K-8 schools, regular film screenings, monthly radio shows with Youth Radio, and a variety of internships and jobs. In addition, the CAS Media Program serves as Berkeley High School's audio-visual service center, allowing teachers and staff, from academic, art, and athletic departments, to regularly borrow cameras, VCRs, TVs, and other equipment to enhance their teaching or to document events. This grant provides an Instructional Media Technician to work with the Media Program as technical support, as an aide in the classroom, and as equipment manager, to maintain, monitor, and circulate all AV equipment and ensure its safekeeping (approximately \$350,000 in value)</i></p>	50,088
SUB-TOTAL VIDEO ARTS	50,088

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INTERVENTION SERVICES – 326	
<p>Teacher on Special Assignment (Intervention Coordinator, 9th & 10th grade) - .60 FTE* (McDonald) #10</p> <p><i>Provides a .60 FTE Teacher on Special Assignment / Intervention Coordinator to:</i></p> <ul style="list-style-type: none"> • <i>coordinate BHS' 9th and 10th grade student support teams;</i> • <i>identify students who are unsuccessful in: grades (failing 2 or more classes), attendance (high absentee rate, especially unverified absences), and behavior (frequent discipline problems);</i> • <i>assist in the collection of data re: grades, attendance, and discipline;</i> • <i>interact with support providers (counselors, Dean of Students, On-Campus Intervention, Assistant Principals, and classroom teachers to help support identified students;</i> • <i>coordinate an after-school academic support program for students who are failing academically (mandatory or with strong incentives for attendance);</i> • <i>work with other academic support/tutorial programs and community groups to support at-risk students (i.e. RISE, Y-Scholars, Student Learning Center.).</i> 	47,385
<p>Student Welfare & Attendance Specialist (On-Campus Intervention) – 1.0 FTE* (McDonald) - #11</p> <p><i>Provides a full-time Student Welfare & Attendance Specialist to:</i></p> <ul style="list-style-type: none"> • <i>work as part of the School Safety Team, providing overall support for campus safety issues;</i> • <i>conduct mediations between and among students, teachers, and families;</i> • <i>develop and implement policies for the On-Campus Intervention Program;</i> • <i>work proactively with students before issues arise;</i> • <i>work with classroom teachers to develop consistent discipline procedures;</i> • <i>respond to teacher referrals and determine the appropriate intervention;</i> • <i>supervise academic work done at the OCI, and</i> • <i>arrange for motivational and academic guest speakers, tutoring services, or mediation services that would best serve the needs of the students in OCI..</i> 	57,549
SUB-TOTAL INTERVENTION SERVICES	104,934

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STUDENT ACADEMIC SUPPORT SERVICES - 327	
<p>Teacher on Special Assignment (Student Academic Support Coordinator) – 1.0 FTE*, Math Tutors & Study Group Leaders (2,815 hours) (Frey) - #15</p> <p><i>Provides a full-time Certificated Student Academic Support Coordinator (SASC), Math Tutors and Study Group Leaders. The Student Academic Support Program implements and supports a variety of components, including:</i></p> <ul style="list-style-type: none"> • The Student Learning Center (SLC), which offers drop-in and one-on-one tutoring every day before and after school and at lunch. The SLC serves as a hub for after-school studying, hosting the Y Scholars mentor program, R.I.S.E., MESA and California High School Exit Exam tutoring. • Math Tutoring, which places a minimum of one Math Tutor in every Algebra class to support struggling math students. (Since all BUSD students now take Algebra in 8th grade, students who repeat Algebra at BHS clearly need additional support.) With Algebra the gatekeeper to higher math and science (and college), this support is essential. • Course-based study sessions facilitated by Study Group Leaders, serving the International Baccalaureate (IB) program and others. The number of Tutor and Study Group Leader hours funded is reduced from 3,199 in FY 2010 to 2,815 in FY 2011. • After-school Teacher Tutorial program, funded by the BHS Development Group. The SASC provides outreach and coordination for this program. 	114,308
SUB-TOTAL ACADEMIC SUPPORT SERVICES	114,308

STUDENT COURT – 328	
<p>Program Assistant (Student Court Coordinator) – .53 FTE* (McDonald) #12</p> <p><i>Provides a half-time Program Assistant to coordinate the Berkeley High Student Court, which provides a positive alternative to out-of-school suspensions for students who face disciplinary action for violating school rules. The Court is part of a school-wide shift from a purely punitive to an instructional and preventative approach to school discipline. Students are held accountable for their offenses by helping them understand how their actions have harmed others, and providing ways for them to repair the harm done. The BSH Student Court is part of both the School Safety Plan and the WASC plan. Participation in the Student Court is voluntary. The Student Court Coordinator (SCC) is responsible for outreach, recruitment, case solicitation, intake interviews, case management, and data collection and reporting. The SCC works closely with trial coordinators from UC Berkeley’s Boalt Hall. At least 30 students are trained as advocates and over 200 students serve on juries each year; around 60 cases are heard each year.</i></p>	36,727
SUB-TOTAL STUDENT COURT	36,727

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A) TOTAL ALLOCATIONS (GRANTS)	\$ 694,509
B) RESERVE FOR PERSONNEL VARIANCE	32,127
C) TOTAL FY 2010 ALLOCATIONS & RESERVE (A + B)	\$ 726,636
D) FY 2010 ALLOCATION	\$ 726,636
E) DIFFERENCE (D – C)	0

PRIORITIES FOR FALL 2010 FUNDING FROM ANTICIPATED CARRYOVER FUNDS	
<u>Priority #1</u> Increase R.I.S.E. allocation to \$12,350 (Heredia-Peltz) - #8	\$ 7,350
<u>Priority #2</u> Increase Instructional Materials allocation to \$130,000 (Slomp) - #6	\$ 64,524

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