

Minutes: ACAC Meeting 12/6/2010

The meeting was called to order by Chair Lawrence Grown at 4:05p.m. Conf Room B, Berkeley High School

In Attendance: Vernon Walton, Alex Angell, Philippe Henri, Lawrence Grown, Carla Reimer, Hillary Hoynes, Jeanne Schuman, Anthony Smith, Brenda (Wong) Kitegawa Olga Volodina.

Attending as visitors: Margit Roos-Collins and Peggy Scott

1. Old Business: Discussion about common assessments in Math and Science
2. State of Academic Choice – Alex Angell and VP Walton
 - b. English Department – update about status of curriculum document. Department is still working on the document, which is more clearly defined for the 9th and 10th grades but still need to set forth commonality of skills
 - c. History – Update included information that the Human Geography is now being taught in Fall of sophomore year and a syllabus draft has been created for 10th grade. Social living in 9th and 10th grade will continue to be the last two weeks of the 1st semester
 - d. Math & Science – Discussion about having ACAC teachers for these departments meet to discuss curriculum issues.

Action: Philippe Henri & Evy Kavalier will mail a copy of curriculum to Lawrence.

- e. Professional Development time - Discussion about having more professional development time for social living preparation.
- f. AC Teacher Poll – VP Walton gave a broad overview of the teacher poll concerning their views on the direction of AC. The numbers are not final because the poll was not closing until after the meeting;, however, there does not appear to be consensus on whether or not students should be required to take 1-2 AP classes before graduation. The AC Leadership team is made up of vice principal Walton, Heide Raminrez Weber (ELL), Evy Kavalier, Dan Plonsey, Eileen Jacobs (spe c. ed), Dave Stephens (BHS P.D. coordinator). Jose Colon (lead) and Leslie Tebbe.

Action: Jeanne will ask Jose if he is interested in having parent volunteers to assist wth making binders for 9th and 10th grade teachers (10 copies

- g. Teacher Replacements: VP Walton reported that the Administration has identified replacements for history teachers Tim Mollering and David Clark.

Discussion about offering assistance for incoming & new teachers to help with transition

Action: Jeanne will contact Barry Fike about offering assistance for Tim Mollering

- h. AP Enrichment classes – discussion held about the source of financing which is coming from BSEP
- i. Discussion about AVID

Action: Jeanne will contact district about cost and getting it back at BHS

3. Teacher Evaluations/Accountability – VP Walton reported that he has been conducting teacher evaluations and explained the process including BPAR.

4. Additional Tutoring Funding

- b. Physics – VP Walton explained the need for additional funding for physics tutoring, which is not included in funding by BHS Dev Group. Discussion held about finding out cost and splitting it with BIHS since the tutor would work with students from both schools.

Action: Contact IB parents association about splitting cost once the amount has been submitted to ACAC. VP Walton will forward estimate of tutoring cost

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- c. College Essay – Discussion held about reimbursement to teacher Sherene Randle for conducting college essay class. Issues raised included small attendance numbers (6) and class attracted students from additional small learning communities.

- d. Discussion about bringing the AVID program back to BHS

Action: Jeanne will contact district about cost and getting it back at BHS

- 5. Peer to Peer Professional Development – Discussion held about a teacher request seeking reimbursement of time for all day opportunity to observe other classes. VP Walton pointed out that teachers have the opportunity to use 9 days for a substitute teacher, not cost effective as requested, and should be coordinated with his office. Discussion about purpose and need for a master teacher to assist new teachers

Action: Lawrence will forward teacher request to VP Walton

- 6. What's Up with College Night will be held January 6, 2011 at BHS. Paul Lecky is the chair and is looking for parents and recent alumni interested in speaking on the panel. Suggestions include facebook. AC Counselors Kitegawa and Smith will provide suggestions to potential speakers.
- 7. AC Graduation - Vice Principal reports that administration supports AC efforts for separate AC Graduation. If we are to hold it at the Community theatre, the calendar date should be reserved.
- 8. ACPLC – Announcement made of upcoming ACPLC branding meeting tonight at Metro Lighting and update about previous ACPLC meeting.
- 9. Malik Grayson: Lawrence announced that ACAC (in conjunction with the Parent Resource center) sent flowers and a donation of \$100 to the family fund for Malik.

10. New Business.

- b. Academic Counseling – Kitegawa and Smith report that caseloads are manageable. VP Walton has been running lists of students with Ds & Fs for meetings for Counselors to contact. Harder to generate lists in Powerschool but the idea is for the lists to be prepared for the weekly meetings.

Action: VP will find out what type of statistics can be provided to ACAC without breaching confidentiality.

- c. Longitudinal Data Study - Issue raised that the WASC plan will include some longitudinal studies. A suggestion was made that AC could begin to look at the data now if we had a teacher with access and interest. There was discussion about checking in with Ben Sanoff. There was also mention of the Evaluation Assessment Office and Rebecca Cheung.

11. Next meeting dates: 2nd Monday of each month starting January 10, February 14, March 14, April 11, May 9, and June 13

Meeting adjourned at 5:30 p.m.