



## **ACAC (Academic Choice Advisory Council) Meeting Minutes – 5/01/09**

### **In Attendance**

<b>Name</b>	<b>Titles</b>	<b>eMail Address</b>
Jim Slemo	BHS Principal	<a href="mailto:jim_slemo@berkeley.k12.ca.us">jim_slemo@berkeley.k12.ca.us</a>
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Alex Angell	ACAC Teacher-Parent Liaison, History	<a href="mailto:alex_angell@berkeley.k12.ca.us">alex_angell@berkeley.k12.ca.us</a>
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### **STUDENT LEADERSHIP**

At the 4/15 mentoring day, there was a small turn-out, as only Ms. Luxford and Ms. Randle's classes participated. Myers-Briggs personality tests were done, and the feedback was very positive.

see: [www.myersbriggs.org/](http://www.myersbriggs.org/)

Despite outreach efforts, only about 10 AC students came to the student leadership recruitment meeting on 4/17. 3 of those folks joined the ACAC meeting today. The by-laws call for 5 students on the ACAC.

**-VP Maggie H-P and Alex Angell will work with student leaders on a plan, will hold a meeting in Alex's room to include Charley Locke-current AC student on the SGC and student members of the BSEP committee.**

**Current Student leaders will:**

**-continue outreach,**

- write notes to guide the next set of student leaders/mentors.
- report to the ACAC the election deadlines for student leadership, SGC, BSEP, etc.
- lead an informal panel discussion for incoming students at the event on May 17, and will
- bring the information covered at the back to school barbecue last August '08.

### **SCHOOL GOVERNANCE COUNCIL**

At last week's SGC meeting, 4/28/09:

There was a proposal to allow students to gain mastery of course material via classes through CyberHigh, but grade-changing is up to the sole discretion of the teacher by Federal law. Current FTE allocations were discussed along with proposed cuts for for next year.

FTE for AC will be 18.6.

Science and Math FTE will remain separate for next year.

Also presented at the SGC meeting: teacher assignments to SLCs, (Small Learning Communities)

Science teachers assigned to AC:

Diab, Fire Science, Hansen, Kavalier, McHugh, Mizbani, Jewett, Sicular-Mertens, Whitlesey

Math teachers assigned to AC:

Palen, Plonsey, Henri, Holston, Wilson, Dean, Quindell, Albrecht

currently one English teacher and possibly one history teacher are to be hired.

AC is in a strong position right now, but a large influx of new students may weaken that.

Small school enrollment is capped, AC and BIHS are to be equal +/- 100 students per grade.

If enrollment puts a strain on FTE, Principal Slempp can petition the school board for more.

### **BUDGET**

Principal Slempp gave a brief update on the budget in general.

Next year BHS is looking at losing:

3 custodians

our only theater manager

4 counselors

1 administrator

Class size will increase next year.

FTE are being assigned not by full enrollment but by ADA (Average Daily Attendance)

Student to teacher ratio for FTE has been raised from 28:1 to 31:1

ADA is at 93%, up from 83%

A district-wide budget committee makes recommendations to the school board and will be looking at allocation of available funds.

### **LEAD TEACHER REPORT**

No current lead teachers present

Candidates for next year as co-lead teachers

Alex Angell and David Bye

Sherene Randle and Amanda Green

The BFT (Berkeley Federation of Teachers union) will run the election, currently scheduled for Wednesday 5/6/09, but may be delayed one week to allow candidates time to field more questions from teachers.

### **MASTER SCHEDULE**

#### **LOTTERY:**

The lottery has been run, assigning incoming 9<sup>th</sup> graders to SLCs.

Letters to incoming AC 9<sup>th</sup> graders are set to go out today 5.01.09.

This included welcome letters, a flyer for the General Meeting BBQ, and a student support/communications survey.

### **COURSE ASSIGNMENTS:**

In this transition between SASI and Powerschool databases, the counselors are having to work in a spreadsheet format. They are cleaning up course requirements for 9<sup>th</sup> grade, and staffing allocations are being made. The Admin and Staff are not yet trained in Powerschool.

- The Build Workshop currently scheduled for next Monday, 5/4, will be delayed until Monday 5/11 to allow a meeting of AC teachers with Matt Carton on Wednesday 5/6 to communicate their priorities.**
- VP Maggie H-P will insure that this discussion takes place to keep the process moving.**

At the build workshop, conflicts and programmatic issues are worked out by program and department. Coring will be a top priority.  
The goal is to have the master schedule before the end of this school year.

With the influx of unregistered students in the fall, available spaces will be filled in by demographic category, as per the lottery, and may not get the class assignments of their priority.

### **STUDENT SUPPORT**

4 UC readers have been hired

More money will be needed next year to cover tutoring. BHSDG is over budget.

Anthony Smith is working with counselors, parents and VP Maggie H-P to create a plan to identify At-Risk students early next year.

- This plan will be presented at the next ACAC meeting June 3<sup>rd</sup>.**
- (An outline may be available at the May 17 event.)**

A Summer School Bridge Program is being created by Sherene Randle and Jessica Quindel, including courses in Algebra and English

PCAD (parents of children of African American descent) will meet on Tuesday 5/19 to discuss support for at-risk students, RISE, Y-scholars, etc. 20-25 parent volunteers are sought, and will be recruited on May 17.

Confidentiality laws limit the involvement of parent volunteers, but there is still much to be done.

Next year there will be more students and fewer counselors.

### **EVENTS, MEETINGS**

Student Leadership meeting tbd

SGC and BSEP elections 5/19

AC Lead Teacher elections 5/6 or 5/13

Staff meeting to discuss Master Schedule priorities 5/6/09

Master Schedule Build Workshop 5/11/09

Sunday, 5/17/09 AC Reaching Out: Community Celebration / General Meeting / Information Fair

5/19/09 PCAD meeting

5/27/09 School Board Meeting

Next BSEP meeting 5/5/09

Next SGC meeting 5/12/09

*Next ACAC Meeting Scheduled for 6/05/09*